



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		M E S KALLADI COLLEGE
Name of the head of the Institution		Dr JALEEL T.K
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04924-222377
Mobile no.		9745671949
Registered Email		iqacmeskc@gmail.com
Alternate Email		info@meskalladicollege.org
Address		MES KALLADI COLLEGE, MANNARKKAD COLLEGE P.O, PALAKKAD (DISTRICT) KERALA PIN 678583
City/Town		Mannarkkad
State/UT		Kerala
Pincode		678583

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Haseena V.A			
Phone no/Alternate Phone no.		09400172854			
Mobile no.		8078462377			
Registered Email		economicsasmabi@gmail.com			
Alternate Email		rjassajnh@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://meskc.ac.in/iqac/agar/">http://meskc.ac.in/iqac/agar/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://meskc.ac.in/academic-calendar/">http://meskc.ac.in/academic-calendar/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82.50	2004	16-Feb-2004	16-Feb-2009
2	A	3.20	2013	05-Jan-2013	04-Jan-2018
3	A+	3.32	2019	18-Oct-2019	17-Oct-2021
<b>6. Date of Establishment of IQAC</b>			06-Jul-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

International Seminar on Methods of Physics 1900 to 2019	18-Dec-2019 1	85
Invited talk on Science and Scientific Living	11-Dec-2019 1	90
Scientific awareness programme	19-Dec-2019 1	130
Walk with Tutor	04-Sep-2019 1	50
NAAC awareness for students	06-Sep-2019 1	150
Consumer awareness training for students	18-Jul-2019 1	120
Cam Era - photography Workshop	11-Jul-2019 1	50
Transcending the Boundaries :Two Day International Seminar on Gandhian Philosophy	12-Sep-2019 1	300
Seminar on Reading week celebration	26-Jun-2019 1	150
Kalamezhuth silpasala	12-Dec-2019 1	60
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

More number of resources for research, publication, ICT, IPR and Entrepreneurship
Important seminars and conferences for teaching and nonteaching staff
Final upgradation for special school in Attappady as the distinctiveness of the institution
Final set up for more number of certificate courses, skill development programme etc.
Discussion and draft for the Perspective plan. Revision of plan has done on the basis of academic flexibility and plans.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Overall quality initiative assurance from the faculties and students	With the purpose of more strengthening effect of quality assurance in the institution, more number of quality assurance programmes are introduced for the smooth working of faculties and students.
More number of seminars, conference and workshops on IPR and Entrepreneurship	IQAC conducted Many conferences, workshops, seminars, and talks for teaching and nonteaching staff. Many number of IPR related seminars were conducted from each department. At the same time, entrepreneurship progarmmes were conducted from the Departments.
Initiatives to promote Research culture in the institution	Research promotion council is formed with the purpose of promoting the research culture. Awareness programmes and classes were provided for the inclusion of Publications in UGC Care listed and Scopus indexed journals.
More number of certificate course, skill development courses and training programmes	Each Department is advised to introduce more number of certificate courses with proper content and syllabus.
Monitor and evaluate the MOU's and collaborations from the departments	More number of MOU's and Collaborations were made from each department. QAC

took initiatives to make more number of collaboration with different organisations and departments. Many types of MOUs were signed and functional MOUs were strengthened in its working structure.

Update the books and journals in the Library

More number of books and journals both e-journals and printed were purchased in the library

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	19-Mar-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

13-Sep-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

23-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College operates a Management Information System for the smooth functioning of the management and disseminating information to different stakeholders. The information provided below is the modules on which the College operates its MIS Base Module:

1. Application Entries
2. Admissions Processing / Rejections
3. Students' Profile
4. Students' Reports Alphabetically ordered (With statistics)
5. Students' Reports Gender wise (With statistics)
6. Students' Reports Tribe wise (With statistics)
7. Class wise Reports
8. Hostellers' Profile
9. Hostel Receipts etc.

Module II. Management Information system through circulars, Social media, electronic announcement, etc. All the

Departments and Administrative offices are connected through LAN which enables centralized storage. The college has a whole campus WiFi facility. In front of the Principals office, there is a LED Panel to provide information regarding daytoday activities, Programmes, and other relevant matters. Staff salary and related service works are operated through SPARK online system. . Office Accounts All accounts are maintained through Tally, Salary Slips, Form 16 are emailed to the staff members. Module III. Library is fully functioning on the basis of RFID system. In this gate log (entry and exit and users statistics), book circulation, issues and returns of books, theft detectiocn, book searching facilities are included and automatically recorded. Apart from this there is a handheld RFID Reader which is used to search the misplacement of books and inventory purposes. All the staff and students Identity cards are RFID enabled. Students and teachers use the INFLIBNET to access ebooks. Module IV. The institution provides academic assessments, College calendars, Hourly timetables, hour base attendance, examination, feedback system etc. Hour base attendance is taken by using Posto software and the information regarding the absentees is to sent to parents by digitalized SMS system. Module V. All the activities and achievements are updated in the college website. The management has appointed a web coordinator who maintains the website. It is constantly updated with information about the institution. Every HOD and heads of various college committees will send reports to the web coordinator and the same will be uploaded. The website contains information about the college and is attractive and user friendly. All academicrelated information such as course information, new courses, seminars, etc, and also various academic and cocurricular programs held, and upcoming events are constantly updated. Submission of AQAR in online format.

## Part B

### CRITERION I – CURRICULAR ASPECTS

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college MES Kalladi College adheres to the syllabus prescribed by University of Calicut. The college has identified various methods and techniques to communicate and verily implement the curriculum and syllabus effectively to various stakeholders. As an affiliated institution, we have aligned the curriculum design and transaction of curriculum with the college's vision, mission and objectives. On the basis of University calendar, the Staff council prepares its own calendar which schedules all the programmes of a year like PTA meetings, internal examinations, annual/semester-wise programmes of the departments and field visits/study tours, etc. Copies of the syllabus and timetables are made available to all students at the start of each semester in the form of a well-organized diary. Portions are allotted to the teachers by the heads of the departments according to the respective area of expertise before the commencement of every semester after a detailed discussion of the syllabus in departmental meetings. Each teacher is directed to envisage teaching schedule and teaching plan of each course for the effective curriculum delivery. Along with traditional methods of lecturing, teachers effectively make use of digital (ICT tools), innovative and participatory methods of teaching including group discussions, P.P.T. Presentations, assignments, seminars, workshops, field-visits, projects and laboratory experiments. Invited lectures by distinguished scholars and retired members of the faculty are held regularly so that the students are facilitated to benefit from their experiences and exposures. Students are bestowed with several platforms and opportunities at the college level to perform and transform themselves into socially and intellectually reliable and responsible citizens, working towards the integrity and development of the community and wellbeing of the society and thereby the fostering inter-connectedness, kinship and eco-justice among the people are ensured. The NSS unit of the college contributes immensely, reaching out to the varied sections of society and those in need, with a plethora of activities every year. The NCC unit of the college, through their vibrant activities, aims at creating a human resource of organised, trained and motivated youth to provide leadership in all the walks of life and for the service of the nation. The successful involvement of industry, research bodies and the university is key to improve curriculum to make it demand oriented, and for the development of skill based education. Towards the fulfilment of such a demand our college takes great effort to keep up the latest trends in different fields of study and emerging opportunities that should be inculcated among other learners. Most of the departments of the college offer Value added and certification programmes in various disciplines. Extension activities are introduced by providing various relevant topics to students that are beyond the classroom or textbook study to reinstate their individual and creative thinking skills. Students are encouraged to participate in all academia related intercollegiate competitions and co-scholastic competitions; be it poster designing, collage, model making, quiz, technology-related competitions, debates, interdisciplinary sessions, marketing competitions or other allied competitions. To help the Slow-learners, in addition to the Government-funded SSP (Scholar Support Programme) Remedial coaching

