



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		MES KALLADI COLLEGE MANNARKKAD
• Name of the Head of the institution	Dr.C.Rajesh	
• Designation	Principal in Charge	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04924222377	
• Mobile no	8078462377	
• Registered e-mail	principal@meskc.ac.in	
• Alternate e-mail	info@meskc.ac.in	
• Address	MES KALLADI COLLEGE, MANNARKKAD, MANNARKKAD COLLEGE P.O, PALAKKAD (DISTRICT) KERALA, INDIA PIN-678583	
• City/Town	MANNARKKAD	
• State/UT	KERALA	
• Pin Code	678583	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. Azhar A				
• Phone No.	04924222377				
• Alternate phone No.	8078462377				
• Mobile	9446031331				
• IQAC e-mail address	iqacmeskc@gmail.com				
• Alternate Email address	iqac@meskc.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://meskc.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://meskc.ac.in/academic-calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.50	2004	16/02/2004	16/02/2009
Cycle 2	A	3.20	2013	05/01/2013	04/01/2018
Cycle 3	A+	3.32	2019	18/10/2019	17/10/2024
Cycle 4	A++	3.51	2025	23/01/2025	22/01/2030
6.Date of Establishment of IQAC			06/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	16
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
'Skill Tune' scheme introduced to provide skill oriented add on courses to the students	
A scheme named 'Udyami' was initiated by women cell to promote Women Entrepreneurship	
A scheme of travel Grant has been initiated by the college management to participate in Seminars and Conferences	
Kalladi Research Grant to members of faculty carry out research project	
institution has launched a 'Vidhyanidhi' scholarship Scheme	
Polyglot Academy for Foreign language training was started as per the recommendations of IQAC	
Civil Service Academy started as per the recommendation of IQAC	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Impart skill orientation and training to student	The college has set up a center named 'Skill Tune' to provide a skill oriented add on courses to the students
Promote Women Entrepreneurship	A scheme named 'Udyami' was initiated by women cell to promote Women Entrepreneurship
Provide a platform for marketing student's Products	The college has initiated a facility called Campusmart
Travel Grant to participate in Seminars and Conferences	A scheme of travel Grant has been initiated by the college management to participate in Seminars and Conferences
Provide Research Funding to conduct the research project	A scheme of Research funding initiated by the College management
Provide a space for Start-up and Innovation ecosystem	The college provides a platform for innovations and startup. Technology Business Incubation Centre launched
Felicitating the pass out students by conduct graduate ceremony	The college has conducted a graduation ceremony to facilitate the outgoing students
Conduct an International Conference of a multidisciplinary nature	Conducted an international conference MESKCON 2024
Foreign Language Training Centre	The college has set up Polyglot Academy for foreign language training
Scholarship Scheme by the institution	The PTA of the institution has launched a scholarship Scheme 'Vidhyanidhi'
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	01/01/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	07/03/2024

15. Multidisciplinary / interdisciplinary

M E S Kalladi College, Mannarkkad, offers a wide array of academic programmes, encompassing 20 undergraduate (UG), 9 postgraduate (PG), 1 integrated PG, and 5 PhD degrees. This includes three vocational degree programmes (B Voc). All the UG courses strictly follow the Calicut University Choice Based Credit Semester System (CBCSS), which grants students the freedom to pursue four audit courses during the first four semesters and one open course during the fifth semester. Students are free to choose the open courses offered by other departments, providing opportunities for STEM courses for humanities stream also. In addition, students have the option to choose two specialized courses during the fifth and sixth semesters. As part of its alignment with the New Education Policy, the college is shifting to the Four-Year Undergraduate Programme (FYUGP) starting from the academic year 2024-25. Additionally, the postgraduate programs follow the Choice Based Credit Semester System (CBCSS) curriculum, which offers students the opportunity to select an Ability Enhancement Course (AEC) during their first semester. The departments offer diverse certificate courses where students from any discipline can join. Students are encouraged to participate in internships and engage in projects beyond the required coursework, as these experiences will significantly contribute to the development of their productivity and critical thinking skills. Self-paced online courses are also encouraged as an integral part of the learning culture, offering scholars access to a broad range of topics. Additionally, the college fosters an interdisciplinary approach to research through various dedicated research centers.

16. Academic bank of credits (ABC):

M E S Kalladi College is affiliated to the University of Calicut, which has initiated the registration process for its students under the Academic Bank of Credits (ABC) system. Presently, the University has upgraded its digital infrastructure to incorporate academic credits earned by students from various higher education institutions. This initiative grants students greater flexibility in

pursuing their academic and vocational goals. Additionally, students who have not completed their courses can re-enroll at the institution by redeeming credits previously earned from other higher education institutions. This will facilitate the enrollment of academic talents from diverse geographical regions across the country. The new Four-Year Undergraduate Programme (FYUGP) of the university ensures the transferability of academic credits earned by students to institutions worldwide. In the fourth year, students are required to complete at least two online courses, which will be included in their academic credits. Faculty members are expected to familiarize students with online platforms such as SWAYAM of NPTEL, where they can select these courses. Currently, the college serves as a local chapter of NPTEL.

17.Skill development:

The college offers three Bachelor of Vocation (B.Voc) programs—Tourism & Hospitality, Dairy Science & Technology, and Data Science & Analytics—aligned with the National Skill Qualification Framework (NSQF), with attainable skill levels ranging from 4 to 7. These B.Voc programs integrate the NSQF into undergraduate education, enhancing students' employability and aligning their skills with industry demands. The internships provided during the B.Voc programs further improve students' placement prospects. The college also offers a variety of courses aimed at refining students' job-related skills. Additionally, the college has signed Memoranda of Understanding (MoUs) with government and non-government agencies and organizations to provide skill development courses, which primarily focus on training and orientation in various employability skills. Certificate courses are available in Python Programming, Ethical Hacking, Logistics and Supply Chain Management, Business Intelligence Using Excel and Tableau, and more. The college places a strong emphasis on the development of students' skill sets, recognizing this as essential for effectively preparing them for future challenges. To achieve this objective, the college regularly organizes workshops and training programs specifically designed to enhance leadership capabilities, communication skills, critical thinking, and problem-solving abilities. The college actively supports the Government sponsored Skill Development Initiative and contributes significantly to improving students' employability. Serving as a hub for the Innovation and Entrepreneurship Development Centre (IEDC) and the Institution Innovation Council (IIC), the college focuses on cultivating students' skills in innovation and entrepreneurship. Furthermore, the college collaborates with the Young Innovators Programme (YIP) and the Additional Skill Acquisition Programme (ASAP) initiated by the Government of Kerala.

Hands-on training programs, such as plant authentication and identification, sanitizer and soap making, and LED assembling, are conducted by various departments to provide students with practical experience. This comprehensive approach ensures that students acquire a wide range of skills essential for their academic and professional success.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college adheres to the curriculum prescribed by the University of Calicut, which imposes certain limitations on the extensive incorporation of elements from the Indian knowledge system. However, the college remains highly committed to promoting Indian culture through indigenous languages, cultural activities, and observances of significant days. As part of the undergraduate curriculum, Hindi and Malayalam are offered as common course languages. Faculty members are instructed to deliver instruction in both vernacular languages and English for undergraduate courses to cater to diverse student needs. The college places great importance on the promotion of India's cultural heritage. Initiatives such as national seminars on tribal ethnicity, culture, and rights, Kalapattu Shilpashala (workshops on traditional Kerala art forms), Millet Fest, the preparation of Karkidakakanji (a traditional Kerala herbal soup), Basheer Day (commemorating the literary legend Vaikom Muhammad Basheer), Nalekkoru Kathir (paddy harvesting), and Yoga training reflect the institution's commitment to preserving tradition and culture. Given its proximity to Attappady, the largest tribal region in Kerala, the college has undertaken deliberate efforts to preserve and promote tribal traditions and culture. The Centre for Tribal Studies and Research, under the Department of History, plays a central role in this endeavor.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As an affiliated institution of the University of Calicut, the college is required to follow the university's prescribed curriculum. While the existing undergraduate and postgraduate curricula specify learning outcomes, the syllabus is based on a conventional educational framework that prioritizes knowledge acquisition over the development of practical skills that students need to acquire by the end of their programs. This approach has had a significant impact on students' employability. However, with the introduction of the Four-Year Undergraduate Programme (FYUGP) as part of the implementation of the National Education Policy (NEP), the focus has shifted towards outcome-based education. The college actively informs and educates students about the benefits of each

course offered by the university. Course Outcomes (CO), Programme Outcomes (PO), and Programme Specific Outcomes (PSO) are effectively communicated to students through class groups, meetings, the college website, and the college handbook. Teachers receive training in outcome-based education and prioritize flexibility in the learning process. The attainment of outcomes is assessed after the completion of each course, ensuring that students achieve the intended educational goals.

20.Distance education/online education:

There has been a recent uptick in the use of technology-enabled learning systems. There is currently no authorization for the college to provide remote learning courses through the University of Calicut. On the other hand, teachers have received training to deliver courses remotely. The university has already attempted to create electronic content for a number of classes and disseminate this material to those in need. The college promotes the teachers to create electronic versions of their course materials, which are then made available to students through the institutional repository D-Space in library website. The college offers certificate courses in online mode. During the COVID pandemic, education was in online mode and the teachers used online platforms like Google Meet, Zoom etc. Learning Managements Systems like Google Classroom were also used. Presently the college has its own LMS embedded with the campus ERP software.

Extended Profile

1.Programme

1.1	739
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3407
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2		1384
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		1064
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		133
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		133
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		83
Total number of Classrooms and Seminar halls		
4.2		303.95
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		264
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Curriculum Planning

As per the directions of the college council, the academic monitoring cell, IQAC, and departments prepare tangible action plans for each year. The college examination cum academic calendar is prepared in accordance with the university academic calendar and contains all the essential information. Department council formulates the academic action plan for each programme offered by their department and time table prepared in line with the master time table. The Heads of the Departments allocate various courses among teachers and then teaching plans are prepared accordingly.

