YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MES KALLADI COLLEGE
• Name of the Head of the institution	Dr.C.Rajesh
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04924222377
• Mobile no	8078462377
• Registered e-mail	principal@meskc.ac.in
• Alternate e-mail	info@meskc.ac.in
• Address	MES KALLADI COLLEGE, MANNARKKAD, MANNARKKAD COLLEGE P.O, PALAKKAD (DISTRICT) KERALA, INDIA PIN-678583
• City/Town	MANNARKKAD
• State/UT	KERALA
• Pin Code	678583
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Calicut**
• Name of the IQAC Coordinator	**Dr. Azhar A**
• Phone No.	**04924222377**
• Alternate phone No.	**9496700495**
• Mobile	**9446031331**
• IQAC e-mail address	**iqacmeskc@gmail.com**
• Alternate Email address	**iqac@meskc.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://meskc.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://meskc.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82.50**	**2004**	**16/02/2004**	**16/02/2009**
Cycle 2	**A**	**3.20**	**2013**	**05/01/2013**	**04/01/2018**
Cycle 3	**A+**	**3.32**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC	**06/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	`10`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`The IQAC has initiated to launch B.Voc Courses for ensuring the placement of the students.`

`IQAC has conducted more number of awareness programme on higher education and placement. Competitive exams orientation were also conducted`

`In order to facilitate better ICT enabled teaching leaning process more number of computers were added to Computer lab`

`Diverse certificate programme were introduced for skill development and employment`

`Students have undertaken more number of field work for experiential learning`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Increase the number of certificate programme	Each department of the college is offering at least one certificate programme for the students
Conducting of maximum number of Research methodology workshops	Every departments has organised one research methodology programme
More number of Research centres	Application made for two research centre commerce and economics. University inspection is completed for Economics
Enhancing the books in the library	New books have been added in the library
MOU and collaboration	Number of MoUs and Collaboration have increased
Improvement in ICT Infrastructure	New interactive panels and new computers haven added to IT infrastructure
Organise more the number of Capacity building programme for the students	Organised more capacity building programme for the students
Increase the number Vocational Courses (B.voc Course)	Three B.voc have started during the year. B.voc programme in Diary Science, Data science and Travel and Tourism
NIRF Participation	College has participated in the NIRF Ranking process. However, the college is not included in the top 200 list
Scholarship and Free ships for maximum students	The number of scholarship and freeships have been increased

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	13/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	23/02/2022

15.Multidisciplinary / interdisciplinary

MES Kalladi college, Mannarkkad offers 17 UG programs 9 PG progrms,1 integrated program and 2 PhD programs. In additions to this the college also offers three vocational stream programs. All the UG courses follow the curriculum of Calicut University Choice Based Credit Semester System (CBCSS).The students has the option to undergo four audit courses in the first four semesters and one open course in their fifth semester. Moreover, the student has the option to choose the two specialization courses in their fifth and sixth semesters. Post graduate programs also follow curriculum of Calicut University Choice Based Credit Semester System (CBCSS). During the first semester the students have the option choose the one ability enhancement courses. Various science departments in the college introduced different certificate programs to equip the non-science students regarding various issues in science and technology. In addition to the prescribed project work in the syllabus, the students are encouraged to undergo different live mini projects and internship to understand the changing environment in the market. Further, college also informs and familiarizes the students regarding the various sources of alternative learning such as SWAYAM, Course era etc.

16.Academic bank of credits (ABC):

MES Kalladi College, Mannarkkad is a PG College affiliated to University of Calicut. The University has not taken a decision to register in ABC. Once the college is directed by the University, we will surely register for the same. At present, students are advised to register for different online courses such as swayam, course era etc. The college already had a well diverse digital infrastructure and that has to be modified to incorporate academic credit earned by the students from the different higher education institutions. The credit earned by the students in any mode, whether it is regular or distance can incorporate in the digital infrastructure of the college. Moreover, the college has formed a committee headed by a teaching faculty to study and prepare a plan

for incorporating courses completed and credit earned by students through NPTEL and SWAYAM platform. It gives more freedom to students in reaching their academic and career goals. Further, any students who have not completed their course can enrol the institution by redeeming their credit already earned by the students from different higher education institution. This will enable the college to procure large amount of academic talent from different geographical places in the country.

17.Skill development:

Enhancement of skill set of the students is one of the mottos of our college. It is quite essential for preparing student for the upcoming job market. College organises various seminars, symposia and workshops for the skill development of students. Personality development workshops are quite prominent in this regards. In addition to this, workshops for improving leadership skills, communicative skills, critical thinking and problem solving skills are organised at department level as well as college level. Three B.Voc Programmes are started in the college during the current acedemic year such as Dairy science,Data Science and Tourism and Hospitality Management to bridge the gulf between theory and practice and enhance the students skills in the respective feild. The college also organises capacity building programme for the second year students and finishing school programme for the final year students. Clubs and cells in the college also improve the skill sets of the students. The college also positively reacted to the Government sponsored Skill development initiative ASAP for the employability skills of the students. The college is one of the centres of Innovation and Entrepreneurship Development (IEDC) for improving the students capacity in the area of innovation and entrepreneurship. The college also associate with the Young Innovators programme (YIP) initiated by government of Kerala. Skills are also imparted through learning by doing approach. Students are also given chance to participate in the in the different consultancy projects offered by the college such as green audit, plant authentication and identification, sanitizer and soap manufacturing, LED assembling project etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college follow the curriculum of university; hence incorporating various components of Indian knowledge system is limited. However, the college is very keen to promote Indian culture through vernacular languages. Faculties are informed to teach the subjects of UG courses in both vernacular and English language. India is vast