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
LOGIC AND MATHEMATICAL	NA	18/09/2019	48	NUMERICAL APTITUDE,	ARITHMETIC APTITUDE,

REASONING FOR COMPETITIVE EXAMINATIONS				NUMERICAL ABILITY AND REASONING ARE IMPORTANT TOPICS IN ALL THE COMPETITIVE EXAMINATIONS SUCH AS KPSC, UPSC, SSC, BANK TEST ETC.,	NUMERICAL REASONING, QUANTITATIVE REASONING, ABILITY TO REASON WITH NUMBERS
CERTIFICATE IN ACCOUNTING TECHNICIANS	NA	17/11/2019	180	EMPLOYABLE IN ENTRY LEVEL ACCOUNTING FUNCTION IN VARIOUS SECT ORS, FILING OF INCOME TAX/SERVICE TAX RETURNS, HELP TO BUILD PROFESSIONAL CAREER IN COST AND MANAGEMENT ACCOUNTING	DEVELOP SKILLS TO APPLY THEORETICAL KNOWLEDGE OF ACCOUNTING TO PRACTICAL SITUATIONS, F AMILIARIZE WITH ONLINE STATUTORY COMPLIANCE REGIME.
CONTENT WRITING	NA	28/08/2019	180	OFFERS GREAT CAREER OPPORTUNITIE S IN VARIOUS COMPANIES	LEARN TO DEVELOP, ORGANIZE AND IMPLEMENT CONTENT WRITING SKILLS
FOSTAC LEVEL 2 FOR FOOD MANUFAC TURING	NA	28/08/2020	25	FOCUS ON E MPLOYABILITY : ADDITIONAL TRAINING COURSES TO WORK IN THE FOOD MANUFAC TURING INDUSTRY	BUILD UP ABILITY TO HANDLE A FOOD MANUFAC TURING PROCESS, RISK ASSESSMENT AND MANAGEMENT IN FOOD PRODUCTION PROCESSES
OFFICE AUTOMATION	NA	08/08/2019	120	.EXPAND THEIR CAREER PATHS IN OFFICE JOBS 2.IT AIMS TO CREATE	.TO IMPROVE THEIR MS OFFICE SKILLS AND KNOWLEDGE



				EXCELLENT ACCOUNTING TECHNICIANS	ALONG WITH VARIOUS OTHER SGORT CUT KEYS.TO
				3. IT FOCUSES ON COMPUTER ROLE IN DECISION MAKING AND PROBLEM SOLVING.	CREATE EXCELLENR ACCOUNTING TECHNICIANS WHO CAN TAP GROWTH OPPOR TUNITIES AND MAKE CONTINUOUS IMPROVEMENT. 3ENHANCE THEIR SKILL IN MANAGEMENT AND EXCHANGE OF D
RENEWABLE ENERGY SOURCES - APPLICATION IN DAILY LIFE	NA	04/09/2019	120	PROMOTION OF RENEWABLE ENERGY SOURCES SUCH AS SOLAR ENERGY, ASSEMBLING SOLAR CELL UNITS	IDENTIFICA TION OF ELECTRONIC COMPONENTS, ASSEMBLING OF ELECTRONIC COMPONENTS, TESTING OF ELECTRONIC COMPONENTS
SOLID WASTE MANAGEMENT	NA	01/09/2020	120	BEST PRACTICES FOR MANAGING SOLID WASTES	MANAGEMENT SKILL, QUALITY CONTROL
PYTHON PROGRAMMING	NA	09/03/2019	180	FREELANCING PROJECTS, WORK FROM HOME, APPLICATION DEVELOPMENT.	ENHANCES CREATIVITY, ENHANCES PROBLEM SOLVING CAPABILITY, APPLICATION DEVELOPMENT, PROGRAMMING SKILL ETC..,
REASONING COMPUTER APPITUDE SKILLS FOR COMPETITIVE EXAMINATIONS	NA	08/01/2019	120	REASONING APTITUDE COMPUTER APPTITUDE ARE IMPORTANT TOPICS IN THE COMPETITIVE EXAMINATIONS SUCH AS KPSC	REASONING SKILLS,COMPU TER AND IT RELATED KNOWLEDGE ACQUISITION

					,UPSC,SSC,BA NK TESTS ETC
CERTIFICATE COURSE IN ACADEMIC WRITING	NA	17/07/2019	180	EMPLOYABIL ITY	SKILL TO PREPARE PROJECTS
NA	INTRODUCTION TO THE LATEX TYPESETTING	25/09/2019	72	GET EQUIPPED TO PROFESSIONAL TYPE SETTING FOR SCIENTIFIC ARTICLES.	TYPE SETTING TECHNIQUES SUCH AS ARRAY, TABLE, BIBLI OGRAPHY, CONTENT, INSERT PICTU RES..ETC.,
COMPUTER APPLICATION IN ECONOMIC LIFE	NA	17/11/2019	72	EQUIPPED WITH COMPUTER APPLICATION TOOLS IN ECONOMICS	ENHANCE SKILL IN WOR D, EXCELL, POW ERPOINT
CERTIFICATE COURSE ON HORTICULTURE SCIENCE	NA	08/08/2019	120	GET EQUIPPED WITH HORTICULTURE	DEVELOPING SKILLS IN VEGETATIVE PROPAGATION PRACTICES, COMPOSTING AND BONSAI TECHNIQUES
NA	DIGITAL MARKETING	08/01/2019	180	TO CHOOSE WIDE RANGE OF CAREER OPTIONS IN THE FIELD SUCH AS MEDIA AND CO MMUNICATION. TO START AN OWN ENTERPRISE IN THE AREA OF ADVERTISING AND DIGITAL MARKETING.	TO HANDLE VARIOUS DIGITAL MARKETING TOOLS TO GET PLACED IN MNCs.

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	ARD1B01 BASIC ARABIC GRAMMER	07/04/2019
BA	ISH1B01 DISCOURSE ON	07/04/2019

	MEDIEVAL INDIAN CULTURE	
BA	ARD2B02 ADVANCED ARABIC GRAMMER	07/04/2019
BA	ISH2B01 THE HISTORY OF MUGHAL EMPIRE	07/04/2020
BA	ISH1C01 MUSLIM HISTORIOGRAPHY	07/04/2019
BA	ISH1C02 SOCIAL AND POLITICAL FORMATION IN ISLAM	07/04/2019
BA	ISH1C03 HISTORY OF THE CALIPHATE	07/04/2019
BA	ISH1C04 EARLY INDO MUSLIM CULTURE	07/04/2019
BA	ISH1C05CULTURAL HISTORY OF MUSLIM SPAIN AND SICILY	07/04/2019
BA	ISH1A01 ABILITY ENHANCEMENT COURSE	07/04/2019
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1765	155