- Curriculum delivery

Every year, induction programmes are organized for newly admitted students. Bridge courses are conducted at the beginning of courses so as to identify the potential of students. Teaching and learning, being the integral part of curriculum delivery, is made effective by blending conventional chalk & talk method with innovative & ICT enabled tools. Advanced library resources aid the teaching-learning process Through seminars, expert talks, and interactions, students are exposed to recent developments in academics and research. They gain practical experience through projects, field trips, and internships. Curriculum delivery is documented and monitored through Department dairy and Teachers' dairy. Academic monitoring cell follow up the process by collecting syllabus completion status report. Tutorial registers are kept as a record of the student's biodata and progress. It is ensured that required number of working days are obtained for each semester. Curriculum enrichment activities are promoted for the continual development of expertise, skills, innovation and creativity in students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

MES Kalladi College, Mannarkkad adopts the academic calendar and curriculum provided by University of Calicut to which it is affiliated. The planning and delivery of the curriculum ensures quality education that encompasses competent spirit, scientific temperament.

As per the directions of the college council, the academic monitoring cell, IQAC, and departments prepare tangible action plans for each year. The college examination cum academic calendar is prepared in accordance with the university academic calendar and contains all the essential information. Department council formulates the academic action plan for each programme offered by their department and time table prepared in line with the master time table. The Heads of the Departments allocate various courses among teachers and then teaching plans are prepared accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://meskc.ac.in/academic-calendar

1.1.3 - Teachers of the Institution participate in A. All of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

39

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2428

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution skillfully incorporates a wide range of relevant issues into the curriculum through its carefully planned activities and university-designed syllabus. The college intentionally prioritizes interaction with larger societal issues outside the campus, such as professional ethics, gender, human values, environment and sustainability to enhance the educational experience. There are some courses in the curriculum of academic programmes which address these cross-cutting issues.

The college employs deliveries of these cross-cutting issues through the activities of various clubs and cells.

Professional Ethics

Activities on professional ethics, in particular are conducted with an aim of promoting honest and ethical culture.

Gender

The college understands the significance of resolving gender inequalities and cultivating gender sensitivity within its educational system. Women's Cell of the college strives to create a campus environment that is respectful, supportive, and empowering for women.

Human Values

Human values and humanitarian concerns take center stage in the institution's policies and activities, reflecting a commitment to society as envisaged by NEP. The NSS and NCC units spearheaded numerous initiatives which serve as platforms for instilling essential human values and compassion among students while addressing pressing societal needs.

Environment and Sustainability

Activities aimed at promoting eco-consciousness and responsible environmental practices among students are integrated to curriculum. Through awareness campaigns, seminars, visits to eco-sensitive zones, Observation of World Environment Day and Ozone Day students are educated about the importance of environmental conservation and encouraged to adopt eco-friendly habits in their daily lives.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1411

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://meskc.ac.in/upload/IQAC/AQAR%202023-24/1.4.1%20Feedback%20Analysis%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://meskc.ac.in/students-feed

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1289

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

423

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. College assesses the learning levels of the students through marks in qualifying examination and performance in bridge course assessment tests. Each department organizes activities separately for both advanced learners and slow learners. Advanced learners given motivation and training to achieve their desired levels. In order to improve the presentation skills, the advance learner are given opportunity to present the papers and reviews in the different academic avenues. They are given orientation for high level competitive examinations, civil service examination etc. On the other hand, slow learners are given coaching classes and motivation sessions to improve their performance. Remedial classes are also conducted. Tutorial classes are also conducted for the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3407	134

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods like experiential learning, participative learning and problem solving methodologies are used for effective learning process

Experiential Learning

Apart from chalk and talk methods, experiential learning encourages individuals to engage directly with the subject matter, often through activities, experiments, simulations, or real-world experiences. Field trips, interactions with experts and entrepreneurs, hands on training, etc. are integral part of academics.

Participative Learning

Participative learning approach creates deeper understanding, critical thinking, and peer-to-peer knowledge sharing, enriching the educational experience for all involved. Through their participation in extension activities, day observations, exhibitions, etc., the students become co-creators of knowledge rather than passive recipients, as they actively contribute their perspectives, ideas, and experiences.

Problem Solving Methodologies

Incorporating problem-solving methodologies, such as personalized counseling, skill enhancement training, and faculty-assisted investigatory projects, has empowered students to cultivate critical thinking skills. This approach fosters an environment where students actively engage with real-world challenges and collaborate to explore diverse solutions. As a result, they develop the resilience and adaptability needed to thrive in an ever-evolving society.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Recognizing the rapid technological advancement, culture of innovation and inclusivity, the institution has always been keen to adopt and adapt to the demands and needs of the student community to foster an environment conducive to personal and professional growth. Teaching- Learning process is equipped with updated ICT tools like Interactive LED panels LMS platform, Multimedia resources, Digital Library and learners are promoted to new courses through NPTEL/SWAYAM/MOOC and digital study materials for self-paced learning experience. With innovative pedagogies, technologically integrated methods and interdisciplinary learning thrives, the institution has successfully sheltered to the vision of NEP 2020.

ICT

To ensure learners excel in the digital age, they are equipped with the skills to navigate and utilize technology effectively, fostering active participation, collaboration, and creativity throughout their educational journey. Apart from digitalized classrooms and other facilities students are encouraged to create short films, digital content, educational videos etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

134

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

134

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

801

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MES Kalladi College prioritizes ensuring transparency and effective communication in the evaluation process.

- The scheme of evaluation for each course is published on the website and handbook.
- The examination system, the components of evaluation, the question paper pattern, etc. are explained thoroughly to the newly admitted students and their parents during the induction programme.
- Notification and timetable of examinations are communicated to students through the notice board, public address system and official social media group

Internal Assessment

The internal assessment mechanism is meticulously designed to ensure thoroughness, fairness and it is time bound. A 20% weightage is allocated to internal evaluation, which takes into account the performance of students in classroom participation, internal examinations, assignments, and seminars.

Internal examination committee ensures the timely completion of internal examinations.

- Internal tests are centrally managed by this committee.
- Students receive their internal test answer scripts for review.
- Consolidated internal evaluation scores are published on the college website for signature confirmation.

The academic progress is discussed in the tutorial meetings, and any

difficulty faced by the student is properly addressed. Every semester, the class-PTA meetings provide parents with updates on their ward's performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a three-tier system for grievance redressal.

- **Department level:** Comprising one course teacher, one senior teacher and an elected representative of students as members, and the Head of the Department as chairman.
- **College Level:** Comprising of the Dean of Student Welfare as the convenor, three senior teachers and one student representative as members and Principal as Chairman. This committee considers grievances that were not resolved at the departmental level. The submission shall be either online or offline. Attendance shortages due to participation in various co-curricular activities are resolved in consultation with the teachers in charge of the various activities, and grievances are resolved immediately. Grievances related to marks scored in tests, seminars and assignments are resolved by consultation with the teacher concerned, with measures like revaluation, retests and resubmissions.
- **University Level:** Students can submit grievances to this committee if it is not redressed at the college level

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communication of PO's and CO's

1. POs and COs are uploaded on the college website for easy access to all stakeholders.
2. The college handbook includes details about POs and COs for the reference of all stakeholders

Orientation to Teachers about PO and CO:

1. OBE workshops by University: This was done during curriculum revisions for PG programmes and during the introduction of the Four-Year Undergraduate programme, which helped the teacher in understanding different learning outcomes.
2. The IQAC organises orientation for teachers on Outcome-Based Education (OBE) and encourages them to attend Faculty Development Programs (FDPs) or workshops related to OBE, aiming to familiarize them with Bloom's Taxonomy.

Orientation about PO and CO to Students:

1. Induction Programme: During the course of induction programme at the beginning of each academic year, the Principal and Heads of Departments explain expected learning outcomes to motivate and guide students.
2. Orientation Programme: Departments organize programmes to orient students about the skills and knowledge they are supposed to gain, helping them understand their educational journey.
3. Classroom Interactions: Regular discussions ensure students understand their educational outcomes.
4. Department Notice Board: POs and COs are displayed on the department notice boards for student awareness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://meskc.ac.in/programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of learning outcomes: This is primarily done through the assessment of Course Outcomes (COs), which are

clearly defined for each course and mapped with the corresponding Programme Outcome (POs) and Programme Specific Outcomes (PSOs). Mapping course outcomes to program outcomes allows for targeted improvements, ensuring students gain essential skills for academic and professional success.

Direct Assessment: It is based on students' performance scores in both internal and external evaluations.

- **Internal evaluation:** The internal marks, which result from scores in internal examinations, seminars, assignments, and classroom attendance, serve as the parameter.
- **External evaluations:** University examination mark is the parameter
- **Assessment of Course Attainment through direct assessment:** Internal evaluations are conducted with questions catering to different levels of learning as per Bloom's taxonomy and having alignment with different course outcomes. Using the marks obtained by students for internal evaluation and based on the benchmark and attainment level set as described earlier, the attainment of each course outcome is calculated and the average of these attainment levels for different COs gives the course attainment based on internal evaluation. The course attainment based on external evaluation is calculated based on the marks in university examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

859

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://meskc.ac.in/upload/Website/Documents/IQAC/Annual%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://meskc.ac.in/upload/Website/Documents/IQAC/Student%20Feedback%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1700000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MES Kalladi College has cultivated an ecosystem that fosters innovation and entrepreneurship, supported by the Entrepreneurship Development (ED) Club, the Innovation and Entrepreneurship Development Cell (IEDC), the Institution's Innovation Council (IIC), and the Young Innovators Program (YIP). These entities play a significant role in the generation and dissemination of knowledge and technology.

The ED Club serves as a platform for students to engage in entrepreneurial activities by offering mentorship and networking opportunities. It regularly organizes interactions with successful entrepreneurs to inspire and guide aspiring students. UDYAMI, a flagship program under the Women Cell of the college, focuses on promoting entrepreneurship among female students. The IEDC acts as a catalyst in transforming employable individuals into entrepreneurs.

The IIC plays a critical role in fostering a culture of innovation

within the college.

The YIP encourages students to develop innovative solutions to real-world challenges. The Idea Submission Portal facilitates students to submit their ideas easily.

The Technology Business Incubation Centre of the College serves as a vital hub for fostering innovation and entrepreneurship. It provides essential resources, mentorship, and guidance to help students turn their ideas into viable business ventures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MES Kalladi College actively engages in community development through a range of extension activities that not only cultivate social responsibility among students but also tackle pressing

societal issues, thereby advancing sustainable development and enhancing community well-being.

The Department of Physics organized an LED Tube & Lights Assembling Workshop providing students with practical skills in assembling and testing LED lights.