country and has different knowledge system and practices in different area. It should be noted that every systemic country is unique and that has to preserved and documented. Even though, Indian knowledge system is not completely adopted in the university curriculum which the college follow, the college has made a conscious effort to communicate importance of Indian knowledge system to students. The college has organised various programmes and activities to spread the tradition knowledge base in the mathematics, astronomy, yoga, agriculture, trade and commerce, linguistics and literature and sports and commerce. Since the college is in the vicinity of Attapady, the largest tribal blocks in Kerala, has made an effort to promote tribal language and culture. The research centre in History department has specific focus on tribal culture and language and eight research scholars are working in the different domain of tribal culture. The co-curricular activities are also focus on promoting Indian culture, nationalism, heritage and literature.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the college is an affiliated institution of university of Calicut, the college has to follow the curriculum provided by the university. The university follow the traditional educational system where more focus is on the acquisition of knowledge not on the skill the students have to acquire at end of the course. However, the student's employability has largely affected through this process. The college has given conscious effort to bridge the gulf between industry requirement and students graduating from the college. The college inform and educate each and every student regarding the benefit of teach course offered by the institution. The Course Outcome (CO), Programme Outcome (PO), and Programme Specific Outcome (PSO) are clearly communicated to students through class groups/meetings, websites and students diary. The college has instructed the faculty members and teachers to provide the facility to achieve their targeted outcome. Moreover, the teachers are provided with the training regarding the outcome based training and ensure full flexibility to students in their teaching learning process.

20.Distance education/online education:

Technology empowered learning systems are increasingly popular and relevant now a days. At present, college has no permission to offer distance education from the University of Calicut. However, the faculties are trained to offer the courses through online or distance mode. The college has already made an attempt to develop E-content for various courses and transmit these resources to the

needy people. Each individual faculty in the college must prepare an online content or E content of their respective course and stored in the library and the library transfers to the students as and when it is required. However, the college has a limitation in developing and preparing E-content from the University for External Circulation. The faculty members are distributing the E content to their respective Students inside the college. The college is exploring the possibility of providing more courses through online mode.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**616**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2962**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1013**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1038**

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**114**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**114**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**78**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**98.97**
4.3 Total number of computers on campus for academic purposes	**155**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

MES Kalladi College, Mannarkkad is an affiliated institution that follows the syllabus designed by the University of Calicut. The college creates an academic calendar at the start of each academic year to outline and implement the curriculum and syllabus using a variety of strategies. The college's vision, mission, and goals are strictly adhered to by the academic calendar. The Staff Council creates the timetable and schedule for each semester and course in accordance with the University calendar. This includes all of the year's curricular and co-curricular activities, such as PTA

meetings, internal exams, departmental annual/semester-wise programs, field trips, and study tours, among other things.

In a well-organized diary, the college distributes the syllabus for each course to the relevant departments at the outset. Under the direction of the head, the faculties of each department discuss the semester's plans and syllabus. Department meetings are held by department heads to discuss a variety of academic topics, such as managing the syllabus and completing it within the allotted time. With the concern and approval of the principal and authorities, the departments can suggest and order new books for the library's reference collection.

Teachers use innovative and participatory teaching methods like group discussions, PPT presentations, assignments, seminars, workshops, field visits, projects, and laboratory experiments in addition to the conventional methods of lecturing. This is especially true for online classes where teachers use digital and information and communication technology tools effectively.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://meskc.ac.in/students/student-support/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of every semester, the faculty members of each department prepare an academic calendar, based on the calendar prepared by the affiliating University. This particular academic calendar includes the dates for internal examinations, seminars, workshops, invited talks, add-on programmes and other cocurricular and extra-curricular activities. The course outline containing class timetable, semester plan and syllabus are given to all the students along with the academic calendar. It is also published in the college website and Moodle platform. The internal examinations are conducted in the University examination pattern,adhering to the academic plan. The answer scripts of the internal tests are returned to the students within a week and the answers are discussed in the class, so that the students can understand and incorporate the mistakes they made. IQAC periodically monitors the adherence of the academic calendar for conducting the internal evaluation such as coverage of syllabus, model of question papers and evaluation of the

answer sheets. After each internal examination, a progress report is prepared and sent to the parents. The report contains the marks of internal test. Remedial measures for the weak and needy students are taken accordingly as part of the Remedial Coaching of the concerned department.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://meskc.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

782

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Through the university-designed syllabus and college-organized programs, the college incorporates all sociocultural and cross-cutting topics into the curriculum. The college places an emphasis on everything that happens outside of campus and in society, in addition to the activities that teach and learn.

There are programs that raise questions about professional ethics and the rules that professionals must follow. Through these programs, honesty and integrity are promoted. The college, which is supervised by IQAC, has held talks, seminars, and webinars about intellectual property rights and faculty development programs.

In all of its programs and policies, the college emphasizes the significance of human values and humanitarian concerns. The college's NSS and NCC units are always serving society and the nation. These committees were responsible for a plethora of initiatives centred on the necessity of extending humanitarian love and care to the less fortunate members of society.

Similarly, the Extension cell of the college, 'Jalakam', conducts expansion exercises to improve the general population and the general public. The college magazine that came out once a year mostly talked about national social issues and other topics that were discussed through literature in general. The college's Women's Cell works to ensure the safety and well-being of women on campus, including girl students.

In addition to these activities for the club and the cell, the syllabi of almost every course cover these topics in depth in the form of chapters, poems, stories, essays, films, and other assignments.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1082

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://meskc.ac.in/feedback-report/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may	**A. Feedback collected, analyzed**

be classified as follows	**and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://meskc.ac.in/feedback-report/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

898

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

898

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College assesses the learning levels of the students through class tests, mid-semester exam, end semester exam, presentations etc. on regular basis. Every department identify the advance leaners and slow learners based on the certain parameters such as previous

examination marks, internal assignment, general awareness about the topic and performance in the class. Moreover, immediately after the orientation programme college conducts an examination to the students on diverse topics in their respective domain. Each department organizes online class separately for both advanced learners and slow learners during the Covid 19 pandemic period and assigns differentiated assignments, presentation, seminar etc. based on levels of the students. Advance learners given motivation and training to achieve their desired levels. In order to improve the presentation skills, the advance learner are given opportunity to present the papers and reviews in the different academic avenues. Departments are also provided an opportunity those students to familiarize new area of study in that respective subjects. On the other hand, slow learners are given coaching classes and motivation sessions to improve their performance. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Tutorial classes are also conducted for the slow learners.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/students/student-support/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2962	114