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
INTRODUCTION OF ARABIC	01/08/2019	50
INTRODUCTION TO THE LATEX TYPESETTING 95	25/09/2019	95
MEDIA ETHICS, ANCHORING AND PUBLIC SPEAKING SKILLS, RADIO PRODUCTION,NEWS READING	27/07/2019	116
ANCHORING AND PUBLIC SPEAKING SKILLS	13/11/2019	26
RADIO PRODUCTION	06/08/2019	23
NEWS READING	27/07/2019	37
MEDIA LANGUAGE ETHICS	04/09/2019	150
LEADERSHIP	25/09/2019	250
TECHNICAL WRITING	04/01/2019	85

APTITUDE TEST TRAINING	04/10/2019	73
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ARABIC AND ISLAMIC HISTORY	45
BA	ENGLISH	49
BA	MASS COMMUNICATION	30
BSc	ECONOMICS	42
BSc	BOTANY	30
BSc	PHYSICS	50
BSc	MATHEMATICS	45
BCom	COMMERCE INCLUDE BOTH FINANCE AND COOPERATION AND BBA	256
BSc	COMPUTER SCIENCE	38
BSc	COMPUTER APPLICATION	38
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Internal Quality Assurance Cell (IQAC) of the MES Kalladi College Mannarkkad has collected feedback on the syllabus and the overall performance of the college from students, teachers, alumni, and parents for the academic year 2019-20. A well-designed and standardized questionnaire covering various aspects of college education like infrastructure and facilities provided by the college, career-orientation/ functional nature of the syllabus, overall personality development facilitated by the campus environment. Also, feedback on curriculum is collected for all courses during the mid and end of each semester. Periodical staff meetings and staff council serve as the forum for obtaining feedback from the staff. Feedback on curriculum by students is analyzed by the tutors and are submitted to HOD, and collective feedback is taken from faculty members of all departments. The feedback of alumni is formally collected during the timely alumni meetings and online. Their suggestions are also taken into consideration for the overall progress and development of the institution. General and class-wise PTA meetings were held regularly to facilitate interaction with parents and provide the forum to collect parent feedback on the curriculum. In these meetings, suggestions were</p>

given about the need for the inculcation of certain skills and they are enthusiastically implemented. Suggestions and comments marked by the parents are also taken into account for future development. The proposals regarding the analysis given by different committees and departments are discussed in the council meeting of the college and the necessary actions are taken. The opinions provided by the stakeholders were systematically categorized and grouped for further scrutiny, correction, and analysis. Based on the consolidated feedback, the IQAC initiated steps to address the issues raised by the various stakeholders and to sustain those practices found beneficial. The feedback of the students is positively responded by the principal with immediate actions. The students' feedback regarding the syllabus is reported to the members of the Board of Studies to incorporate and implement it in the syllabus. The different areas of improvements that required are discussed in respective committees. The new initiatives include:

- Improve the quality of curriculum offered and make the Syllabus suitable to the course and need based
- Expanding the scope of Research in the college
- Provide soft skill and communication training to students
- Introduce new certificate courses
- Encouraging students to use e-learning resources
- Motivating the students to apply more student scholarships and research projects
- Motivating students to join extension clubs with social relevance
- Encouraging students to join Government-sponsored initiatives like Walk With a Scholar, Scholar Support Programme
- Encouraging students to participate in scholastic and co-scholastic competition within and outside the college
- Arranging more internal mentoring as well remedial sessions for the students who need extra support

Other suggestions put forward by the various stakeholders which the college plans to implement in the future include:

- Organizing more number of placement drives involving reputable employers
- Encouraging participatory learning in students through assigning field projects, industrial visits and student seminars

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BSc CHEMISTRY	34	1854	38
BSc	BSc BOTANY	32	2014	41
BSc	BSc MATHEMATICS	48	1165	45
BSc	BSc PHYSICS	29	1547	48
BCom	BCom FINANCE	60	4125	67
BBA	BBA	50	2958	66
BA	BA HISTORY	60	1154	68
BA	BA HISTORY	60	3025	68
BA	BA ECONOMICS	60	3521	66
BA	BA ENGLISH LANGUAGE AND LITERATURE	40	3401	55

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2388	297	133	66	67

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
133	133	385	68	20	15

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor –Mentee system is an unique method for motivating and enhancing skills and leadership among the students. This system focuses on the academic as well as the non-academic areas of students and transforms the students according to their talent. The institution has a good system of mentor mentee programme. A mentor shares the knowledge, resources and advice depending upon the relationship. Students in a class are split into group of six or seven students, and teachers are assigned to these groups. The mentoring instructor is solely responsible for all the students attached to him. The assigned mentor has to provide all sort of possible help to their mentees in both academic and no academic matters. During the first semester onwards the students are attached to the mentors and the mentor try to identify the skills and feebleness in the students. Mentor chalk out a plan for improving their skill sets and ways to overcome the weakness of the assigned students. This helps the wards to move towards the right direction. Mentoring system help the intuition to identify the real gems in the college and manage their talent in the appropriate direction. In the mentoring programme, the next step is to get to know the learner very well. This helps the mentor observe and evaluate the issues facing each student along with the optimistic talented areas of the student. Continuous mentoring classes allow the student to open up to the mentor and they can progress forward in their beneficial relationship. Tutorial system, personal counseling are the two important methods used to improve the academic and non-academic matters of the students.

Mentoring systems closely monitor the student's academic as well as no academic aspects and improve the various capacities of the students. The mentor provides necessary support to their wards by understanding their requirements during the mentoring sessions. College follows a mentoring system where, mentor and mentee interact at regular intervals. Each mentoring sessions create a rapport between the mentor and mentee which will ultimately resolves the problems and issues of the mentee in a phased manner. All the sessions were properly documented and mentor examines these documents very thoroughly to give a better feedback to their mentee. The identification of positives and negatives of the students helps the institution to organize different programmes for their betterment in future. The communication of positive factors always enhances the confidence and courage to organize their personal life as well their academic life. Moreover, understanding their negative s will always sharpen their idea of improvisation in their life. Mentor can provide a better platform for the success of mentee by using personal as well as institutional capacities. Mentor provides a guidance and insights to their student for their smooth transition in the college life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2658	133	1 : 20

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

76	59	17	Nil	19
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Haseena V A	Assistant Professor	Post Doctoral Fellowship at Edinburgh University , UK
2019	Dr. Ranjith M	Assistant Professor	Nirmala Smrithi Sahithiak sambadan puraskar
2019	Dr.T N Mohammad Musthafa	Assistant Professor	certifciate appreciation by Association of chemistry Teachers, Mumbai
2019	Shakkeeb T	Assistant Professor	Phd Fellowship Hokkaido University

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	CUUGECO	3	12/02/2020	31/12/2020
BA	CUUGECO	4	02/12/2019	29/05/2020
BA	CUUGECO	5	27/06/2019	09/09/2020
BA	CUUGECO	6	11/03/2020	26/11/2019
BA	CUUGENG	6	12/03/2020	18/09/2020
BA	CUUGENG	5	26/11/2019	29/05/2020
BA	CUUGENG	4	21/06/2019	31/12/2020
BA	CUUGENG	3	04/12/2019	31/12/2020
BA	CUUGENG	2	30/09/2019	31/12/2020
BA	CUUGENG	1	12/02/2020	31/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution follows a clear pattern prescribed by the university for Continuous Internal Evaluation (CIE) of both UG and PG students. Two internal examinations, seminar, assignment and attendance are the four criteria used for assessing the performance of UG and PG students. The final internal marks of the students are based on these criteria. In addition to the university evaluation measures our institution also follows various measures to improve

the teaching learning process. Tutorial system is one of the significant improvisations in this regard. Under this system a batch of students are assigned to a tutor and who is accountable for monitoring those students. The main objective of tutorial system is to boost the teaching learning system as an effective one. It also weeds out issues and problems of students. The college conducts two internal examination for evaluating learning and understanding of the students in the subjects of study. Every teacher conducts timely valuation of answer scripts and categorizes the students according to their performance in the examinations. The classification aids the teacher to decide upon the remedial coaching required for the students overcome the problems that have occurred during the leaning process. Assignments, projects and seminars helps the teacher to evaluate the understanding of the and improve the capacities such as academic leadership, blended and flipped leaning, effective classroom learning etc. Further, it also help the students in developing their critical thinking capacity