The Department of Computer Science contributed to digital literacy in rural areas by educating the community on basic computer operations, e-governance, and enhancing digital inclusion. The Department of English focused on enhancing language skills through interactive sessions. They organized programs such as Thirike (Back to school project for Kudumbasree workers). The Department of Botany actively promotes environmental awareness and conservation. Seed Ball Preparation aimed at promoting environmental sustainability through afforestation, where the students prepared and distributed seed balls in forests, contributing to increased green cover.

The Department of Psychology organised the Mental Health Ambassadorship Initiative, which provided students with practical skills to address mental health issues through training and outreach programs. Activities under Swachh Bharat Abhiyan and Unnat Bharat Abhiyan were also conducted. All these outreach activities positively impacted the local community through enhanced student engagement, where they gained practical skills and real-world experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1302

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

22

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MES Kalladi College has adequate and updated infrastructure that enables teaching and learning in an optimal manner. Spanning over 26 acres, the college stands as a self-contained campus, thoughtfully designed to provide students with cutting-edge amenities for their academic, cultural and sports pursuits. This multifunctional space also serves as a venue for public examinations and initiatives

geared towards social development. The institution's classrooms are equipped with advanced ICT features, including smart interactive panels, WiFi and LAN connections.

Facilities for teaching and learning

The college caters to the teaching-learning needs of 20 UG Programmes, 9 PG Programmes, one five-year Integrated Programme and 5 PhD Programmes. The infrastructural requirements are mainly accommodated in six buildings (Main Block, Silver Jubilee Block, Academic Block-I, Academic Block-II, Academic Block-III, and Science Block).

The academic infrastructure includes:

- 83 Classrooms
- 19 Laboratories
- 3 Conference Hall
- Research facilities:
 - Centralised Instrumentation Centre
 - Centre for Sustainable Chemical Research
 - Physics Research Laboratory
 - Centre for Research in Higher Mathematics
 - Centre for Research in Developmental Economics
 - Centre for Commerce and Management Research
 - Centre for Tribal Studies and Research
- ICT-enabled facilities
 - 25 Classrooms with smart interactive panel and Wi-Fi/LAN facilities
 - 58 Classrooms with LCD Projector and Wi-Fi/LAN facilities
 - 4 Computer Labs
 - English Language Lab
 - LMS MOODLE platform for effective course management and student assessment
 - LMS in campus ERP software Embase
 - Wi-Fi with 100 Mbps speed
 - 238 computers
 - 20 Printers
 - 11 Scanners
 - 3 Photocopiers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/academic-facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural and sports activities

Cultural:

- Open Auditorium with a seating capacity of 3000
- Thunchan Auditorium with a seating capacity of 320
- Tagore Hall (Air Conditioned) with a seating capacity of 200
- Ambedkar Hall (Air conditioned) with a seating capacity of 100
- Satyajit Ray Audio Visual Theatre (Air conditioned) with a seating capacity of 80

Sports:

- Gymnasium - with latest equipment
- Multipurpose Indoor stadium for indoor games like Basketball, Badminton, Tennis, Soft Tennis, Table Tennis and Volleyball
- 400 m Athletic Track
- Football Ground (120 m x 100 m)
- Cricket Field
- Firing cum Archery range
- Obstacle Training facility

Mental Well-being:

- Yoga Centre
- Counseling Centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/academic-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

83

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

30395806

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of M.E.S Kalladi College functions as a dynamic hub for reading, learning, and the acquisition of a vast repertoire of scholarly resources. It has evolved into a holistic repository, adeptly serving the multifarious needs of students, researchers, and educators. Spanning an impressive 5,700 square feet of climate-controlled space, its congenial atmosphere and accessibility are augmented by sophisticated automation, rendering it an exemplar of a modern educational institution.

AUTOMATION OF LIBRARY

The library is automated with the Koha (version 23.05) Open-Source

Integrated Library Management System (ILMS). The library uses the Dewey Decimal Classification (DDC) system to organise its wealth of resources neatly, making it simple for everyone to find what they need. DSpace, an open-source institutional repository software, powers the institutional repository service, providing a structured platform for the preservation and dissemination of the college community's scholarly output.

Technology Integration:

The library operates an in-house server hosting both Koha and DSpace, leveraging RFID technology for circulation management, user entry and exit tracking, stock verification, locating misplaced books, and theft prevention. All library members receive RFID-tagged ID cards, while each book is equipped with an RFID sticker, ensuring seamless integration of security and accessibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://meskc.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2199322

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

166

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M E S Kalladi College has effectively integrated modern ICT facilities and strategies, significantly automating its operations to an advanced degree. The academic and administrative processes are streamlined expedited, and rendered more transparent through the integration of information technology. The ICT infrastructure on campus has undergone a significant upgrade during the post-accreditation period. All the class rooms are ICT enabled. The ICT infrastructure has been increased by about 200 % during the last five years. 48LCD projectors, 35interactive panels and other ICT related equipment were newly installed. This contributed to the transformation of the learning environment's essence and process. At present, the campus has four computer labs (ICT Lab 1, ICT Lab 2, Computer Lab-Chemistry, Computer Lab-Physics) that are accessible to all students and instructors. The campus network skeleton has been upgraded to optical cables using Gigabyte Smart switches since 2023. The internet bandwidth was updated to 100 Mbps in 2022, with fully structured networking, including optical fibre. Wi-Fi is available on the campus. High-speed internet facilities with a bandwidth of 100 Mbps (Kerala Vision) and a leased line of 100 Mbps (Reliance Jio Infocom Limited) are currently used. The digital facilities support

the conduct of Faculty Development Programmes and workshops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/ict-labs

4.3.2 - Number of Computers**256**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****7583343**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and proper maintenance of infrastructure, MES Kalladi College, Mannarkkad, has developed an established system of procedures. A Campus Development and Maintenance Committee, consisting of the Secretary of the College Managing Committee, the Principal, the IQAC Coordinator, and the Head Accountant, functions within the college. This committee is instrumental in facilitating the availability of adequate physical infrastructure that meets current requirements and needs.

The maintenance of infrastructural facilities is undertaken by this committee. The Campus Supervisor, supported by the engineering and electrical supervisors, ensures that maintenance tasks are completed. An Infrastructure Maintenance Register is maintained in the office, where departments can record their requirements for infrastructural renovations and repairs. The Campus Supervisor reviews the register daily to assess the work needed and carries out the tasks in consultation with the convenor and the concerned supervisor, depending on the nature of the work. The housekeeping staff, under the supervision of the Campus Supervisor, ensures the cleanliness of the campus, while the security staff plays a significant role in maintaining the campus facilities.

The highly sophisticated laboratory instruments are purchased with warranties, and the supplier is responsible for any damages during the warranty period. After the warranty expires, the repair and maintenance of sophisticated equipment are undertaken by qualified professionals based on an Annual Maintenance Contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/ict-labs

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1950

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

752

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

752

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution places a strong emphasis on the active involvement of students in various aspects of its functioning. Recognizing students as pivotal stakeholders, the college management is committed

to fostering an environment where the student community actively contributes to the institution's development. A central pillar of this commitment is the establishment of a comprehensive system of student representation through various committees. At the forefront is the Student Union, an elected body that serves as the primary representative of the student community. Comprising members from all academic programs, the Student Union regularly engages with students, acting as a conduit for their concerns and feedback to be conveyed to the Student Dean and Principal. Beyond representation, the Student Union plays a crucial role in organizing cultural events, both within the institution and in intercollegiate settings, guided by a dedicated advisor. The College Union Council, adhering to the guidelines of the University of Calicut, is a democratically elected body with key positions such as chairman, vice chairman, and secretary. These members are elected through a parliamentary model, ensuring a fair and representative process. Additionally, departmentwise student associations, clubs, and forums, each led by student secretaries, collaborate with the Student Union to drive a diverse range of campus activities. Student participation extends to decision-making processes, including the formulation of the mess menu, overseen by various student committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The M E S Kalladi College Alumni association fosters the relationship between the alumni and the alma mater. It bridges the gap between the former students and the college, keeping them connected with its growth and development. The college shares a unique bond with its alumni, who spread all over the globe, and this bond is reciprocated by the alumni toward their alma mater. The College places great importance and patronage to the alumni of the institution.

Structure of Alumni Association

The college's alumni association, known as MES KALLADI COLLEGE ALUMNI ASSOCIATION, is registered under the Societies Act 1860 with NO: PKD/CA/101/2019. The office bearers of Alumni Association are elected by the general body, which is convened every two years. Notice of the general body meeting is given in local newspapers. The affairs of the Association are managed by an executive committee consisting of a President, two Vice presidents, a General Secretary, three Secretaries and a Treasurer. A senior teacher nominated by the Principal is the Coordinator of the Association and is responsible for keeping proper records and minutes of all the gatherings and meetings.

Alumni Meets

In 2023-24 Departmental Alumni meetings were conducted by Economics, Chemistry, Botany, Physics, Mathematics, Computer Science

File Description	Documents
Paste link for additional information	https://meskc.ac.in/alumni-associate
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MES Kalladi College Mannarkkad, established in 1967 as the first higher education institution under the Muslim Educational Society (MES), stands as a testament to its founder Dr. P. K. Abdul Gafoor's unwavering commitment to the creation of premium educational opportunities. Currently, the college boasts an expansive academic repertoire with curriculum caters to the diverse educational needs of students seeking academic excellence. Vision

Mould exemplary citizens with quality education that encompasses competent spirit, scientific temperament, civic consciousness, and social commitment.

Mission

- To provide new vistas of knowledge with innovative programmes and courses that adapt to the evolving demands of time thus enabling the vertical and horizontal growth of the recipients.
- To mentor and assist the underprivileged to guarantee their upbringing as self-reliant and confident individuals.
- To deliver a culturally rich, inclusive educational experience for learners that will eradicate the barriers of discrimination on any grounds and uphold the nation's integrity and universal brotherhood.