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college does a great deal to encourage active learning and participation among its students. In various science departments, students receive hands-on laboratory experience across a variety of disciplines. Students in the social sciences often plan and execute surveys on a range of topics, with the specifics depending on the course's objectives. In addition, the students have the option of

writing project reports based on a variety of surveys. The Psychology Department provides counselling services and regularly schedules events aimed at fostering positive mental health amongst students. The chemistry department hosts a workshop to teach students how to make their own cleaning solutions and solvents. Fieldwork is conducted by departments like Commerce, Botany, and History to collect primary data from the survey's respondents. The commerce school used to arrange for students to go on industrial tours and participate in internships in order to help them connect the dots between classroom learning and real-world application. The students of the Department of Arabic and Islamic History actively participate in translation projects. The English Department regularly assigns student editors to a wide range of writing projects. The documentary editing and screening process is open to students and is facilitated by the Department of Mass Communication. In the Food Technology Department, many tasks related to the processing of food are being prepared. The field of computer science is constantly adapting to the ever-evolving requirements of the digital sphere, be it in the form of software development, block chain technologies, etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://meskc.ac.in/students/club-forum-cell/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute actively promotes the use of technology to improve the quality of delivery in the classroom in order to supplement the conventional learning process. The LCD projectors in each classroom will make it easier for educators to demonstrate complex concepts and emphasize important concepts to their students. In addition, the students have a better chance of grasping the material. Each classroom and office of the college's teaching staff is equipped with a desktop computer, laptop computer, and printer. The college has photocopiers and scanners set up in various offices. The institution has provided its faculty with 20 smart boards to aid in the delivery of engaging and informative lectures. All lecture halls and auditoriums have state-of-the-art technology like Wi-Fi, projectors, and microphones. Additionally, the institute promotes online platforms for the teaching and learning process, such as

Google meet, Zoom, Microsoft Teams, Big Blue Button, Google Class Room, Google Moodle, etc. By facilitating the distribution of recorded videos and lecture notes, it aids both students and teachers in raising the standard of education. In-house tests and quizzes have been administered on Moodle at the institution.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

114

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`17`

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`630`

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

When it comes to the CIE of undergraduates and graduate students at our institution, we adhere to a strict university-mandated protocol. Undergraduate and graduate students are graded on two internal examinations, a seminar, an assignment, and their attendance. Students' internal grades are calculated using these standards. Our institution uses a variety of methods to enhance the teaching and learning process, in addition to the standard university assessment tools. One of the most notable developments in this field is the tutorial system. As part of this system, a group of students will be given a tutor who will be responsible for keeping an eye on their progress. The primary goal of the tutorial system is to improve the efficiency of the educational system. In addition, it helps identify and eliminate potential problems among students. The college uses

two internal exams to gauge student progress and comprehension of course material. Each instructor promptly evaluates student examination answer sheets and places students into appropriate performance levels. The sorting helps the educator decide what kind of supplementary instruction students need to overcome difficulties in the learning process. Teachers can learn a lot about their students' strengths and weaknesses through the feedback they receive from assignments, projects, and seminars, and they can then take corrective action by implementing strategies like academic leadership, blended and flipped learning, effective classroom learning, etc. In addition, students' ability to think critically is enhanced. During the pandemic, institution carried out their first round of in-house tests using Google applications.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://meskc.ac.in/internal-complaint-committee/grievance-redressal/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An Examination Cell is constituted in the college, comprising of a senior teacher as convener and other teaching staff as members to handle the issue regarding the internal examination process. The examination cell monitors the conduct of internal examination and publishing of result in time. Any grievances in the internal examination are handled by the concerned department's examination coordinator. If the students are not satisfied with the reply from department, they can appeal to examination cell in the college. If any grievance, received by the internal examination cell, a meeting of the cell will be convened and resolve the issue as quickly as possible. The college adheres strictly to the guidelines and rules of the affiliated university while conducting internals and semester examinations. Two internal tests are conducted during each semester, the time table for which is prepared well in advance and communicated to the students. After the evaluation of the internal assessment, answer scripts are given to the students to have an idea for their performance in the test. During the Covid Pandemic period, the college has conducted internal examinations in online mode, on Moodle platform in which the students are able to check their result instantly. The grievances are redressed and rectified in accordance with the gravity of the situation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://meskc.ac.in/internal-complaint-committee/grievance-redressal/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution's stated learning outcomes (both general and programme specific)/graduate attributes are incorporated into the assessment process and made public in a variety of ways, including on the website and in other documents. Because of its relationship with the University of Calicut, the college must adhere to its regulations. The University's stated learning outcomes and graduate attributes are clearly communicated through its website and other documents, and are incorporated into the assessment process. The website for Calicut University lists the courses of study available through each of its departments. The University has provided a detailed syllabus for each programme, outlining what will be covered in required and elective classes, as well as the requirements for completing a Project or Dissertation and what students can expect to learn from each. The evaluation and teaching plan are also included in the syllabus. The University's educational programmes have been designed and updated to provide students with the discipline, knowledge, critical thinking, problem solving ability, communication skills, and digital capability they'll need to adapt to the ever-evolving world. Students in each programme are given the option of taking generic courses designed to broaden their horizons and ease them into working across disciplines.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://meskc.ac.in/po-co-pso/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All year long, the college keeps tabs on how well its students are

doing in terms of achieving the overall Program goals, as well as the Program-specific goals, and the course-specific goals. In the Faculties of Arts, Commerce, and Science, our Institute provides Undergraduate, Graduate, and Research opportunities. The institute's course offerings mirrored those of the university with which we are affiliated. The University sets the question paper to meet the Programme outcomes, Programme specific outcomes, and course outcomes, and these are assessed through semester exams. The evaluation of students are in accordance with the university's guidelines; this may take the form of an assignment, a presentation, a viva voce examination, a project, etc. Using data from POs, PSOs, and COs, it has been determined that both student strength and the percentage of students who pass are rising over time. In addition, over the past five years, there has been a clear and noteworthy uptick in the number of students continuing their education past the undergraduate level by enrolling in graduate programmes. Similarly, the placement-to-enrollment ratio is on the rise. We used both formal and informal mechanisms to track progress toward our outcomes, making sure to account for every possible variable. Through a feedback mechanism, all stakeholder issues are gathered, and a strategy is made to address them in accordance with the priorities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://meskc.ac.in/po-co-pso/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

737

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://meskc.ac.in/iqac/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://meskc.ac.in/sss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MES Kalladi College has created an ecosystem for the post-graduate and graduate students to exploration of their new ideas and sharing of knowledge with other likeminded in their areas of interest. Our institution has been registered as "PREMIER INSTITUTE" in Young Innovators Programme (YIP Eco system) powered by Kerala Development and Innovation Strategic Council (K-DSIC) an advisory body constituted by the Government of Kerala. K-DISC aims at bringing out path-breaking strategic plans that reflect new directions in technology, product and process innovations, social shaping of technology and creating a healthy and conducive ecosystem for fostering innovations in the state.