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution strictly follows the academic calendar published by the University for the Smooth Conduct of various academic activities. The schedule for internal as well as university examination will be clearly given in the academic calendar provided by the university and college prepares the schedule for internal examination in accordance with the University calendar. The institute conducts two internal examinations for the constant evaluation of the students. The answer scripts were timely valued and the assessment of the students were provided to the students. Further, the institute also conducts online quizzes and examinations through Google forms and webex learning management system. The syllabus of every programme and all other internal academic matters such as assignments, quizzes, mini projects will be completed as per the academic schedule. Classroom teaching and other class room activities such as debates, group discussion and seminars are also completes in time as per the allocation. The institute also maintains good attendance system for ensuring the class presence of the students. The attendance and progress certificate (APC) submit to the University for allowing the students to attend the term end examination. At least 75 of the attendance is a must for appearing the final examinations. Further attendance is also considered for the internal marks for each course in every programme. Internal marks are uploaded in university website and final grade sheet will be published by the university.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://meskc.ac.in/po-co/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HST	MA	MA HISTORY	21	21	100
ECO	MA	MA ECONOMICS	17	15	88.23
AIH	MA	MA ISLAMIC HISTORY	11	10	90.9



MCM	MCom	MCom COMMERCE	22	22	100
CHE	MSc	MSc CHEMISTRY	14	14	100
MAT	MSc	MSc MATHEMATICS	17	15	88.23
PHY	MSc	MSc PHYSICS	13	13	100
BOT	MSc	MSc BOTANY (SELF)	10	10	100
MCJ	BA	BA MASS CO MMUNICATION AND JOURNALISM	31	27	87.1
FT	BSc	BSc FOOD TECHNOLOGY	34	20	59
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://meskc.ac.in/sss/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
Nill	0	0	0	0
Nill	0	0	0	0
Nill	0	0	0	0
Nill	0	0	0	0
Nill	0	0	0	0
Nill	0	0	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR and the Historian	History	23/01/2020
Seminar on Intellectual Property Rights	Chemistry	30/12/2019
IPR in trading sector	Commerce Aided	11/12/2019
Why IPR is essential	Food Technology	26/03/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Visiting Research Fellowship	Dr. MOHAMMED MUSTHAFA. T.N	Research Institute for Electronic Science, Hokkaido University, Sapporo, Japan	26/02/2020	Research Fellowship
Japanese Government MEXT Fellowship	SHAKKEEB. T	Hokkaido University, Sapporo, Japan	08/07/2020	Research Fellowship
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
LED Bulb making unit initiated by Dept of Physics	Astron Bulb	Technical support by Energy Conservation Society, Thiruvananthapuram	MES LED Bulbs	Making of LED Bulbs	12/07/2019
Cloth bag making from old clothes to eradicate plastic from the campus initiated by Botany department on 16/09/2019	Cloth bag Making and Sewing Centre	College Management PTA	Cloth bag Making and Sewing Centre	Cloth bag making from old clothes to eradicate plastic from the campus	16/09/2019
Cloth banner making unit initiated by Botany department started on 05/06/2019	Cloth banner making unit	College Management PTA	Cloth banner making unit	Cloth banner making from old clothes to eradicate plastic from the campus	05/06/2019
Jeans products making initiated by Botany department started on 10/12/2019	Jeans products making unit	College Management PTA	Jeans products making unit	Jeans products making from old clothes to eradicate plastic from the campus	10/12/2019
LED bulb science unit	science innovatio	college managemnet	Euclid LED Manufactures hub	LED making unit by Ashique, IV	10/12/2019

				th sem Physics	
card making	ED club	Ed club	Handicrafts and Card making unit	Card making and selling through socialmedia by Ramsheena, VI sem BBA	10/12/2019
WELCHOM	sanitiser and production	College managemnet	Hand Sanitizer preparation	Hand wash Hand sanitizer unit	19/03/2020
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
10000	15000	25000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	0
National	Commerce	2	0
National	Economics	1	2.1
International	Hindi	1	5.22
International	Arabic	1	0
International	Maths	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Islamic History	1
Commerce	5
Economics	4
Hindi	1
Arabic	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2020	0	NA	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2020	Nil	Nil	NA
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	74	171	84	68
Presented papers	21	40	12	11
Resource persons	3	10	14	17
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood Relief	NCC Army, NCC Navy, NSS, NCC Ex-cadets club	3	90
Cleaning of Flood affected areas in Thenkara Panchayath	NCC Army in collaboration with Thenkara Panchayath	2	45
Blood Donation Camp	NCC Army Wing in collaboration with Blood Bank Palakkad	1	60
Traffic Rule Awareness	NCC Army with Traffic Police Mannarkkad	1	120
Flood Relief	NCC Army, NCC Navy, NSS, NCC Ex-cadets club	3	90
Cleaning of Flood affected areas in Thenkara Panchayath	NCC Army in collaboration with Thenkara Panchayath	2	45
Education kit to	NSS	2	15

children in tribal village			
Santhwana yathra - trip with palliative patients	NSS	2	20
Swayam thozhil practice to disabled	NSS	2	30
Padheyam	NSS	2	300
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Hand sanitizer making and donation for Covid-19 Prevention	Recognition	Taluk head Quarters Hospital Mannarkkad	60
Hand sanitizer making and donation for Covid-19 Prevention	Recognition	Kumaramputhur Gramapanchayat	60
Concept test in chemistry-ACT-CONTECH	Recognition	Association of Chemistry Teachers	66
Hand sanitizer making and donation for Covid-19 Prevention	Recognition	Agali Gramapanchayat	60
Survey of flora fauna of MES Enggineering College, Kuttippuram	Recognition	MES Enggineering College, Kuttippuram	12
Biodiversity survey In Mannarkkad Municipality	Participation, Recognition	Green tribunal, Mannarkkad Municipality	6
Health check up and nutritional awareness programme 2019	Recognition	MES HSS MANNARKKAD	34
Computer awareness, amminimukku thachampara	Recognition	Mannarkkad Block Panchayath	25
Computer game for kids ambhayakode kanchirapuzha	Recognition	ICDS Mannarkkad	11
Computer game for kids ambhayakode kanchirapuzha	Recognition	Mannarkkad Block Panchayth Member	11