- The college prioritizes the preservation of its values, vision, and mission in every endeavour it undertakes. Through its unwavering commitment to provide value-based education accessible to all, regardless of their socioeconomic background, the college strives to fulfil its mission. Academic practices are meticulously structured to impart high-quality education, serving as the institution's cornerstone. Students from marginalized communities, such as OBC and SC, constitute a significant proportion of the student body, benefiting from the opportunities to develop the traits espoused by the college's mission and vision.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/vision-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows decentralisation and participative nature in its governance. Policy decisions are taken by the governing body in consultation with various stakeholders and they are implemented by the Principal through the support of various academic and administrative committees. Collaborative efforts by various stakeholders like students, parents, teachers and alumni have resulted in notable achievements.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/governing-body
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

'VISION 2025', the institutional perspective plan of MES Kalladi College, was formulated in 2019 with an aim to uplift the college as one among the top quality institutions in the state by the year 2025. The perspective plan purposes ten different goals, including

infrastructure development, human resource development, student support, research and consultancy, entrepreneurship development, innovation and start-up, skill education, community outreach, green initiatives, and top-performing institutions in the state. Each strategic goal was deliberated and implementation mode worked out. Perspective Development Plan emphasized on evaluation measures, monitoring team along with deviation steps if any over a period of time. For instance, the strategic goal of infrastructure development aimed create a teaching learning friendly ambience in the campus with optimal infrastructural facilities. The campus development committee and governing body of the institution were the implementation team of this goal, and the deployment of these points will be reviewed by them along with the PTA, purchase committee, and ICT monitoring cell. This kind of a monitoring and review system ensured the efficient deployment of strategic plan and it is reflected in the growth of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://meskc.ac.in/strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The well-formulated policies, administrative setup, appointment and service rules resulted in the effective functioning of the institutional bodies. The institution is running according to the widely accepted and time-tested policies. The quality policy, resource mobilization policy, environment policy, gender equity policy, policy on staff appointment, etc., are effectively deployed through the governing bodies.

MES Kalladi College is a Govt. Aided institution run by the Muslim Educational Society. Top administration decisions are taken by the duly constituted governing body. The Principal is the leader of the administrative and academic governance of the college. He is effectively assisted by the College Council for both the realms. The IQAC is constituted with the aim to monitor and assure the quality parameters. HoDs are directly in charge of all day to day activities of the concerned departments. In addition to this governance hierarchy, there are a number of academic and administrative bodies

in the college. Campus Development and Maintenance Committee, UGC Cell, Research Promotion Council, Library Advisory Committee, University Examination Cell, ICT Monitoring Cell, College Purchase Committee, Anti ragging Cell, Women Cell etc. are there to assist the administration and governance of the College. The women's cell addresses female students' concerns, providing crucial support, while the grievance redressal cell effectively resolves grievances of the students related to internal examination and attendance. Anti-ragging and anti-drug cells have significantly reduced campus misconduct, enhancing student safety.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://meskc.ac.in/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Providing adequate welfare measures is essential for promoting employee satisfaction, morale, and productivity. The welfare measures for both teaching and non-teaching staff include:

1. Statutory Welfare Schemes:

- Provident Fund (GAINPF)/Employee Provident Fund (EPF)
- National Pension Scheme (NPS) / Contributory pension
- Medical Insurance (MEDISEP)/Group Accident Insurance
- Employees State Insurance (ESI)
- House Rent Allowance
- Transfer facility to home college
- Annual increment and performance-based increment
- Vacation salary

2. Non-Statutory welfare schemes

- Salary advance provided in emergency situations.
- Facilitating receipt of Gratuity, Pension and other benefits to retiring staff
- Festival Allowance
- Festival advance for staff members
- Preference to children of teaching and non-teaching staff for admission to courses under Management quota
- Compassionate appointments to family members of the non-teaching staff in deserving cases

3. Implementing Strategies to Alleviate Staff Fatigue

- Celebrating Festivals
- Organizing Annual Tours
- Participation in sports /Arts and other festivals

5. Employee Leave Benefits

- Casual Leave
- Medical leave
- On Duty Leave
- Maternity leave
- Paternity leave
- Earned Leave Surrender
- Special Casual Leave
- Commuted leave

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

144

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

133

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system is crucial for ensuring accountability, fostering growth, and enhancing overall institutional effectiveness. The institution has a Performance Appraisal System that evaluates its employees on a regular basis to maintain its strict quality parameters. Through internal and external evaluations as well as self-evaluation processes, it aids the staff in advancing their careers. The IQAC collects self-appraisal forms from teaching and non teaching staff to evaluate their performance, major indicators being efficiency and time bound completion of tasks assigned to them. The Annual Performance Appraisal Report of regular teachers are the basis for their promotion under UGC Career Advancement Scheme. The appraisal records of staff are discussed with the authorities for optimum performance. In case of teachers of self finance section, incentives are also given based on the performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College follows a strict mechanism to conduct a detailed financial audit internally and externally every year as per the Govt. of Kerala guidelines, to ensure the transparency of the financial transactions and compliance. The Internal audit is normally conducted yearly by the internal committee of the institution and properly verifies the income and expenditure details with respective bills, vouchers, documents, books, accounts etc. The internal audit updates the improvement of work execution ensuring proper physical verification of movable and fixed assets. The report of internal audit is submitted to the Management of the institution through the Principal.

Independent external audit of all relevant documents and financial records of governing body is done by the Chartered Accountant (M.A.Moideen & Associates , FR. No. 002126 S Chartered Accountants) annually. Apart from this, all government related documents are audited by Audit section of the Deputy Director of Collegiate Education. The financial statements are also audited by the Office of the Accountant General in accordance with existing rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government aided institution recognized under the 2(f) and 12(B) sections of the UGC Act 1956. The college has well-stated resource mobilisation policy. Major parts of financial needs of the College are met from following sources.

- Grant-in-aid received from the Higher Education Department of Government of Kerala
- The special fee collection from students under aided stream
- The tuition fee collection from students of self-finance stream
- Fund of Parent Teachers Association
- Grants from Muslim Educational Society
- Fund collection through renting the facilities

Utilization of funds:

The campus development committee is the key body responsible for the effective and optimum utilisation of funds. They plan the financial budget of the institution annually in consultation with the governing body. The Committee chalk out the annual budget as per the requirements of the college and analyse the different sources of funds available and plan to mobilize and manage funds and grants. The College purchase committee handles various purchase tenders and controls the disbursement of fund to different projects approved by the college.

The grant in aid from government is mainly used for salary and other employee benefits. The special fee collection is used for purchase of library books, laboratory instruments and chemicals. It is also used for some student welfare activities.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/resource-mobilization
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell plays a pivotal role in institutionalizing quality in different strands of operations such as teaching and learning, research and student's support. The

academic calendar of the college is prepared by the Academic Monitoring Committee in consultation with IQAC. Each department prepares academic plan and deliver the curriculum through interactive lectures, student projects, field visit, experts' interaction and workshops. IQAC always recommends the use of ICT for better delivery of the content. IQAC insists that in addition to regular subject-based seminar and workshop, each department organizes seminar on Intellectual Property Rights (IPR) and Research Methodology and Entrepreneurship. Under the monitoring of IQAC, programmes for improving communication skill, life skills, soft skills and awareness regarding change in technology are conducted. IQAC plays a significant role in promotion of research of students and teachers. The governing body has instituted research grant for doing minor projects and travel grant scheme for paper presentations, both recommended by IQAC. The international conference series MESKCON, launched under the initiative of IQAC provide a platform for intellectual interactions with eminent academicians and researchers around the globe.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to review the teaching learning process, the IQAC conducts internal and external administrative and academic audit. Through the internal audit, the performance of the departments in curricular and cocurricular activities are assessed and suggestions are made for improvement. The external audit is conducted by experts and their recommendations are fulfilled for quality enhancement. The annual self-appraisal is another mechanism for review of teaching-learning process whereby the performance of the teachers is evaluated.

IQAC is instrumental in the feedback system of the college where responses are collected from all the stake holders through a well-designed questionnaire at the end of the academic year. Feedback about curriculum and college amenities are taken from students. Students' evaluation on teachers is also done to evaluate the performance of the teacher. The teacher who obtains poor feedback is provided with proper suggestions and guidance for improvement. The

comments in the feedback on campus amenities are represented in the governing body for suitable remedy. The feedback on curriculum is communicated to the university through concerned board of studies. The teacher feedback helps to modify the academic plan for the next year. The feedback of employer and alumni help in formulating future plan of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

MES Kalladi College Mannarkkad ensures equal opportunity for all genders in admission as well as in both curricular and co-curricular activities. Women Cell is functional in the campus for the empowerment of girl students and to ensure facilities for them in

campus. Our gender policy is in line with the institution's vision, mission, and core values.

The college provide conducive environments for co-education and provide diverse curricular and co-curricular activities. At the UG level nine courses with contents related to gender equity are offered to sensitize students. All the departments conduct activities related to promotion of gender equity. Global Challenge and Awareness Class on Feminine Psychology, Vox Femina, Women on social media, Gender equity and Human rights, Gender equity and Democratic values, Gender identity and discrimination-A global challenge, Fly with your wings, etc. were some of the highlighted programmes related to gender equity. The KSWDC Women Cell conduct programmes in connection with Women's day, Mother's day and International Girl Child Day. They conduct training programmes such as paper bag making, scrap works, tailoring, designing etc., for skill development. Gender audit is conducted by the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://meskc.ac.in/upload/IOAC/AQAR%202023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste

- 3 R's : Reduce, Reuse and Recycle
- Discourage the use of plastic or flex boards, disposable cups, etc.
- Plastic, food and paper wastes collected in separate bins
- Food waste used in biogas plant
- Incinerator

Liquid waste

- Well-organised drainage system
- Proper system for segregated collection and disposal of black water and grey water
- Departments using chemicals ensure that they disposed keeping safety measures

E-Waste

- Electronic goods used at the optimum level by proper upgradation and maintenance
- Buyback system is implemented for purchases wherever possible

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As enshrined in the mission of our college, we provide an inclusive environment where students, teachers and non-teaching staff from different religious, cultural and socio-economic background live in harmony and engage in their academic and related activities. In order to aware the students about our commitment towards tolerance

and harmony towards diversities different activities are organized in the campus. The Fine Arts Club promotes regional folk-art forms including Duffmuttu, Arabana Muttu, Thiruvathirakali and Oppana. The Department of History in association with OTTA, Folklore Padana Gaveshana Kendram, Mannarkkad, cultural events based on the folklore of Kerala. The college celebrates Literacy Day, World Arabic Day, Reading Day, etc. The college celebrates festivals such as Onam, Eid, Diwali and Christmas, fostering inclusivity and student participation regardless of religious background. The college being located in Palakkad district sharing borders with Tamil Nadu celebrates festivals like Pongal also. The college supports socio-economic inclusiveness through scholarships, housing schemes, emergency health and disaster support, and a uniform dress code.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates important national days such as Independence Day, Republic Day, Kargil Vijay Diwas etc. with great enthusiasm enriched with the spirits of patriotism. Birth days of national leaders such as Mahatma Gandhi, Jawaharlal Nehru, Sardar Patel, Ambedkar, etc. are celebrated with honour. National Voters Day, Human Rights Day, Women's Day, Yoga day, Quami Ekta Observance Week are celebrated to raise awareness about the occasions. Civic awareness classes for new students cover topics like drug abuse, dowry, ragging, and human rights violations. The college conduct various activities to sensitize constitutional obligations and democratic values. NSS of the college join hands with local self-government bodies for activities focusing on safeguarding the environment.