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The details are as under:

1. Promoting Innovation: The College has created an Innovation & Entrepreneurship Development Cell (IEDC) and Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD & AICTE. Faculties had undergone Innovation Ambassador Training programme and Students are encouraged to present their innovative working project models & products through this platform.

2. The Research and Development Cell of MESKC inculcate research culture among the students and encouraging for novel thinking. This platform provides an opportunity for expression of academic talent and promotes interaction among academia.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://meskc.ac.in/students/club-forum-cell/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

44

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://meskc.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in

social service activities leading to their overall development.

NSS organizes a residential seven-day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include Vaccine Registration, Covid Relief Work, Food Kits distribution, School Kit Distribution, Luth'f -Fund Collection Program, Observation of NSS Day, Participation in construction of Check Dam, Participation in Blood Donation Camp.

The NCC unit of the college organizes various extension activities as Blood Donation Camp, Swach Bharath - cleanliness drive pulling out the weeds and cleaned the children's park, Awareness Run On International Day For Disabled Persons.

Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/campus/extension-center/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

18

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3685

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

33

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

33

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is located on the side of NH 966. Institution is spread around22.93 acres of land. It meets adequate infrastructure for the academic extracurricular and administrative activities. The classrooms are spacious and well furnished. Enough lights, tubes are provided in the classes. Classrooms have spacious seating for 70 students and equipped with LCD for enhancing digital learning. Classes are provided green chalk board, lectern and public address system. Fully furnished and ICT enabled conference halls and seminar halls is available for the conduct of academic seminars and other programs. Well furnished auditorium with a seating capacity of 350 caters to public meetings and cultural activity. Fully furnished office is located in the Main Block with proper internet connection. Good functioning front office is located on the entry point of Main

Block.

The laboratories of Chemistry and Physics are DST-FIST funded.
Chemistry department is having lab for water quality analysis, soil
testing unit and rain water harvesting unit. Botany department
maintains excellent botanical garden in front of the campus. Four
computer labs with latest configuration and software with 50 MBPS Wi-
Fi connection. Total Campus Solution Software by Meshi Logic has
been installed for student details, attendance , TC etc.
Uninterrupted power supply ensured by Generator and UPS in the labs
, Seminar halls and classrooms.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://meskc.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has established a very spacious and modern multi-
disciplinary indoor stadium for the student community. Up-to-date
cardio equipment in the workout facility will provide ample
opportunity to train and mentor other students during fitness units.
The Indoor Stadium facilities encourage greater participation of
students, thereby leading to a healthier, happier and more cohesive
student athletic community. The overall area of the stadium is 35x25
meter length and width. In tune with the objective of all round
development of the students, Faculties and others, the campus is
equipped with an in-house Health and Fitness Centre. It Provides the
Gym Facility for all Students and Teachers and Relative people. More
than 250 students and around 25 Faculties uses the benefit of Health
and Fitness Centre. It contains world class equipment like
treadmills and strength machines and all other equipment for
exercise and work out. Moreover In short, the Health and Fitness
Centre creates an ideal atmosphere for the entire campus community
the best facilities to improve and keep better health care. An open
space in front of the self- financing wing of the college has been
dedicated to Yoga practice. Moreover, the college has set up an
Auditorium and open air auditorium for cultural activities and
various other programmes.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[http://meskc.ac.in/infrastructure/physical-facilities/]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

147

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[http://meskc.ac.in/classrooms/]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34.37

File Description	Documents
Upload any additional information	[View File]()
Upload audited utilization statements	[View File]()
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of M.E.S Kalladi College started functioning in the very

first year of establishment in 1967, in the early years it housed in a room in the main block, in 1990 the library own an individual building. Now the library has total plinth area of 5700 square feet with centralized air condition. The library have a collection of 40528 books,40 subject journals, 12 Magzines and 6 newspapers.

The college has more than 2500 students with 115 faculty members. The library fully automated with RFID Technology, All members of the college library provided a RFID Tagged ID cards. It is the very first academic library in the district and third in the state with these facilities.

Through Institutional membership more than 6000+ e-journals and 31,35,000+ e-books can be accessed under the project entitled "National Library and Information Services Infrastructure for scholarly Content (N-LIST)" of INFLIBNET Centre, Ahemdabad.

E-learning area is equipped with 25 systems to access the e-resources. Knowledge resource centre has Wi-Fi connectivity which enables the users to use their own laptops within the library.

Facilities and services

- Latest and upgraded version of KOHA ILM software version 18.11
- RFID enabled Library
- Circulation, entry and exit of users and stock verification through RFID technology.
- E-learning facility with 25 systems and Wi-Fi access
- Web OPAC (Online Searching facility for students and teachers)
- E-Books- 40,00,000 and E-Journals 6000+ (INFLIBNET-NLIST)
- E-mail reminder for circulation due and renewal
- New Arrival display
- Photocopying, Printing and Scanning facility
- CCTV surveillance

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://meskc.ac.in/library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.35

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

217

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution is well equipped in ICT infrastructure. Every classrooms contains LCD Projectors with screen. All class rooms also have speaker facility .All PG classes and UG Final year classes Interactive panels which makes learning more convenient. Students beneta great deal as it enhances collaboration and invites more

interaction with lessons. Total of 20 interactive panels are used in the institution. 5 computer lab facilities are available in the campus which is accessible all teachers and students. All labs have LAN facility. Wi-Fi facilities are also provided to students in the classrooms for dynamic interaction between teachers and students. Audiovisual Lab is also provided to the students to enhance all digital learning activities in the campus. The facilities like digital camera and digital lecterns are used to record e-learning contents. Online Public Access Catalogue is available to the students through website. RFID(Radio Frequency Identification) is used in Library for door login and circulation. N-LIST subscription helps students and teachers to access e-journals and e-books.