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
College funded	Department of chemistry in collaboration with Taluk Head Quarters Hospital	Hand sanitizer making and donation for Covid-19 Prevention to neighborhood communities	1	30
College funded	Department of chemistry in collaboration with Kerala higher secondary school teachers union KHSTU	Hand sanitizer making and donation for Covid-19 Prevention	1	30
College funded	Department of chemistry in collaboration with MES Higher secondary school	Awarneess Programme on Organic Chemicals	8	138
College funded	Department of chemistry in collaboration with Association of Chemistry Teachers	Conducted concept test in chemistry	8	66
College funded	Department of chemistry in collaboration with Science Departments	Conducted science exhibition	8	60
College funded	Department of Botany	Mushroom Cultivation	2	40
College funded	Kottakkal	Plant repository	1	100
College funded	viron company	Water quality analysis and	1	40

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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Collaborative activities for research	Dr. Sreenivasan K.P.	Science Academies Summer Research Fellowship Programme 2020	60
Scientific paper reviewer for Elsevier published international journal Materials Letters	Dr. Sreenivasan K.P.	self	1
Collaborative activity for MES higher secondary school students	Higher Secondary School Students	Chemistry Department	1
Collaborative activity for Kalladi higher secondary school students	Higher Secondary School Students	Chemistry Department	1
Collaborative activities for research	Juliya A.P	self	30
Collaborative activities for research	Nusrath P	self	30
Collaborative research activities with Dr. Yoshimitsu Sagara, Tokyo Institute of Technology, Japan	Dr. Mohammed Musthafa T.N.	Self	30
Collaborative activities for research with Dr. Mehboobali Pannipara, King Khalid University, Saudi Arabia	Dr. Mohammed Musthafa T.N.	Self	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutional visit (Department of Physics)	Internship	Central University, Kasaragode, Kerala	12/01/2020	18/01/2020	41

Institutional visit (Department of Physics)	Internship	National Institute of Technology, Surathkal, Karnataka	12/01/2020	18/01/2020	41
Institutional visit (Department of Physics)	Internship	Indian Institute of Technology, Palakkad	18/02/2020	18/02/2020	11
Institutional visit (Department of Physics)	Internship	Dr. PKAGM MES Private Industrial Training Institute	19/07/2019	19/07/2019	38
Institutional visit (Department of Physics)	On the job training	KSEB Ltd.	18/07/2019	18/07/2019	61
Industrial visit (Department of MASSCOM)	Understanding sustainable national ecosystem that nurtures empowering spaces with and for young people	Pravah NGO Delhi	07/01/2020	07/01/2020	31
Industrial visit (Department of MASSCOM)	Understanding a radio station and its process of broadcasting	Radio mattoli (community radio) in wayanad	22/02/2020	22/02/2020	25
Industry Visit Food Technology Department	Internship	Famous Bakery Production Unit, Mannarkkad	13/07/2019	13/07/2019	30
Industry Visit Food Technology Department	Internship	Hotel Nalanda Rich, Palakkad	23/07/2019	23/07/2019	29
Industry Visit Food Technology Department	Internship	Coorge Coffee Processing Industry, Coorg	11/12/2019	11/12/2019	37
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
Hotel Nalanda Rich, Palakkad	10/01/2019	Focuses on Hospitality and Management training	40
KTM High School, Mannarkkad	05/06/2019	Allows a flexible and creative response to the organizational, missions, and fiscal needs of both institutions Collaboration in planning, implementation, and continuous Improvement of College, School programs Financial collaboration that address	38
Kalladi Higher Secondary School Kumaramputhur	05/06/2020	Allows a flexible and creative response to the organizational, missions, and fiscal needs of both institutions Collaboration in planning, implementation, and continuous Improvement of College, School programs Financial collaboration that address	37
MES Higher Secondary School, Mannarkkad	05/06/2020	Allows a flexible and creative response to the organizational, missions, and fiscal needs of both institutions Collaboration in planning, implementation, and continuous Improvement of College, School programs Financial collaboration that address	29
Ashiyana Pipes, Malappuram	01/10/2020	Provide vocational training programmes in	31

		manufacturing HDPE and LDPE pipes and Ashiyana Pipes avails quality control checking	
Buildec Architect and Interiors, Ottappalam	22/01/2020	To provide a formal basis for initiating interaction between MESKC and BUILDEC	35
Women studies centre (WSC), CUSAT	17/09/2020	For the development of academic cooperation and extension activities in the field of gender studies and empowerment of women	34
Inter university centre for disability studies (IUCDS), MG University	01/10/2020	For the development of academic cooperation and extension activities in the field of disability rehabilitation and research	37
KSEB	27/02/2020	Energy conservation programmes and other green initiatives with the public or consumers of the Board	68
Mannarkkad Forest Division	11/10/2020	Mainly focus on the invasive alien species of Mannarkkad Forest Division of Nilgiri Biosphere Reserve and its effects on the natural forest ecosystem	39
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11500000	10158295

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	18.11	2019

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38259	51430577	121	50576	38380	51481153
Reference Books	1035	618327	Nill	Nill	1035	618327
e-Books	Nill	Nill	3135000	5900	3135000	5900
Journals	33	287898	Nill	Nill	33	287898
e-Journals	4050	5750	1950	150	6000	5900
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	178	Nill	Nill	Nill	178	Nill
Library Automation	Nill	Nill	1	588424	1	588424
Weeding (hard & soft)	810	Nill	Nill	Nill	810	Nill
Others(s	10	10750	Nill	Nill	10	10750

pecify)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Laila Abdulla	HTML :Introduction to CSS	Presentation Tube (LMS)	18/04/2020
Laila Abdulla	DBMS :Introduction to Database Management System	Presentation Tube (LMS)	20/04/2020
Dr Girish K P	2nd and 4th semester B Sc Mathematics Area and volume by using integration	Screen recorder (LMS)	03/10/2020
Saithalavi. P	Limit and Continuity of Multi-variable Functions	Screen Recorder (LMS)	03/09/2020
Fathimath Thasleena K	Experimental method	LMS	08/11/2020
Laila Abdulla	HTML Introduction	Presentation Tube (LMS)	14/03/2020
Laila Abdulla	HTML :<h1> to <h6> , <p> , <font > and Text formatting tags.	Presentation Tube (LMS)	14/03/2020
Laila Abdulla	HTML :<a> tag and <img> tag	Presentation Tube (LMS)	25/04/2020
Laila Abdulla	HTML: Tables and List	Presentation Tube (LMS)	30/04/2020

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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	187	5	20	1	2	2	13	50	4
Added	33	0	0	2	0	0	0	0	0
Total	220	5	20	3	2	2	13	50	4

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
COMPUTER	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
Sound Mixer	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
LCD PROJECTOR	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
LED MONITOR	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
LECTERN	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
HEAD PHONES	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
CONFERENCE MIC	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
PORTABLE CAMERA PROJECTOR	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
SLR CAMERA	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
UPS	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
MONITOR	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
HOME THEATERS	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
LED PANEL LIGHTS	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
CALLER MIC	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>
Digital Voice Recorder	<a href="https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm">https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm</a>

### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1882695	3000000	2824044

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of the college mainly consist of five main buildings it covers more than 22 acres of land. There is a separate chamber for administrative work in one of the building which also houses Principals Chamber. The College has its own lawns for the students to sit in leisure time viz: Short breaks between the periods and for lunch purposes. A number of benches are kept available too for the convenience of the students. Gardeners sweepers perform their regular work for their maintenance and cleanliness. The institution has well equipped laboratory facilities in Chemistry, Botany, Zoology, Physics, Computer Science, Mass Communication and food technology.