The auditoriums and seminar halls in the college are named after freedom fighters, national leaders or literary legends. Tagore Hall, Ambedkar Hall, Kasturba Gandhi Hall, Maulana Azad Hall, C.V Raman Hall etc. remains as symbols for sensitizing nationalism among students. The preamble of our constitution is displayed in the institution along with the portraits of national leaders.

The electoral literacy club conducts voter ID registration both at the college level and for the local community. The election to college students union is conducted in parliamentary mode. A code of conduct handbook aligns students and staff with the institution's core values, and incorporate human values and constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://meskc.ac.in/upload/IOAC/AQAR%202023-24/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates important national days such as Independence Day, Republic Day, Kargil Vijay Diwas etc. with great enthusiasm enriched with the spirits of patriotism. Birth days of national leaders such as Mahatma Gandhi, Jawaharlal Nehru, Sardar Patel,

Ambedkar, etc. are celebrated with honour. National Voters Day, Human Rights Day, Women's Day, Yoga day, Quami Ekta Observance Week are celebrated to raise awareness about the occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title

SPARSH: Touching Rural Lives through Student Driven Community Services

Practice

- MES Medical Centre
- Students' Initiatives in Palliative:
- Educational Quality Enhancement:
- Technical Knowledge Enhancement:
- Rural Women Empowerment:
- Blood Donation Camps

Best Practice 2

Title

Skill Training and Entrepreneurship Development

Practice

- Vocational Degree Programmes: Our college offers three B.Voc. programmes which intend to ensure the students to have sufficient knowledge and skills for employment and entrepreneurship through internship and training activities.

- **SKILL TUNE:** The college offers a range of courses to tune the skills of the students. College signed MoUs with government and non government agencies/organization to provide skill development courses to the students. Skill development courses primarily focus on providing training and orientation on different employability skills.
- **Skill Development Programmes:** The college organized various skill development programmes, workshops and training sessions to boost and sharpen the skills of students in specific areas.
- **Work readiness programme:** Kerala Knowledge Economy Mission, organizes Work Readiness Programme which promotes interview skills among students and to increase the chances of getting placed.
- **Udhyami programme** is designed to foster and promote women entrepreneurship, has effectively created a venue for exhibiting expertise.

File Description	Documents
Best practices in the Institutional website	https://meskc.ac.in/igac-best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowerment of Tribal community in the neighborhood

MES Kalladi College is located in the backdrops of Attappadi of Western Ghats where a significant tribal population reside. The number of tribal students enrolled in our college is significantly higher compared to other colleges in the district. Empowerment to Scheduled Tribes and Scheduled Castes from rural regions of hilly area Attappadi is one of the distinctive feature of our institution. Since these students are from economically and socially backward circumstances, we support them to overcome their adversities and achieve their goals and transform them in to ideal individuals of the society. Various curricular and co-curricular activities that ensure social, academic, economic, artistic, spiritual and emotional enhancement of the students are being conducted.

- **Academic Mentoring**

- Centre for Tribal Studies and Research (CTSR)
- MES Medical Centre for Tribes at Attappadi
- Facilitation centre for Tribal Students (FCTS)
- Archery Range
- The community outreach programme

The extension wing of the college launched a programme where different departments and clubs organized outreach programmes in the Attappadi area.

- Exhibition of forest products
- Nutritional awareness program
- Career development
- Anti drug campaign

Day Observations and Celebrations

Days of national and international importance having attachment with tribal issues are being observed or celebrated.

- Bamboo day celebration
- Millet Year Celebertyion
- International World Tribal Day Celebration
- Folk lore day celebration

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Curriculum Planning

As per the directions of the college council, the academic monitoring cell, IQAC, and departments prepare tangible action plans for each year. The college examination cum academic calendar is prepared in accordance with the university academic calendar and contains all the essential information. Department council formulates the academic action plan for each programme offered by their department and time table prepared in line with the master time table. The Heads of the Departments allocate various courses among teachers and then teaching plans are prepared accordingly.

- Curriculum delivery

Every year, induction programmes are organized for newly admitted students. Bridge courses are conducted at the beginning of courses so as to identify the potential of students. Teaching and learning, being the integral part of curriculum delivery, is made effective by blending conventional chalk & talk method with innovative & ICT enabled tools. Advanced library resources aid the teaching-learning process Through seminars, expert talks, and interactions, students are exposed to recent developments in academics and research. They gain practical experience through projects, field trips, and internships. Curriculum delivery is documented and monitored through Department dairy and Teachers' dairy. Academic monitoring cell follow up the process by collecting syllabus completion status report. Tutorial registers are kept as a record of the student's biodata and progress. It is ensured that required number of working days are obtained for each semester. Curriculum enrichment activities are promoted for the continual development of expertise, skills, innovation and creativity in students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

MES Kalladi College, Mannarkkad adopts the academic calendar and curriculum provided by University of Calicut to which it is affiliated. The planning and delivery of the curriculum ensures quality education that encompasses competent spirit, scientific temperament.

As per the directions of the college council, the academic monitoring cell, IQAC, and departments prepare tangible action plans for each year. The college examination cum academic calendar is prepared in accordance with the university academic calendar and contains all the essential information. Department council formulates the academic action plan for each programme offered by their department and time table prepared in line with the master time table. The Heads of the Departments allocate various courses among teachers and then teaching plans are prepared accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://meskc.ac.in/academic-calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
30	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
39	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
2428	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution skillfully incorporates a wide range of relevant issues into the curriculum through its carefully planned activities and university-designed syllabus. The college intentionally prioritizes interaction with larger societal issues outside the campus, such as professional ethics, gender, human values, environment and sustainability to enhance the educational experience. There are some courses in the curriculum of academic programmes which address these cross-cutting issues.

The college employs deliveries of these cross-cutting issues through the activities of various clubs and cells.

Professional Ethics

Activities on professional ethics, in particular are conducted with an aim of promoting honest and ethical culture.

Gender

The college understands the significance of resolving gender inequalities and cultivating gender sensitivity within its educational system. Women's Cell of the college strives to create a campus environment that is respectful, supportive, and empowering for women.

Human Values

Human values and humanitarian concerns take center stage in the institution's policies and activities, reflecting a commitment to society as envisaged by NEP. The NSS and NCC units spearheaded numerous initiatives which serve as platforms for instilling essential human values and compassion among students while addressing pressing societal needs.

Environment and Sustainability

Activities aimed at promoting eco-consciousness and responsible environmental practices among students are integrated to curriculum. Through awareness campaigns, seminars, visits to eco-sensitive zones, Observation of World Environment Day and Ozone Day students are educated about the importance of environmental conservation and encouraged to adopt eco-friendly habits in their daily lives.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1411

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://meskc.ac.in/upload/IQAC/AQAR%202023-24/1.4.1%20Feedback%20Analysis%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://meskc.ac.in/students-feed

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1289

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

423

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners College assesses the learning levels of the students through marks in qualifying examination and performance in bridge course assessment tests. Each department organizes activities separately for both advanced learners and slow learners. Advanced learners given motivation and training to achieve their desired levels. In order to improve the presentation skills, the advance learner are given opportunity to present the papers and reviews in the different academic avenues. They are given orientation for high level competitive examinations, civil service examination etc. On the other hand, slow learners are given coaching classes and motivation sessions to improve their performance. Remedial classes are also conducted. Tutorial classes are also conducted for the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3407	134

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods like experiential learning, participative learning and problem solving methodologies are used for effective learning process

Experiential Learning

Apart from chalk and talk methods, experiential learning encourages individuals to engage directly with the subject matter, often through activities, experiments, simulations, or real-world experiences. Field trips, interactions with experts and entrepreneurs, hands on training, etc. are integral part of academics.

Participative Learning

Participative learning approach creates deeper understanding, critical thinking, and peer-to-peer knowledge sharing, enriching the educational experience for all involved. Through their participation in extension activities, day observations, exhibitions, etc., the students become co-creators of knowledge rather than passive recipients, as they actively contribute their perspectives, ideas, and experiences.

Problem Solving Methodologies

Incorporating problem-solving methodologies, such as personalized counseling, skill enhancement training, and faculty-assisted investigatory projects, has empowered students to cultivate critical thinking skills. This approach fosters an environment where students actively engage with real-world challenges and collaborate to explore diverse solutions. As a result, they develop the resilience and adaptability needed to thrive in an ever-evolving society.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Recognizing the rapid technological advancement, culture of innovation and inclusivity, the institution has always been keen to adopt and adapt to the demands and needs of the student community to foster an environment conducive to personal and professional growth. Teaching- Learning process is equipped with updated ICT tools like Interactive LED panels LMS platform, Multimedia resources, Digital Library and learners are promoted to new courses through NPTEL/SWAYAM/MOOC and digital study materials for self-paced learning experience. With innovative pedagogies, technologically integrated methods and interdisciplinary learning thrives, the institution has successfully sheltered to the vision of NEP 2020.

ICT

To ensure learners excel in the digital age, they are equipped with the skills to navigate and utilize technology effectively, fostering active participation, collaboration, and creativity throughout their educational journey. Apart from digitalized classrooms and other facilities students are encouraged to create short films, digital content, educational videos etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

134

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

134

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

801

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

MES Kalladi College prioritizes ensuring transparency and effective communication in the evaluation process.