An Office Automation tool TCS is used in office to manage students data and attendance. SMS alert facility is available to notify parents about absentees in the class.

Moodle is a Learning Management System (LMS) used for delivering course material. It is a web application that facilitates teachers to post course materials

All staff rooms and office have computer facility with printers, photocopier and scanners. Uninterrupted power supply is provided with 12 small capacity and 6 large capacity UPS and a generator of 35KWA.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://meskc.ac.in/infrastructure/it-facilities/

4.3.2 - Number of Computers

155

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.83

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is in possession of large physical academic and support facilities. There is an established policy and clear guidelines for the maintenance and utilization of the facilities. • The general planning of the college is supervised by a high power planning committee. The purchases are done according to the decisions of the purchase committee. The committee ensures that transparency and economy is assured in the purchases. For this state purchase manual and financial code is strictly followed. The digital solutions like tendering are also utilized for ensuring speedy, efficient and transparent procurements. • The maintenance of the facilities are ensured through the participatory and coordinated functioning of all departments under the guidance of the various committees and with the aid of the supporting staff.

Student and faculty support is another resource for the maintenance of the college facilities. NCC and NSS undertake necessary campus

cleaning and beautification. A college beautification committee is monitoring the general beautification works. The faculty also assist the initiatives by motivating students and working together with them • Computer lab in the college which is frequented by the students for various service is well maintained with the generous financial assistance from College Development Council as well as PTA. It also operates with a substantial self generated financial resource.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://meskc.ac.in/sop/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1331

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

508

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://meskc.ac.in/students/club-forum-cell/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

919

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

919

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

261

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

84

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most critical stakeholders in our institution and the college management strongly believes in building an ecosystem where the student community is given representation to share their views in the development of the institution. We are blessed with a very dynamic student community and their active participation in all curricular and co-curricular activities.

Due to corona pandemic election was not conducted for the year 2021-22 and the college management decided to give extension for the last year's student union for the current year also. The Student Council consists of seven number of elected members such as Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary , General Captain and Student Editor.Student representatives are also present in IQAC, Grievance management cell and Anti Ragging Cell, SC/ST Cell, Women Cell and the like. The student wing of IqAC is very active and joints hands in the overall development of the institution. They are keen in collecting feedback from students to evaluate the overall response of students.

Our students have won numerous achievements in sports activities with two national achievements in wrestling and high jump. National Service scheme students helped the financially backward children by providing the study materials.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/students/club-forum-cell/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our institution is blessed to have a very active alumni association which join hands with the management and faculty for various quality and quantity enhancement programs. Alumni of MES kalladi college assure the fostering of friendly cooperation between present and past generation of our students there by enhancing the betterment of the institution. Annual alumni meet conducted on 2017 December 2015 approve the bye-law regarding the registration of alumni association.The general alumni is registered under the societies act of 1860 with No.pkd/ca/101/2019 and is committed to renewing the registration as per rules.Every year each department conducts an alumni meet.Notifications, press release and social media plat forms are used to share information regarding the meeting of Alumni association.The office bearers of genarl alumni association is elected for a team of 2 years.Departmental associations, batch associations and chapters in various foreign countries are components of alumni association. Even though due to covid pandemic situation the institution could not organize alumni meetings, many alumni groups have organized online meetings and get togethers. During this period various alumni groups contributed to relief activities like providing sanitizers, masks glows etc. The works of Kalladians, the UAE chapter of alumni deserves special mention.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MES Kalladi College Mannarkkad was established as the first Aided College of MES in 1967. Currently it offers 17 Under Graduate Programmes (10 in Aided Sector and 7 in Self-financing Sector), 9 Post Graduate programmes (8 in Aided and 1 in Self-financing), an integrated program and 2 Research Centres. Muslim Educational Society (MES) had its foundation in 1964 under the guardianship of the visionary, Late Dr. P. K. Abdul Gafoor. From its humble beginning, MES has become one of the excellent educational agencies in Kerala and has an international presence with a network of Secondary and Higher schools, Arts and Science colleges, Engineering Colleges, Medical College and other institutions. MES Kalladi College Mannarkkad is situated 2 km away from Mannarkkad town on the side of Kozhikkode- Palakkad National Highway.

VISION

All-inclusiveness, integrity, promotion of equity, social justice and scientific temper.

MISSION

To set and nurture a path for catering to the educational needs leading to empowerment of underprivileged sections to face the challenges of time and change. Inculcating social commitment for the cause of value based higher education, nation building and universal

brotherhood.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/about-us/vision-and-mission/
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments, clubs and associations to work towards decentralized governance.

All co-curricular and extension activities are planned and executed by the coordinators of different clubs and forums.

The planning committee independently collects information from various departments regarding the academic and infrastructure requirements of the coming academic year and make independent decisions in consultation with the Principal and the finance committee.

The institution promotes participative management by forming different committees. These committees involve the staffs and students. Committees are constituted annually and duties are assigned to faculty.

After the introduction of new programs in the college, a tremendous increase was there in student and faculty strength. This growth led the Management to plan for a restructuring of the organizational structure with emphasis on decentralization and participative management as that would ease the administrative pressure on the principal, aid quicker decision making and instil a sense of belonging among the faculty.

Student dean assists the Principal in smooth functioning of the institution by helping in all matters related to the students. All the decisions of the Principal related to the student's matters are implemented by the student dean.

The institution has also formed Student Quality Circle (SQC), which is an interface between the students and the IQAC. The SQC collects

information from students on various academic and administrative matters and provides constructive suggestions for improvements to the IQAC.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/about-us/organization-structure/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

As our college is affiliated to the University Of Calicut, we follow the curriculum prescribed by the University. Our college has introduced extra classes to ensure that the students have a better understanding of the subjects. Guest lecturers are conducted, wherein the imminent professors from esteemed institutions deliver lectures to our students.