1. Maintenance of Computer Facilities The following procedures are adapted for maintenance of computer facilities.

- An agreement has been made with NET MAGIC Pattambi to maintain the IT infrastructure of the campus.
- The ESP will deploy one full-time person in the campus to check all the equipments and take necessary actions.
- The ESP will ensure timely replacement of any parts as necessary.
- The details of the ESP are as given below : NET MAGIC, PATTAMBI, 9745045345
- Quarterly preventive maintenance and checks
- Operating System level support without any spare part.
- Spare parts required for maintenance will be provided by customer will be charged extra
- Any service apart from the agreed in the contract or any fresh work/assignment will be charged for, at the charges agreed at that point of time.
- No component(s)/spare(s) shall be removed without informing the competent authority
- Service shall provide from 09.00 am to 05.00 pm on all working days to keep the machines/equipment in good working order. The service consists, corrective maintenance and includes carrying out the necessary repairs and fitting of parts.
- The service engineers shall attend the faults within 2-3 working hours from the time of complaint.
- The service engineers should maintain Log registers for all calls attended/pending issues/preventive maintenance records and details of spare replacement

2. Maintenance of Classrooms

- The third party agencies are contracted for cleaning of classrooms on daily basis.

3. Maintenance of Indoor Sports

- ESP maintains the indoor sports facility on a regular basis.
- Interim maintenance is performed as and when required.
- The ESP details are given below -Electrical Maintenance, Cleaning

4. Maintenance of Restrooms

- The third party agencies are contracted for cleaning of classrooms on daily basis.

8.0 Maintenance of Electrical Facilities

- Maintenance of Electric facilities is contracted to Waves Electricals.
- The details are as follows: Waves Electricals, Kumaramputhur PO Mannarkkad, Praveen Kumar, 9961798270

5. Maintenance of Elevator Facilities

Maintenance of Elevator facilities is contracted by Kamai Elevators.

- The details are as follows: Kamai Elevators, 3B, No: 9, Seshadri Road, Alwarpet, Chennai, 91 7299199111, info@kamailevator.com

6. Maintenance of ICT Facilities

- Maintenance of Audio and Visual Services is contracted by: NETMAGIC, Pattambi
- Maintenance of Tele Communications is contracted by: BSNL ASIANET

7. Maintenance of Medical Services

- The Institution has Dr.Kunjaran.

<http://meskc.ac.in/procedurespolicies/>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarships	1050	3037960
Financial Support from Other Sources			
a) National	National Scholarships	1401	6758183
b) International	NA	Nil	0
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Quiz Competition	23/01/2020	20	IPA Academy Perinthalmanna
Mr.Kerala –Best Manager Competition	03/09/2019	25	M.E.S Kalladi College, Mannarkkad
Awareness Programme on Practical Accounting	14/01/2020	65	Global India institute Of management ,Cochin
Bridge course	07/08/2019	276	Department cell for Bridge course
Career Awareness	30/01/2020	65	Mohammed Hafis Carrier consultancy
Career Awareness	16/01/2020	65	Tally Academy, Perinthalmanna
Carrier opportunities in MBA Courses	30/01/2020	50	Thomas George ,Carrier consultant
Conducted Olympiad Training Programme for school students	16/06/2020	10	M.E.S Kalladi College, Mannarkkad
Consumer Awareness and Training Programme for B.Sc. Students	18/07/2019	140	MOU with KSEB
Craft from waste	12/09/2019	48	M.E.S Kalladi College, Mannarkkad
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2020	K MAT	25	25	6	Nil
2019	A class for the students of MES Higher Secondary School , Mannarkkad on "Mathematical tips for competitive examinations " by the PG students of our department.	120	120	Nil	Nil
2019	CAREER COUNSELLING	55	55	2	6
2019	Career Guidance	34	30	30	12
2019	Career Guru	52	52	Nil	Nil
2019	CAT	10	10	10	Nil
2019	CMA	20	20	18	Nil
2019	Conducted Olympiad Training Programme for school students	10	10	1	Nil
2020	Go to Next	50	50	Nil	Nil
2020	Guidance for competitive exam	30	30	6	3
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
150	150	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of



organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
NA	Nil	Nil	Various Organizations	80	24
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.Com	Finance	IPA Perint halmanna	PGDCA
2019	1	B.Com	Finance	ASS, Eranakulam	SAP
2019	1	B.Com	Finance	DCAM with SAP	SAP
2019	1	B.Com	Finance	Co-operative training college, Palakkad	HDC and CM
2019	1	B.Com	Finance	Eranakulam	Digital marketing
2019	1	B.Com	Finance	Eranakulam	CMA
2019	1	B.Com	Finance	Eranakulam	CA
2019	1	B.Com	Finance	BANGLORE	MBA
2019	1	B.Com	Finance	CHRIST COLLEGE, BANGLORE	MBA
2019	1	B.Com	Finance	Punjab University	MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
SET	5
CAT	21
Any Other	4
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Department Fest	Department	25
Arts Day- Festember	College	1250
Mehandi fest	Department	12

X Mas celebration	Department	52
Onam Celebration	College	1500
Association Day Celebration	College	170
EXhibition Denovo	College	170
Flash mob (Theme-climate change awareness)	College	25
Poster making Competition in connection with Ozone day	College	8
Saggezza 2020	College	100
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	South Asian Games gold medal	Internat ional	1	Nil	0000	Jishna M
2019	Gold Medal	National	1	Nil	0000	Jishna M
2019	Gold Medal	National	1	Nil	0000	Jishna M
2019	Gold Medal	National	1	Nil	0000	Jishna M
2019	Gold Medal	National	1	Nil	0000	Jishna M
2019	Silver Medal	National	1	Nil	0000	Jishna M
2019	Silver Medal	National	1	Nil	0000	Babitha C
2019	Bronze Medal	National	1	Nil	0000	Babitha C
2019	Sixth position	National	1	Nil	0000	Babitha C
2019	Gold Medal	National	1	Nil	0000	SANJEED LISAN
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Presence of an active Student Council representation of students on academic administrative bodies/committees of the institution One of the key advantage of the institution is the dynamic student community and their active participation in all curricular and co curricular activities. Students are the main

stakeholders of our institution and the management of the college strongly believes of developing a system where voice is given to the student body to express their views on the institution's growth. An institution's growth is primarily dependent on the overall development of the scholars. Our institution strictly observes the inclusion of students in the academic and administrative bodies. There is also a student's dean and an adviser to the student union. Dynamic Student Council An elected Student Union is the main student body which represents the student community. The College follows the parliamentary mode of election in compliance with the University statutes and regulations in this regard. The Student Council consists of 1) Chairperson 2) Vice-Chairperson 3) General Secretary 4) Joint Secretary 5) Fine Arts Secretary 6) General Captain 7) Student Editor. In addition to this there will be two University Union Councilors who represents the institution in the University to which this institution is affiliated. The student union plays an active role in all curricular and co curricular activities of the college. The activities of student council are :-