- The scheme of evaluation for each course is published on the website and handbook.
- The examination system, the components of evaluation, the question paper pattern, etc. are explained thoroughly to the newly admitted students and their parents during the induction programme.
- Notification and timetable of examinations are communicated to students through the notice board, public address system and official social media group

Internal Assessment

The internal assessment mechanism is meticulously designed to ensure thoroughness, fairness and it is time bound. A 20% weightage is allocated to internal evaluation, which takes into account the performance of students in classroom participation, internal examinations, assignments, and seminars.

Internal examination committee ensures the timely completion of internal examinations.

- Internal tests are centrally managed by this committee.
- Students receive their internal test answer scripts for review.
- Consolidated internal evaluation scores are published on the college website for signature confirmation.

The academic progress is discussed in the tutorial meetings, and any difficulty faced by the student is properly addressed. Every semester, the class-PTA meetings provide parents with updates on their ward's performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a three-tier system for grievance redressal.

- Department level: Comprising one course teacher, one senior teacher and an elected representative of students as members, and the Head of the Department as chairman.
- College Level: Comprising of the Dean of Student Welfare as the convenor, three senior teachers and one student representative as members and Principal as Chairman. This committee considers grievances that were not resolved at the departmental level. The submission shall be either online or offline. Attendance shortages due to participation in various co-curricular activities are resolved in consultation with the teachers in charge of the various activities, and grievances are resolved immediately. Grievances related to marks scored in tests,

seminars and assignments are resolved by consultation with the teacher concerned, with measures like revaluation, retests and resubmissions.

- **University Level:** Students can submit grievances to this committee if it is not redressed at the college level

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communication of PO's and CO's

1. POs and COs are uploaded on the college website for easy access to all stakeholders.
2. The college handbook includes details about POs and COs for the reference of all stakeholders

Orientation to Teachers about PO and CO:

1. OBE workshops by University: This was done during curriculum revisions for PG programmes and during the introduction of the Four-Year Undergraduate programme, which helped the teacher in understanding different learning outcomes.
2. The IQAC organises orientation for teachers on Outcome-Based Education (OBE) and encourages them to attend Faculty Development Programs (FDPs) or workshops related to OBE, aiming to familiarize them with Bloom's Taxonomy.

Orientation about PO and CO to Students:

1. Induction Programme: During the course of induction programme at the beginning of each academic year, the Principal and Heads of Departments explain expected learning outcomes to motivate and guide students.
2. Orientation Programme: Departments organize programmes to orient students about the skills and knowledge they are supposed to gain, helping them understand their educational journey.

3. **Classroom Interactions:** Regular discussions ensure students understand their educational outcomes.
4. **Department Notice Board:** POs and COs are displayed on the department notice boards for student awareness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://meskc.ac.in/programmes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of learning outcomes: This is primarily done through the assessment of Course Outcomes (COs), which are clearly defined for each course and mapped with the corresponding Programme Outcome (POs) and Programme Specific Outcomes (PSOs). Mapping course outcomes to program outcomes allows for targeted improvements, ensuring students gain essential skills for academic and professional success.

Direct Assessment: It is based on students' performance scores in both internal and external evaluations.

- **Internal evaluation:** The internal marks, which result from scores in internal examinations, seminars, assignments, and classroom attendance, serve as the parameter.
- **External evaluations:** University examination mark is the parameter
- **Assessment of Course Attainment through direct assessment:** Internal evaluations are conducted with questions catering to different levels of learning as per Bloom's taxonomy and having alignment with different course outcomes. Using the marks obtained by students for internal evaluation and based on the benchmark and attainment level set as described earlier, the attainment of each course outcome is calculated and the average of these attainment levels for different COs gives the course attainment based on internal evaluation. The course attainment based on external evaluation is calculated based on the marks in university examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

859

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://meskc.ac.in/upload/Website/Documents/IQAC/Annual%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://meskc.ac.in/upload/Website/Documents/IQAC/Student%20Feedb ack%202023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1700000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MES Kalladi College has cultivated an ecosystem that fosters innovation and entrepreneurship, supported by the

Entrepreneurship Development (ED) Club, the Innovation and Entrepreneurship Development Cell (IEDC), the Institution's Innovation Council (IIC), and the Young Innovators Program (YIP). These entities play a significant role in the generation and dissemination of knowledge and technology.

The ED Club serves as a platform for students to engage in entrepreneurial activities by offering mentorship and networking opportunities. It regularly organizes interactions with successful entrepreneurs to inspire and guide aspiring students. UDYAMI, a flagship program under the Women Cell of the college, focuses on promoting entrepreneurship among female students. The IEDC acts as a catalyst in transforming employable individuals into entrepreneurs.

The IIC plays a critical role in fostering a culture of innovation within the college.

The YIP encourages students to develop innovative solutions to real-world challenges. The Idea Submission Portal facilitates students to submit their ideas easily.

The Technology Business Incubation Centre of the College serves as a vital hub for fostering innovation and entrepreneurship. It provides essential resources, mentorship, and guidance to help students turn their ideas into viable business ventures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MES Kalladi College actively engages in community development through a range of extension activities that not only cultivate social responsibility among students but also tackle pressing societal issues, thereby advancing sustainable development and enhancing community well-being.

The Department of Physics organized an LED Tube & Lights Assembling Workshop providing students with practical skills in assembling and testing LED lights.

The Department of Computer Science contributed to digital literacy in rural areas by educating the community on basic computer operations, e-governance, and enhancing digital inclusion. The Department of English focused on enhancing language skills through interactive sessions. They organized programs such as Thirike (Back to school project for Kudumbasree workers). The Department of Botany actively promotes environmental awareness and conservation. Seed Ball Preparation aimed at promoting environmental sustainability through afforestation, where the students prepared and distributed seed balls in forests, contributing to increased green cover.

The Department of Psychology organised the Mental Health Ambassadorship Initiative, which provided students with practical skills to address mental health issues through training and outreach programs. Activities under Swachh Bharat Abhiyan and Unnat Bharat Abhiyan were also conducted. All these outreach activities positively impacted the local community through enhanced student engagement, where they gained practical skills and real-world experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1302

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

22

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MES Kalladi College has adequate and updated infrastructure that enables teaching and learning in an optimal manner. Spanning over 26 acres, the college stands as a self-contained campus, thoughtfully designed to provide students with cutting-edge amenities for their academic, cultural and sports pursuits. This multifunctional space also serves as a venue for public examinations and initiatives geared towards social development. The institution's classrooms are equipped with advanced ICT features, including smart interactive panels, WiFi and LAN connections.

Facilities for teaching and learning

The college caters to the teaching-learning needs of 20 UG Programmes, 9 PG Programmes, one five-year Integrated Programme and 5 PhD Programmes. The infrastructural requirements are mainly accommodated in six buildings (Main Block, Silver Jubilee Block, Academic Block-I, Academic Block-II, Academic Block-III, and Science Block).

The academic infrastructure includes:

- 83 Classrooms
- 19 Laboratories
- 3 Conference Hall

- Research facilities:

- Centralised Instrumentation Centre
 - Centre for Sustainable Chemical Research
 - Physics Research Laboratory
 - Centre for Research in Higher Mathematics
 - Centre for Research in Developmental Economics
 - Centre for Commerce and Management Research
 - Centre for Tribal Studies and Research
-
- ICT-enabled facilities
-
- 25 Classrooms with smart interactive panel and Wi-Fi/LAN facilities
 - 58 Classrooms with LCD Projector and Wi-Fi/LAN facilities
 - 4 Computer Labs
 - English Language Lab
 - LMS MOODLE platform for effective course management and student assessment
 - LMS in campus ERP software Embase
 - Wi-Fi with 100 Mbps speed
 - 238 computers
 - 20 Printers
 - 11 Scanners
 - 3 Photocopiers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/academic-facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural and sports activities

Cultural:

- Open Auditorium with a seating capacity of 3000
- Thunchan Auditorium with a seating capacity of 320
- Tagore Hall (Air Conditioned) with a seating capacity of 200
- Ambedkar Hall (Air conditioned) with a seating capacity of 100
- Satyajit Ray Audio Visual Theatre (Air conditioned) with a

seating capacity of 80

Sports:

- Gymnasium - with latest equipment
- Multipurpose Indoor stadium for indoor games like Basketball, Badminton, Tennis, Soft Tennis, Table Tennis and Volleyball
- 400 m Athletic Track
- Football Ground (120 m x 100 m)
- Cricket Field
- Firing cum Archery range
- Obstacle Training facility

Mental Well-being:

- Yoga Centre
- Counseling Centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/academic-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

83

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

30395806

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of M.E.S Kalladi College functions as a dynamic hub for reading, learning, and the acquisition of a vast repertoire of scholarly resources. It has evolved into a holistic repository, adeptly serving the multifarious needs of students, researchers, and educators. Spanning an impressive 5,700 square feet of climate-controlled space, its congenial atmosphere and accessibility are augmented by sophisticated automation, rendering it an exemplar of a modern educational institution.

AUTOMATION OF LIBRARY

The library is automated with the Koha (version 23.05) Open-Source Integrated Library Management System (ILMS). The library uses the Dewey Decimal Classification (DDC) system to organise its wealth of resources neatly, making it simple for everyone to find what they need. DSpace, an open-source institutional repository software, powers the institutional repository service, providing a structured platform for the preservation and dissemination of the college community's scholarly output.

Technology Integration:

The library operates an in-house server hosting both Koha and DSpace, leveraging RFID technology for circulation management, user entry and exit tracking, stock verification, locating misplaced books, and theft prevention. All library members receive RFID-tagged ID cards, while each book is equipped with an RFID sticker, ensuring seamless integration of security and accessibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://meskc.ac.in/library
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
2199322	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
166	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M E S Kalladi College has effectively integrated modern ICT facilities and strategies, significantly automating its operations to an advanced degree. The academic and administrative processes are streamlined expedited, and rendered more transparent through the integration of information technology. The ICT infrastructure on campus has undergone a significant upgrade during the post-accreditation period. All the class rooms are ICT enabled. The ICT infrastructure has been increased by about 200 % during the last five years. 48LCD projectors, 35interactive panels and other ICT related equipment were newly installed. This contributed to the transformation of the learning environment's essence and process. At present, the campus has four computer labs (ICT Lab 1, ICT Lab 2, Computer Lab-Chemistry, Computer Lab-Physics) that are accessible to all students and instructors. The campus network skeleton has been upgraded to optical cables using Gigabyte Smart switches since 2023. The internet bandwidth was updated to 100 Mbps in 2022, with fully structured networking, including optical fibre. Wi-Fi is available on the campus. High-speed internet facilities with a bandwidth of 100 Mbps (Kerala Vision) and a leased line of 100 Mbps (Reliance Jio Infocom Limited) are currently used. The digital facilities support the conduct of Faculty Development Programmes and workshops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/ict-labs

4.3.2 - Number of Computers

256

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****7583343**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and proper maintenance of infrastructure, MES Kalladi College, Mannarkkad, has developed an established system of procedures. A Campus Development and Maintenance Committee, consisting of the Secretary of the College Managing Committee, the Principal, the IQAC Coordinator, and the Head Accountant, functions within the college. This committee is instrumental in facilitating the availability of adequate

physical infrastructure that meets current requirements and needs.