2. Teaching and Learning

The college is keen on recruiting specialized faculty with an impressive past experience. Also, Influencers from various industries are also invited to deliver guest lectures and to conduct workshops.

3. Examination and Evaluation

The college has to follow the examination andevaluation process of the university. Also, there are continuous internal assessments conducted like class tests and quizzes to evaluate the performance of the students.

3. Research and Development

The college is encouraging faculties to take up research projects and to involve students in it. Management is also supporting the faculties to conduct research by providing them with incentives.

4. Library, ICT and physical infrastructure / instrumentation

The college has implemented various ICT tools like Learning Management Solution (LMS) and ILMS for effective learning of the students.

5. Human Resource Management

Qualified faculties are being recruited by the college for the improved learning and performance of the students.

6. Industry Interaction / Collaboration

Collaborations are being made with various companies in the industry to improve the placement opportunities that are being provide to the students.

7. Admission of students

The admission process for the students is followed as per the protocol of the University.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://meskc.ac.in/about-us/quality-policy/strategic-plan/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. College Managing Committee

The governance and the management of the college are anchored in the principles of Muslim Educational Society which is one of the largest minority educational societies in Kerala.

2. Principal

The Principal is the chief executive and the Chief Academic officer of our college. All the meetings of the college are conducted under his leadership. He is responsible for managing the major administrative tasks and supervising all students and teachers.

3. Staff Council

The Staff Council is constituted for the academic year as per the Statute (Chapter 23, item 20) of Calicut University. The College Council is a statutory body comprising the Principal, all HODs, the Librarian, the senior superintendent and two elected representatives of the teaching staff.

4. IQAC

An Internal Quality Assessment Cell functions in the college to ensure the planning and effective implementation of programmes charted out for every academic year, and to prepare the AQAR.

5. Controller of Examination

The Controller of Examinations monitors all activities related to conduct of end semester examinations, preparing the question bank, preparing the panel of examiners and question paper setters.

6. Grievance Redressal Mechanism

Students with grievances can directly approach the Principal, Head of Department, Class Teacher, Tutor, or any faculty. A fullfledged grievance redressal cell looks into grievances/ complaintsraised by stakeholders.

7. Recruitment & Promotion Policy

The College adheres to government policies and University and UGC guidelines on appointment and promotion of the faculty & staff. Vacancies are notified well in advance.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/about-us/administrative-staff/
Link to Organogram of the institution webpage	https://meskc.ac.in/about-us/organization-structure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in	A. All of the above

| areas of operation Administration Finance and Accounts Student Admission and Support Examination | |

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File]()
Screen shots of user inter faces	[View File]()
Any additional information	[View File]()
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

```
(i)Teaching Staff 1.SLI (State Life Insurance), GIS (Group Insurance
Scheme) and GAIS (Group Accident Insurance Scheme) for permanent
teaching staff under Government of Kerala

2.GAIS (Group Accident Insurance Scheme) for Adhoc faculty members
started with full funding from management

3.Staff Association Fund, Staff welfare Cooperative society and
Staff welfare fund

4. Salary advance facility by PTA and management (In case of any
inadvertent delay in salary payment)

5. Maternity and Paternity leave

6. Casual leave of 15 days for permanent faculties and 10 days for
faculties under self-financing streams

7. Duty leaves for attending training/refresher/orientation courses,
seminars, workshops etc.

8. PF (Provident Fund) facility

9. ESI (Employees State Insurance)

10. Day Care Facilities are available for taking care of children of
staff
```

```
11. Hostel facilities

12. Canteen facilities.

(ii) Non-Teaching Staff (NTS)

1. SLI (State Life Insurance), GIS (Group Insurance Scheme) and GAIS
(Group Accident Insurance Scheme) for permanent non-teaching staff
under Government of Kerala

2. Admissible leave is allowed for permanent non-teaching staffs

3. Staff welfare Cooperative society and Staff welfare fund

4.Salary advance facility (In case of any inadvertent delay in
salary payment)

5. Maternity and Paternity leave

6. Casual leave of 20 days for permanent non-teaching staffs and 10
days of leaves for faculties under self-financing streams

7. PF (Provident Fund) facility

8. ESI (Employees State Insurance)

9. Day Care Facilities are available for taking care of children of
non-teaching staff

10. Hostel facilities

11. Canteen facilities.
```

File Description	Documents
Paste link for additional information	https://meskc.ac.in/about-us/administrative-staff/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for the teaching and non-teaching staff. For the teaching staff, a 360-degree performance Appraisal System is in a place where feedback is taken about every faculty in the form of selffeedback, peer feedback, feedback from students and feedback from the management. The data is compiled and the report is created by online software and the competency score and the complacency score is also calculated for every faculty. The report is forwarded to the management by the IQAC and appropriate actions are taken as necessary. The faculties of the aided section also maintain CAS API for the performance appraisal and the same is used for the promotion. In addition, the institution also maintains an internal performance appraisal API for monitoring the performance of the faculties and non-teaching staff. The API report for every faculty is reviewed on an annual basis and appropriate actions are taken as necessary.

Student evaluation on teachers: A computerized teacher assessment of students is implemented by IQAC to evaluate the performance. The Principal analyses the evaluation report and hands over the report to the concerned teacher.

Self-Appraisal Form for teachers: It is compulsory for every teacher to furnish the self-appraisal form / API which provides the annual performance of teachers which include curricular, cocurricular, and extracurricular as well as research activities every year.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/iqac/ https://meskc.ac.in/academic-administrative-audit/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent and well-planned financial management system in which Government and Management are the main sources of funds. The institution has mechanisms of external and internal audit for both Government and Management accounts separately.

Audit of grants and funds sanctioned by Government/UGC:

There are three levels of audit for the grants and funds sanctioned by the Government/UGC. They are (1) Audit by a CA (2) Audit by DCE (3) Audit by AG

1. Audit by a CA (Chartered Accountant)

After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government/UGC are initially submitted to an external Chartered Accountant.