- All departments conduct their association day joining hands with the elected association leader of the department.
- Each year it is the elected Student Union who is responsible for conducting college day, arts day and sports day. It is the student union who leads the students in zone level and interzone level competitions. The institution could make the presence felt with numerous achievements in cultural and sports activities with two international achievements in kick boxing and cricket.
- Student union celebrates major festivals and observes national and international days of importance.
- Student Council raises funds to support their friends who need financial backing. Representation of students in Academic and administrative bodies Student representatives are given a position in all committees to make sure that their complaints and suggestions are marked .In all clubs and committees, there are student coordinators. Student representatives are also present in IQAC, Grievance management cell and Anti Ragging Cell, SC/ST Cell, Women Cell and the like. The student wing of IOAC is a very active and joints hands in the overall development of the institution. They are keen in collecting feedback from students to evaluate the overall response of students.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our institution is blessed to have a very active alumni association which joints hands with the management and faculty for various quality and quantity enhancement programs. Alumni of MES Kalladi College assure the fostering of friendly cooperation between present and past generation of our students thereby enhancing the betterment of the institution. Annual alumni meet conducted on 2017 December 15 approved the bye-law regarding the registration of Alumni associations. The general alumni(MES KALLADI COLLEGE ALUMNI ASSOCIATION) is registered under the Societies Act of 1860 with No.PKD CA/101/2019, and is committed to renewing the registration as per rules. Every year each department conducts an alumni meet, and to make sure that everyone is notified we make use of social media platforms along with publishing news in leading newspapers. These get together makes sure that there is vibrant involvement of alumni in college activities. General meetings of alumni are held and office bearers are chosen for the respective academic years. This meeting provides input on the schools facilities, instructional activities and overall progress. Each department maintains a separate registry of its alumni members where they enter their permanent address, phone number, and professional information, and the departments ensure that the information are updated annually. Each departments alumni committee is organized under the responsibility of the department. Alumni committee of each department is constituted under the charge of department head where present faculties,

retired faculties and the alumni member of nearby locale are members. The college is committed towards the valuable feedback of alumni members which are effectively channelized for the better functioning and development of the college. In addition to this the Program 'Judaishyam' a family get together of retired staff, present teaching and non teaching staff and all other well wishers of the institution is being held in the eve of closing day of every academic year. Eminent alumnus of the family is invited to enrich and motivate our students with their scholarly talks and advice. Various charity programs are organized by the alumni in which financial and placement supports are given to the needy students of the college. Alumni also insist on offering a cash prize for the UG and PG toppers of the institution. They also provides books, uniform, tuition fee, scholarships, placement training and various student support programs to promote the economically backward candidates. College alumni are having its overseas chapters in the United Arab Emirates, Qatar, and the Kingdom of Saudi Arabia. 'Kalladianz' is a foreign chapter which actively takes part in numerous charity works. This year on Feb 9th 2020 the college organized a global annual meet for alumni which was a success that it provided an opportunity for many personalities to meet and greet. General meetings of alumni are held and office bearers are chosen for the respective academic years. This meeting provides input on the schools facilities, instructional activities and overall progress. Each department maintains a separate registry of its alumni members where they enter their permanent address, phone number, and professional information.

5.4.2 – No. of enrolled Alumni:

810

5.4.3 – Alumni contribution during the year (in Rupees) :

133000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings- 15, Activities-14

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments, clubs and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of the Department. All co-curricular and extension activities are planned and executed by the coordinators of different clubs and forums. HODs take independent decisions on finalization of academic calender, finalising the schedule of internal assessment, field visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event. The planning committee independently collects information from various departments regarding the academic and infrastructure requirements of the coming academic year and makes independent decisions in consultations with the Principal and the finance committee. Financial empowerment is provided to the HODs and Library committee to take decision on purchase upto a certain amount. IQAC is empowered to take decisions on quality improvement of the institution and making purchase decisions on ICT and related services as necessary. The institution promotes

participative management by forming different committees . These committees involve the staffs and students. Committees are constituted annually and duties are assigned to faculty. All the faculties are made part of different committees. Committee coordinators are nominated on a rotational basis. Students Union under the guidance of the Staff Advisor coordinates the literary and cultural activities of the College. After the introduction of new programs in the college, a tremendous increase happened in student and faculty strength.

This growth led the Management to plan for a restructuring of the organizational structure with emphasis on decentralization and participative management as that would ease the administrative pressure on the principal, aid quicker decision making and instill a sense of belonging among the faculty. So from 2013 onwards, a new administrative duty of Student Dean was allotted to any one of the senior faculty. This post/ duty takes the second position in the hierarchy of the organizational structure. Student dean assists the Principal in smooth functioning of the institution by helping in all matters related to the students. All the decisions of the Principal related to the student's matters are implemented by the student dean. The dean is responsible for the student related matters on the campus. The dean interacts with the student community and other stakeholders as and when needed. In consultation with the Principal, the student dean draws up the schedule for the admission process. The student dean interacts with the mentors of classes regularly, counsels them and allots responsibilities as per the direction of the Principal. The various intercollegiate activities and college events are planned by the student dean.

The institution has also formed Student Quality Circle (SQC), which is an interface between the students and the IQAC. The SQC collects information from students on various academic and administrative

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As our college is affiliated to the university, we follow the curriculum prescribed by the University. Our college has introduced extra classes to ensure that the students have a better understanding of the subjects. Guest lecturers are conducted wherein the eminent professors from esteemed institutions deliver lectures to our students. We encourage our students to learn through group discussions and case studies. Students are also encouraged to take up certificate courses.
Teaching and Learning	The college is keen on recruiting specialized faculty with an impressive past experience. Also, Influencers from various industries are also invited to deliver guest lectures and to conduct workshops. The college is also in the process of attaining CO PO.
Examination and Evaluation	The college has to follow the examination process of the university.

Also there are continuous internal assessments conducted like class tests and quizzes to evaluate the performance of the students. The college has also introduced online Multiple Choice Questions to assess the learning levels of the students so that the lecturers can focus more on such students.

Research and Development

The college is encouraging lectures to take up research projects and to involve the interested students. Management is also supporting the lectures to conduct research by providing them with incentives.

Library, ICT and Physical Infrastructure / Instrumentation

The college has implemented various ICT tools like Learning Management Solution, ILMS for effective learning of the students. MIS and OPAQ is also being used by the college for streamlining the processes. New books, journals, e-journals and other online content are added to the library regularly to enrich the knowledge base.

Human Resource Management

Qualified faculty are being recruited by the college for the improved learning and performance of the students. Various workshops are being conducted to improve the well-being of the teaching and non-teaching staff in the college.

Industry Interaction / Collaboration

Collaborations are being made with various companies in the industry to improve the placement opportunities that are being provide to the students. Also, the students are encouraged to take part in internship programmes conducted by the industry. The industry leaders were invited for guest lectures.

Admission of Students

The admission process for the students is followed as per the protocol of the University. The students are given admission on the basis of merit. The college is trying to bring in gender equality by filling the gap between number of male and female intake. Also, the students from other states are encouraged to take admission here.