The maintenance of infrastructural facilities is undertaken by this committee. The Campus Supervisor, supported by the engineering and electrical supervisors, ensures that maintenance tasks are completed. An Infrastructure Maintenance Register is maintained in the office, where departments can record their requirements for infrastructural renovations and repairs. The Campus Supervisor reviews the register daily to assess the work needed and carries out the tasks in consultation with the convenor and the concerned supervisor, depending on the nature of the work. The housekeeping staff, under the supervision of the Campus Supervisor, ensures the cleanliness of the campus, while the security staff plays a significant role in maintaining the campus facilities.

The highly sophisticated laboratory instruments are purchased with warranties, and the supplier is responsible for any damages during the warranty period. After the warranty expires, the repair and maintenance of sophisticated equipment are undertaken by qualified professionals based on an Annual Maintenance Contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://meskc.ac.in/ict-labs

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1950

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**752****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****752**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

31

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****172**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****24**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution places a strong emphasis on the active involvement of students in various aspects of its functioning. Recognizing students as pivotal stakeholders, the college management is committed to fostering an environment where the student community actively contributes to the institution's development. A central pillar of this commitment is the establishment of a comprehensive system of student representation through various committees. At the forefront is the Student Union, an elected body that serves as the primary representative of the student community. Comprising members from all academic programs, the Student Union regularly engages with students, acting as a conduit for their concerns and feedback to be conveyed to the Student Dean and Principal. Beyond representation, the Student Union plays a crucial role in organizing cultural events, both within the institution and in intercollegiate settings, guided by a dedicated advisor. The College Union Council, adhering to the guidelines of the University of Calicut, is a democratically elected body with key positions such as chairman, vice chairman, and secretary. These members are elected through a parliamentary model, ensuring a fair and representative process. Additionally, departmentwise

student associations, clubs, and forums, each led by student secretaries, collaborate with the Student Union to drive a diverse range of campus activities. Student participation extends to decision-making processes, including the formulation of the mess menu, overseen by various student committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The M E S Kalladi College Alumni association fosters the relationship between the alumni and the alma mater. It bridges the gap between the former students and the college, keeping them connected with its growth and development. The college shares a unique bond with its alumni, who spread all over the globe, and this bond is reciprocated by the alumni toward their alma mater. The College places great importance and patronage to the alumni of the institution.

Structure of Alumni Association

The college's alumni association, known as MES KALLADI COLLEGE ALUMNI ASSOCIATION, is registered under the Societies Act 1860 with NO: PKD/CA/101/2019. The office bearers of Alumni Association are elected by the general body, which is convened every two years. Notice of the general body meeting is given in local newspapers. The affairs of the Association are managed by an executive committee consisting of a President, two Vice presidents, a General Secretary, three Secretaries and a Treasurer. A senior teacher nominated by the Principal is the Coordinator of the Association and is responsible for keeping proper records and minutes of all the gatherings and meetings.

Alumni Meets

In 2023-24 Departmental Alumni meetings were conducted by Economics, Chemistry, Botany, Physics, Mathematics, Computer Science

File Description	Documents
Paste link for additional information	https://meskc.ac.in/alumni-associate
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MES Kalladi College Mannarkkad, established in 1967 as the first higher education institution under the Muslim Educational Society (MES), stands as a testament to its founder Dr. P. K. Abdul Gafoor's unwavering commitment to the creation of premium educational opportunities. Currently, the college boasts an

expansive academic repertoire with curriculum caters to the diverse educational needs of students seeking academic excellence. Vision

Mould exemplary citizens with quality education that encompasses competent spirit, scientific temperament, civic consciousness, and social commitment.

Mission

- To provide new vistas of knowledge with innovative programmes and courses that adapt to the evolving demands of time thus enabling the vertical and horizontal growth of the recipients.
- To mentor and assist the underprivileged to guarantee their upbringing as self-reliant and confident individuals.
- To deliver a culturally rich, inclusive educational experience for learners that will eradicate the barriers of discrimination on any grounds and uphold the nation's integrity and universal brotherhood.
- The college prioritizes the preservation of its values, vision, and mission in every endeavour it undertakes. Through its unwavering commitment to provide value-based education accessible to all, regardless of their socioeconomic background, the college strives to fulfil its mission. Academic practices are meticulously structured to impart high-quality education, serving as the institution's cornerstone. Students from marginalized communities, such as OBC and SC, constitute a significant proportion of the student body, benefiting from the opportunities to develop the traits espoused by the college's mission and vision.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/vision-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows decentralisation and participative nature in its governance. Policy decisions are taken by the governing body in consultation with various stakeholders and they are implemented by the Principal through the support of various academic and administrative committees. Collaborative efforts by various stakeholders like students, parents, teachers and alumni have resulted in notable achievements.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/governing-body
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

'VISION 2025', the institutional perspective plan of MES Kalladi College, was formulated in 2019 with an aim to uplift the college as one among the top quality institutions in the state by the year 2025. The perspective plan purposes ten different goals, including infrastructure development, human resource development, student support, research and consultancy, entrepreneurship development, innovation and start-up, skill education, community outreach, green initiatives, and top-performing institutions in the state. Each strategic goal was deliberated and implementation mode worked out. Perspective Development Plan emphasized on evaluation measures, monitoring team along with deviation steps if any over a period of time. For instance, the strategic goal of infrastructure development aimed create a teaching learning friendly ambience in the campus with optimal infrastructural facilities. The campus development committee and governing body of the institution were the implementation team of this goal, and the deployment of these points will be reviewed by them along with the PTA, purchase committee, and ICT monitoring cell. This kind of a monitoring and review system ensured the efficient deployment of strategic plan and it is reflected in the growth of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://meskc.ac.in/strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The well-formulated policies, administrative setup, appointment and service rules resulted in the effective functioning of the institutional bodies. The institution is running according to the widely accepted and time-tested policies. The quality policy, resource mobilization policy, environment policy, gender equity policy, policy on staff appointment, etc., are effectively deployed through the governing bodies.

MES Kalladi College is a Govt. Aided institution run by the Muslim Educational Society. Top administration decisions are taken by the duly constituted governing body. The Principal is the leader of the administrative and academic governance of the college. He is effectively assisted by the College Council for both the realms. The IQAC is constituted with the aim to monitor and assure the quality parameters. HoDs are directly in charge of all day to day activities of the concerned departments. In addition to this governance hierarchy, there are a number of academic and administrative bodies in the college. Campus Development and Maintenance Committee, UGC Cell, Research Promotion Council, Library Advisory Committee, University Examination Cell, ICT Monitoring Cell, College Purchase Committee, Anti ragging Cell, Women Cell etc. are there to assist the administration and governance of the College. The women's cell addresses female students' concerns, providing crucial support, while the grievance redressal cell effectively resolves grievances of the students related to internal examination and attendance. Anti-ragging and anti-drug cells have significantly reduced campus misconduct, enhancing student safety.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://meskc.ac.in/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Providing adequate welfare measures is essential for promoting employee satisfaction, morale, and productivity. The welfare measures for both teaching and non-teaching staff include:

1. Statutory Welfare Schemes:

- Provident Fund (GAINPF)/Employee Provident Fund (EPF)
- National Pension Scheme (NPS) / Contributory pension
- Medical Insurance (MEDISEP)/Group Accident Insurance
- Employees State Insurance (ESI)
- House Rent Allowance
- Transfer facility to home college
- Annual increment and performance-based increment
- Vacation salary

2. Non-Statutory welfare schemes

- Salary advance provided in emergency situations.
- Facilitating receipt of Gratuity, Pension and other benefits to retiring staff
- Festival Allowance
- Festival advance for staff members
- Preference to children of teaching and non-teaching staff for admission to courses under Management quota
- Compassionate appointments to family members of the non-teaching staff in deserving cases

3. Implementing Strategies to Alleviate Staff Fatigue

- Celebrating Festivals
- Organizing Annual Tours
- Participation in sports /Arts and other festivals

5. Employee Leave Benefits

- Casual Leave
- Medical leave
- On Duty Leave
- Maternity leave
- Paternity leave
- Earned Leave Surrender
- Special Casual Leave
- Commuted leave

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

144

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

133

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system is crucial for ensuring accountability, fostering growth, and enhancing overall institutional effectiveness. The institution has a Performance Appraisal System that evaluates its employees on a regular basis to maintain its strict quality parameters. Through internal and external evaluations as well as self-evaluation processes, it aids the staff in advancing their careers. The IQAC collects self-appraisal forms from teaching and non teaching staff to evaluate their performance, major indicators being efficiency and time bound completion of tasks assigned to them. The Annual Performance Appraisal Report of regular teachers are the basis for their promotion under UGC Career Advancement Scheme. The appraisal records of staff are discussed with the authorities for optimum performance. In case of teachers of self finance section, incentives are also given based on the performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College follows a strict mechanism to conduct a detailed financial audit internally and externally every year as per the Govt. of Kerala guidelines, to ensure the transparency of the financial transactions and compliance. The Internal audit is normally conducted yearly by the internal committee of the institution and properly verifies the income and expenditure details with respective bills, vouchers, documents, books, accounts etc. The internal audit updates the improvement of work execution ensuring proper physical verification of movable and fixed assets. The report of internal audit is submitted to the Management of the institution through the Principal.