1. Audit by DCE (Directorate of Collegiate Education)

The Directorate of Collegiate Education conducts annual audits. The audit team verifies all the financial documents related to the public funds utilized by college. After hearing the clarifications and corrections, the final accounts are settled.

1. Audit by AG (Accountant General)

The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government.

Audit of grants and funds sanctioned by Management

The institution has a strong financial advisory board for Management. All the accounts sanctioned are audited internally as well as externally.

1. Internal Audit

The internal audit of Management accounts is done by the Treasurer, MES Central Committee, Calicut periodically.

1. External Audit

The Management has appointed M. A. Moideen and Associates as the external auditor of the Management accounts.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.5

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds from governments through grants, tuition fees from the students, Non- government funds such as fund from the private parties, Alumni contribution to purchase the equipment and assets and finally the funds from Management. The college also receives sponsorships for organizing various cultural and other sports events. The college has two main committees with regards to

utilization fund such as Finance committee and purchasing committee. Finance committee looks after the utilization of funds for recurring and non- recurring expenses. Purchase committee obtains quotation from different suppliers for the purchase of books, equipment and other materials. The quotations are scrutinized by the finance and purchase committee and final approval is given by the principal and college council. The college follows a clear resource mobilization policy and procedures. Before the academic year begins, the department has to prepare the departmental budget and submitted to the principal. The principal and college council integrates various departmental budgets while preparing the college budget. Finance and purchase committee monitors the every budget and its utilization. At end the end of the financial year, the external auditors inspect the books of accounts and certify based on the auditing rule. Any issues in connection with the fund utilization funds will be jointly addressed by the principal, college council and the management

File Description	Documents
Paste link for additional information	https://meskc.ac.in/about-us/quality-policy/resource-mobilization-policy/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to improve the quality of teaching and research, Academic and Administrative audit was conducted in a tri level process internally and a single level process externally. Internal audit involves Faculty level, Department level and college level. The tri-level internal audit of 2021-2022 academic year was completed and sent for external audit. Further, the college has an effective feedback system which covers all the stakeholders of the college. A research committee has formulated in the college to look after the research promotion activities. A financial assistance is given to the each individual faculty members for their presence in the international or national conferences. An appreciation letter is provided to faculty members for their quality publications. IQAC also prepare an action plan and their action taken report in every academic year to facilitate quality education to students by creating such an effective policy of two learning. IQAC also initiated the timely submission of AQAR, NIRF and AISHE and present those documents in the college website. It also monitors the timely

submission of various documents related to the career advancement of the teaching and non- teaching staff. The college has renewed the ISO 9001:2015 certification under the supervision of the IQAC.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors teaching learning process in the college in a continuous manner since it is considered to be an integral part of the quality in higher education. The college prepares a detailed academic calendar before the commencement of the by adhering the university academic calendar. Further, it also publishes in the college websites and circulated among the teachers, students and non-teaching staff. The college also prepares a college diary and provides to all the students and teachers in which details of the college, various academic programme and their syllabus, methods of evaluation, financial assistance and scholarship are also mentioned in detail. The college also requests each and every department to prepare and maintain detailed lesson plan of each semester. The college also encourages the teacher evaluation by the students at end of the each semester. The evaluation reports are kept confidential and any negative points raised by the students will be addressed in a serious manner. The college also monitors the students learning outcomes such as knowledge, skills, abilities, value a student attain at the end of the programme or course. Learning outcome should very specific, clear and measurable. Result of each and every departments in the college will be discussed in the academic council of the college.

File Description	Documents
Paste link for additional information	http://meskc.ac.in/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	**A. All of the above**

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://meskc.ac.in/college-annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution conducted various programs and activities in promoting gender equity and its relevance in the society. All the departments and various cells and clubs in the college conducts programs and awareness classes on gender sensitization. The programs basically intends to promote awareness on gender related issues. Programs like Meet the Women Entrepreneur, Entrepreneurship and Women Empowerment, Gender Identity and Discrimination: A Global Challenge and Awareness Class on Feminine Psychology. Apart from this Women Cell of the college conducts various programs to promote gender ideologies among students. The cell celebrated women's day on 8th March 2022 with various programs. The program Vox Femina was conducted on that day. A scholarly talk on Gender was organised along with various cultural program by the students. Along with these, the college has occupied numerous facilities for the students, especially for girls to take care of their personal hygiene and the provisions in restrooms are friendly to transgender students also. The Women Cell is equipped to provide all the necessary items on emergency like sanitary napkins, hot bags etc.; they are stored in departments and it has addressed all the grievances to provide solutions to their mental and physical

dilemma.

Our institution observed many national and international days of importance during the academic year. The World Environment Day was observed by Botany Department and BHOOMITHRA Club of the college on June 5th .The Reading Day celebrated by the Department of English on 19th June .

File Description	Documents
Annual gender sensitization action plan	https://meskc.ac.in/wp-content/uploads/2022/12/7.1.1-AQAR-2021-2022.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://meskc.ac.in/infrastructure/physical-facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Go green with environment is the motto of our college especially in the case of waste management. The amount of 50 kilograms of waste per day properly separated to solid, liquid and e-waste, which is segregated and recycled through the effective waste management.

The paper, plastics, glass, metals, food wastes and others are collected by placing numerous waste bins at different locations in

the campus. The biogas plant placed in college canteen and girl's hostel and the Vermicompost unit in the campus are useful to deposit the bio waste and the slurry generated from this is used as organic fertilizer in lawns and gardens.

Laundry and Canteen affluent waste are allowed to settle into the soil by collecting in separate sceptic pits and the filtered water from waste water filtration plant is useful for irrigation purposes. Concentrated acidic or alkaline solutions are neutralized before disposal. The organic waste yield of the college is limited till date and therefore treated with cow dung for decomposition.