Independent external audit of all relevant documents and financial records of governing body is done by the Chartered Accountant (M.A.Moideen & Associates , FR. No. 002126 S Chartered Accountants) annually. Apart from this, all government related documents are audited by Audit section of the Deputy Director of Collegiate Education. The financial statements are also audited by the Office of the Accountant General in accordance with existing rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government aided institution recognized under the 2(f) and 12(B) sections of the UGC Act 1956. The college has well-stated resource mobilisation policy. Major parts of financial needs of the College are met from following sources.

- Grant-in-aid received from the Higher Education Department of Government of Kerala
- The special fee collection from students under aided stream
- The tuition fee collection from students of self-finance stream
- Fund of Parent Teachers Association
- Grants from Muslim Educational Society
- Fund collection through renting the facilities

Utilization of funds:

The campus development committee is the key body responsible for the effective and optimum utilisation of funds. They plan the financial budget of the institution annually in consultation with the governing body. The Committee chalk out the annual budget as per the requirements of the college and analyse the different sources of funds available and plan to mobilize and manage funds and grants. The College purchase committee handles various purchase tenders and controls the disbursement of fund to different projects approved by the college.

The grant in aid from government is mainly used for salary and other employee benefits. The special fee collection is used for purchase of library books, laboratory instruments and chemicals. It is also used for some student welfare activities.

File Description	Documents
Paste link for additional information	https://meskc.ac.in/resource-mobilization
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell plays a pivotal role in institutionalizing quality in different strands of operations

such as teaching and learning, research and student's support. The academic calendar of the college is prepared by the Academic Monitoring Committee in consultation with IQAC. Each department prepares academic plan and deliver the curriculum through interactive lectures, student projects, field visit, experts' interaction and workshops. IQAC always recommends the use of ICT for better delivery of the content. IQAC insists that in addition to regular subject-based seminar and workshop, each department organizes seminar on Intellectual Property Rights (IPR) and Research Methodology and Entrepreneurship. Under the monitoring of IQAC, programmes for improving communication skill, life skills, soft skills and awareness regarding change in technology are conducted. IQAC plays a significant role in promotion of research of students and teachers. The governing body has instituted research grant for doing minor projects and travel grant scheme for paper presentations, both recommended by IQAC. The international conference series MESKCON, launched under the initiative of IQAC provide a platform for intellectual interactions with eminent academicians and researchers around the globe.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In order to review the teaching learning process, the IQAC conducts internal and external administrative and academic audit. Through the internal audit, the performance of the departments in curricular and cocurricular activities are assessed and suggestions are made for improvement. The external audit is conducted by experts and their recommendations are fulfilled for quality enhancement. The annual self-appraisal is another mechanism for review of teaching-learning process whereby the performance of the teachers is evaluated.

IQAC is instrumental in the feedback system of the college where responses are collected from all the stake holders through a well-designed questionnaire at the end of the academic year. Feedback about curriculum and college amenities are taken from students.

Students' evaluation on teachers is also done to evaluate the performance of the teacher. The teacher who obtains poor feedback is provided with proper suggestions and guidance for improvement. The comments in the feedback on campus amenities are represented in the governing body for suitable remedy. The feedback on curriculum is communicated to the university through concerned board of studies. The teacher feedback helps to modify the academic plan for the next year. The feedback of employer and alumni help in formulating future plan of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

MES Kalladi College Mannarkkad ensures equal opportunity for all genders in admission as well as in both curricular and co-curricular activities. Women Cell is functional in the campus for the empowerment of girl students and to ensure facilities for them in campus. Our gender policy is in line with the institution's vision, mission, and core values.

The college provide conducive environments for co-education and provide diverse curricular and co-curricular activities. At the UG level nine courses with contents related to gender equity are offered to sensitize students. All the departments conduct activities related to promotion of gender equity. Global Challenge and Awareness Class on Feminine Psychology, Vox Femina, Women on social media, Gender equity and Human rights, Gender equity and Democratic values, Gender identity and discrimination- A global challenge, Fly with your wings, etc. were some of the highlighted programmes related to gender equity. The KSWDC Women Cell conduct programmes in connection with Women's day, Mother's day and International Girl Child Day. They conduct training programmes such as paper bag making, scrap works, tailoring, designing etc., for skill development. Gender audit is conducted by the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://meskc.ac.in/upload/IQAC/AQAR%202023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste

•3 R's : Reduce, Reuse and Recycle

•Discourage the use of plastic or flex boards, disposable cups, etc.

•Plastic, food and paper wastes collected in separate bins

•Food waste used in biogas plant

•Incinerator

Liquid waste

•Well-organised drainage system

•Proper system for segregated collection and disposal of black water and grey water

•Departments using chemicals ensure that they disposed keeping safety measures

E-Waste

•Electronic goods used at the optimum level by proper upgradation and maintenance

•Buyback system is implemented for purchases wherever possible

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting

A. Any 4 or all of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As enshrined in the mission of our college, we provide an inclusive environment where students, teachers and non-teaching staff from different religious, cultural and socio-economic background live in harmony and engage in their academic and related activities. In order to aware the students about our

commitment towards tolerance and harmony towards diversities different activities are organized in the campus. The Fine Arts Club promotes regional folk-art forms including Duffmuttu, Arabana Muttu, Thiruvathirakali and Oppana. The Department of History in association with OTTA, Folklore Padana Gaveshana Kendram, Mannarkkad, cultural events based on the folklore of Kerala. The college celebrates Literacy Day, World Arabic Day, Reading Day, etc. The college celebrates festivals such as Onam, Eid, Diwali and Christmas, fostering inclusivity and student participation regardless of religious background. The college being located in Palakkad district sharing borders with Tamil Nadu celebrates festivals like Pongal also. The college supports socio-economic inclusiveness through scholarships, housing schemes, emergency health and disaster support, and a uniform dress code.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates important national days such as Independence Day, Republic Day, Kargil Vijay Diwas etc. with great enthusiasm enriched with the spirits of patriotism. Birth days of national leaders such as Mahatma Gandhi, Jawaharlal Nehru, Sardar Patel, Ambedkar, etc. are celebrated with honour. National Voters Day, Human Rights Day, Women's Day, Yoga day, Quami Ekta Observance Week are celebrated to raise awareness about the occasions. Civic awareness classes for new students cover topics like drug abuse, dowry, ragging, and human rights violations. The college conduct various activities to sensitize constitutional obligations and democratic values. NSS of the college join hands with local self-government bodies for activities focusing on safeguarding the environment.

The auditoriums and seminar halls in the college are named after freedom fighters, national leaders or literary legends. Tagore Hall, Ambedkar Hall, Kasturba Gandhi Hall, Maulana Azad Hall, C.V Raman Hall etc. remains as symbols for sensitizing nationalism among students. The preamble of our constitution is displayed in

the institution along with the portraits of national leaders.

The electoral literacy club conducts voter ID registration both at the college level and for the local community. The election to college students union is conducted in parliamentary mode. A code of conduct handbook aligns students and staff with the institution's core values, and incorporate human values and constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://meskc.ac.in/upload/IQAC/AQAR%202023-24/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates important national days such as Independence Day, Republic Day, Kargil Vijay Diwas etc. with great enthusiasm enriched with the spirits of patriotism. Birth days of national leaders such as Mahatma Gandhi, Jawaharlal Nehru, Sardar Patel, Ambedkar, etc. are celebrated with honour. National Voters Day, Human Rights Day, Women's Day, Yoga day, Quami Ekta Observance Week are celebrated to raise awareness about the occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title

SPARSH: Touching Rural Lives through Student Driven Community Services

Practice

- MES Medical Centre
- Students' Initiatives in Palliative:
- Educational Quality Enhancement:
- Technical Knowledge Enhancement:
- Rural Women Empowerment:
- Blood Donation Camps

Best Practice 2

Title

Skill Training and Entrepreneurship Development

Practice

- **Vocational Degree Programmes:** Our college offers three B.Voc. programmes which intend to ensure the students to have sufficient knowledge and skills for employment and entrepreneurship through internship and training activities.
- **SKILL TUNE:** The college offers a range of courses to tune the skills of the students. College signed MoUs with government and non government agencies/organization to provide skill development courses to the students. Skill development courses primarily focus on providing training and orientation on different employability skills.
- **Skill Development Programmes:** The college organized various skill development programmes, workshops and training sessions to boost and sharpen the skills of students in specific areas.
- **Work readiness programme:** Kerala Knowledge Economy Mission, organizes Work Readiness Programme which promotes interview skills among students and to increase the chances of getting placed.
- **Udhyami programme** is designed to foster and promote women entrepreneurship, has effectively created a venue for exhibiting expertise.

File Description	Documents
Best practices in the Institutional website	https://meskc.ac.in/igac-best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowerment of Tribal community in the neighborhood

MES Kalladi College is located in the backdrops of Attappadi of Western Ghats where a significant tribal population reside. The number of tribal students enrolled in our college is significantly higher compared to other colleges in the district. Empowerment to Scheduled Tribes and Scheduled Castes from rural regions of hilly area Attappadi is one of the distinctive feature

of our institution. Since these students are from economically and socially backward circumstances, we support them to overcome their adversities and achieve their goals and transform them in to ideal individuals of the society. Various curricular and co-curricular activities that ensure social, academic, economic, artistic, spiritual and emotional enhancement of the students are being conducted.

- Academic Mentoring
- Centre for Tribal Studies and Research (CTSR)
- MES Medical Centre for Tribes at Attappadi
- Facilitation centre for Tribal Students (FCTS)
- Archery Range
- The community outreach programme

The extension wing of the college launched a programme where different departments and clubs organized outreach programmes in the Attappadi area.

- Exhibition of forest products
- Nutritional awareness program
- Career development
- Anti drug campaign

Day Observations and Celebrations

Days of national and international importance having attachment with tribal issues are being observed or celebrated.

- Bamboo day celebration
- Millet Year Celebertyion
- International World Tribal Day Celebration
- Folk lore day celebration

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Autonomous Status**

- New Administrative block
- Streamlining the consultancy activities of departments by forming a Consultancy Division under IQAC
- Setting up of Skill Training Centre using PM-USHA fund
- Setting up of a separate building for TBI using PM-USHA fund
- Setting up of industrial park in the campus
- Setting up of Yoga and Wellness Centre using PM-USHA fund
- Generation of research grants from DST and DBT
- Upgradation of research infrastructure using PM-USHA fund