Electronic gadgets are used at their maximum level through proper gradation and maintenance. Computer hardware parts like motherboards, memory chips, flip flops etc. and other related gadgets are recycled properly. E-waste management is properly executed through dealers by inviting tenders and other useless electronic devices are given away to scrap dealers twice a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

    1. **Restricted entry of automobiles**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

MES Kalladi College constantly focus on to provide maximum exposure for students in inclusive environment that is tolerance and harmony towards cultural, regional, linguistic, communal and other diversities. In this academic year also large number of such initiatives organized in campus. Programs like Keralam-Samooha Charithrayum Bhavi Vicharagalum organized by Department of History, International Arabic Day by Department of Arabic, Neeridam Namukorumichu by NSS Unit, and Menstrual Health & Hygiene by WDC and Cultural exchange festival with youngsters in Attappadi tribal Ooru by Mass Communication Department were remarkable initiative on this part.

Blood Donation Survey by NSS unit was an excellent outreach program. Volunteers collected names of people and their information who are willing to donate blood in their localities. The collected information were handover to Blood Donation Federation. Volunteers helped financially back ward families to find and repair electronic devices for children during covid-19 pandemic through Television Challenge.

These programs made our students aware of the socioeconomic and cultural diversities in the locality and made them realize the need of empowering every sector and their work itself was an inspiration to many other young citizens in the locality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution is keenly determined to mould both employees and students as responsible citizen by providing excellent awareness about constitutional obligations: values, rights, duties and responsibilities. Reinforcing the understanding of the student and employees of the organisation regarding the responsibility of the citizen, college initiate various programmes through departments clubs and cells. These programmes provide a chance to all students and employees improve and widen the perceptive on the different constitutional values. Many programs under the NCC and NSS strictly adhere to the values in the constitution. All departments in the college conducts seminars and workshops in Intellectual Property Rights and it clearly asserts the intention of keeping ethics in profession and research. It provides with the students and faculties to have a larger vision of constitutional values in academics. Webinar on Historical writing, Independence Day Celebration, 71st constitutional day, Republic Day, Gandhi Jayanti were literally aimed at giving clear light on constitutional obligations. These programs resulted a great achievement in moulding students by creating a sense of responsibility as a good citizen for the nation and it strengthened their commitment and bond for the nation's future. Apart from the theoretical knowledge, the students are confronted with these values and duties by participating in such programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://meskc.ac.in/students/club-forum-cell/
Any other relevant information	http://meskc.ac.in/iqac/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,	**A. All of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

MES Kalladi College celebrates national and international days, events and festivals throughout the year with maximum effect. These programs always helped students to rethink and recreatetheir thoughts and views on different subjects. Celebrations and Awareness campaigns mainly conducted this academic year are Independence Day, Republic Day, Constitutional day, Yoga Day, Palliative care day, International Women's Day, Bird Watching Day, National Aids Day, World Environment Day, World Photography Day, World Food Safety Day, Pulwama Day, Breast Cancer Awareness Campaign- Detection & Treatment etc. Number other programs have conducted under different wings and departments too. Our institution reinforces the relevance of observing the national and international days of importance and thereby give the students a chance to widen their perspective of knowledge.

These socio-academic and historical programs helped students to inspire, educate and empower their own selves to a better understanding with a wide and deep knowledge of each specific subject. Campaign programs helped them to get first hand firsthand experience from the ground of reality and make them capable to be a responsible citizen too. Along with the departments the clubs and

cells of our institution promotes such activities

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I-Be the Guide for the Students and Community

Objective of the Practice

- **To provide maximum support to the students of tribal community**
- **To provide wholistic nurture for the students**
- **To address their problems and find solution through education**
- **To provide maximum health care to the tribal people**
- **To provide awareness on health and related issues**
- **To nurture healthy lifestyle practices**
- **To provide aid to the wholistic development of the community**
- **To provide special care to the weaker sections in community ie women and children**

The Context

- **Our institution, MES Kalladi College has a lot of tribal students studying in the college every year. Most of them came from the nearby tribal area, Attapady. As they came from the tribal area, they have many socio, economic, cultural issues.**

The Practice

- **The practice was done at two level.Firstly , inside the campus , the issues of students of the tribal community are identified.**

BEST PRACTICE II -Fight and Resist the Epidemic

Objective of the Practice

- To provide maximum support to fight against Covid 19
- To provide awareness on Covid 19 Vaccination
- To provide support to students in their academic classes.
- To provide special care to the needful sections in community

The Context

- College provided full support to the state in its fight against the deadly disease Covid 19 by the initiation of various activities.

The Practice

- College has provided pain and palliative center for the Covid patients. The Institution itself form a Covid Center by providing majority of the classrooms for the Camp.

File Description	Documents
Best practices in the Institutional website	http://meskc.ac.in/campus/best-practices/
Any other relevant information	https://meskc.ac.in/wp-content/uploads/2022/12/BEST-PRACTICEs-AQAR-2021-2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute focuses profoundly on the all-inclusive development of students and offers them with every opportunity and supply to facilitate their holistic development. Vision of the Institution is to mold and endow students in the quest of knowledge, standards and social obligation and help them accomplish excellence in various fields, thereby also preparing them to face universal encounters. Apart from academic excellence, the college also pays honest consideration to the physical, ethical and social development of students. The Institute has established its unique approach towards this comprehensive vision by exhibiting it in the form of service to the society. Green initiative is a practice where the institution strive to attain ecologically approachable methods and instruction to promote sustainable and eco-friendly practices in the college grounds.

Greening the campus is all about cleaning the campus, usage of

conventional sources of energies, correct dumping of wastes, obtaining eco- friendly supplies and effective recycling program. MES Kalladi College had worked out the time bound policies to execute green campus initiatives. These policies were combined with the institutional organization with the purpose of developing a hygienic and green campus.As part of the green initiative in the campus, the college always tries to reduce the waste through reuse, reduce and recycling which ensures the cleanliness and eco-balance in the campus. As part of the plastic-free campus initiative, the college ensures the green protocol in the various programs of the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Plan to obtain autonomous status to the college
2. Increase the number of Research centers in the college
3. Plan to implement Centre for Entrepreneurship and Intellectual Property right in the college
4. Build a start- up Eco system in the college
5. Conducting a National Seminar on Sustainability and Climate change
6. Introduction of diverse certificate courses to familiarize the new knowledge domain
7. Organization of NAAC quality related seminar to teachers in Higher education
8. Strengthening the palliative wing of the College.