Human Resource Management

Faculty and Staff recruitment Appointment to permanent vacancies are being made by management against posts sanctioned by the State Government. The college is also recruiting doctoral faculties with a quality work experience as per the norms of the

## 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015
Finance and Accounts	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015
Student Admission and Support	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. MeshiLogic Software Consultant, Mr. Abdul Gafoor - 2013
Examination	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, M far Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015
Planning and Development	e-governance is implemented in the areas of Planning, development,

administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	JASEEMA K	Two Day National workshop on "Research Methodology In Social Science"	DCE	2000
2019	Dr HASEENA V A	International	NA	10000
2019	AZAD P AZAD P	Three Day National Workshop on Quantitative Techniques And Explorations in Social Science Research	DCE	2000
2019	ANU JOSEPH	Three Day National workshop on "Estimation Procedures and Statistical Inferences in Social Science Research "	DCE	2000
2019	SHAMEERA M K	National seminar on Entrepreneurship	UGC	2000
2019	FEMINA E P	National seminar on Entrepreneurship	UGC	2000
2019	FATHIMATH THASLEENA K	National seminar on Entrepreneurship	UGC	2000
2019	Dr MOHAMMED	JNCASR-	JNCASR	2000



	MUSTHAFA T N	FCBS Workshop for College Chemistry Students Teachers		
2019	Dr SREENIVASAN K P	Recent Trends in Material science (NSRTMS-2019)	DCE	2000
2019	UMMU HABEEBA K	Five day workshop on Research writing skill development	SH College, Thevara	2000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Strengthening the base for LMS among teachers in online platform.	NA	02/11/2019	02/11/2019	60	Nil
2019	E-content development programme.	NA	09/12/2019	09/12/2019	50	Nil
2020	NA	Office file automation and welfare practise for non teaching staff.	07/01/2020	07/01/2020	Nil	10
2020	Meet the Scholar-faculty development programme .	NA	28/02/2020	28/02/2020	60	Nil
2020	SQC-New measures on the light of a	NA	03/03/2020	03/03/2020	80	Nil

ccreditation and its practices.

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SHORT TERM COURSE	1	01/03/2020	30/05/2020	90
SHORT TERM COURSE	1	01/03/2020	11/05/2020	72
SHORT TERM COURSE	1	01/01/2020	09/05/2020	100
SHORT TERM COURSE	1	01/01/2020	29/03/2020	29
SHORT TERM COURSE	1	03/03/2020	31/03/2020	28
ORIENTATION PROGRAMME	1	10/02/2020	29/02/2020	19
ORIENTATION PROGRAMME	1	10/02/2020	29/02/2020	19
ORIENTATION PROGRAMME	1	06/11/2019	26/11/2019	20
ORIENTATION PROGRAMME	1	10/02/2019	28/02/2019	18
ORIENTATION PROGRAMME	1	06/11/2019	26/11/2019	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	32	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
For permanent teaching staff, there are various welfare schemes under the Government of Kerala. Group Accident Insurance Scheme for Adhoc faculty members started with full funding from management GPF, SLI, Staff Association fund, Salary advance facility in case	Yes. For permanent non-teaching staff there are various welfare schemes under the Government of Kerala. GPF, Facility to avail loan, Group insurance and admissible leave.	Government aid for minorities (OBC and others), SC/ST scholarships, various other scholarships, stipends, Alumni gold medals, Alumni scholarship, PTA scholarships, Scholarship for differently-abled students, Career guidance

of any inadvertent delay in salary payment, Staff welfare Cooperative society, Staff welfare fund etc.

cell, tutorial classes, remedial coaching etc. Emergency financial support in case of accidents or illness occurring from the college is met by PTA. Free food to poor students, meet hospital bills of students in case of emergencies, issuing free books to poor students, Scholarships and Awards, Union fund, Magazine, PTA, Poor boys fund, fee reduction for special category students in Hostel. Reduction in semester fees in self-financing.

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes The Institution has a transparent and well planned financial management system in which Government and Management are the main sources of funds. The institution has mechanisms of external and internal audit for both Government and Management accounts separately. Management is responsible for the preparation financial statement that give a true and fair view of the financial position. The responsibility includes design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error Financial Audit of Grant : Grants and funds sanctioned by Government/UGC : There are their levels of audit for the funds sanctioned by the Government. They are as follows: 1.Chartered Accountant- After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government/UGC are initially submitted to an external Chartered Accountant. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities. 2.Directorate of Collegiate Education- At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled. 3.Accountant General, Kerala- The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds. Grants and funds sanctioned by Management 1. The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally. On behalf of the Management, all daily transactions are verified by the financial advisor of the college. 2. The internal audit of Management accounts is done by the Treasurer, MES Central Committee, Calicut periodically. They verify all financial transactions and submit a detailed report of observations based on the observations given by internal auditor. The financial advisor of the college modifies the statements of accounts. 3. The Management has appointed M. A. Moideen and Associates as the external auditor of the Management accounts. At the end of every financial year they prepare annual financial statements and audit reports. The auditing is conducted in 2019 March . The auditor's

responsibility is to express an opinion on this financial statement based on audit. MA Moideen Associates conducted the audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. This audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	10931497	Development
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

20847530
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Teamwatch Consultants	Yes	IQAC
Administrative	Yes	Deputy Director, Collegiate Education, Accountant.	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Student welfare and scholarship Institutional Orientation Programmes Students Counselling TA and DA for Sports participation Clubs and cells Programmes Department Seminars and Other programmes Salary advances for non-approved Teaching Staff and Non-Teaching Staff Guest faculty salary Boys Toilet Complex Heritage Museum renovation Physical fitness Centre renovation Interactive Panel for class rooms Drinking water facility Departments furnishing

6.5.3 – Development programmes for support staff (at least three)

Workshops were conducted on human resources development among others to empower our supporting staff. Incentives were provided to our supporting staff whenever necessary. Uniforms were provided for supporting staffs. Separate refreshment room was allotted and well being of the staff ,both mentally and physically were ensured. First aid kits also were provided to the security staff and the cleaning workers.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of IPR Cell Formation of IIP Introduction of more add-on and certificate courses Application forwarded for Research Centre More Skill based programme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes

c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Kalamezhuth silpasala	12/12/2019	12/12/2019	12/12/2019	60
2019	Seminar on Reading week celebration	26/06/2019	26/06/2019	26/06/2019	150
2019	Transcending the Boundaries :Two Day International Seminar on Gandhian Philosophy	12/09/2019	12/09/2019	12/09/2019	300
2019	Cam_Era photography Workshop	11/07/2019	11/07/2019	11/07/2019	50
2019	Consumer awareness training for students	18/07/2019	18/07/2019	18/07/2019	120
2019	NAAC awareness for students	06/09/2019	06/09/2019	06/09/2019	150
2019	Walk with Tutor	04/09/2019	04/09/2019	04/09/2019	50
2019	Scientific awareness programme SOLAR ECLIPSE - FACTS AND FAIRYTALES	19/12/2019	19/12/2019	19/12/2019	130
2019	Invited talk on Science and Scientific Living	11/12/2019	11/12/2019	11/12/2019	90
2019	International Seminar on Methods of Physics 1900 to 2019	18/12/2019	18/12/2019	18/12/2019	85

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"The Other" Discussion on Transgender rights	18/12/2019	18/12/2019	25	30
Women Health Seminar	05/12/2019	05/12/2019	73	41
Gender Equality in the 21st Century	19/12/2019	19/12/2019	73	41
A Debate on Women Issue: The Real Cause	20/12/2019	20/12/2019	73	41
Gender Equity: Health Class for Teenagers	01/03/2019	01/03/2019	73	41
Gender Equity : Legal Awareness	13/12/2019	13/12/2019	73	41
A Seminar on Gender Equity	01/01/2020	01/01/2020	73	41
Why Gender Equality-Equality Now	16/12/2019	16/12/2019	73	41
A Lecture on Gender Equity	19/12/2019	19/12/2019	73	41
Gender Equity and Challenges in Contemporary India	21/12/2019	21/12/2019	73	41
Women Empowerment	11/12/2019	11/12/2019	73	41
Gender, Equity, Equality : Towards an Introduction	18/12/2019	18/12/2019	73	41
Conducted a discussion on	05/10/2019	05/10/2019	42	38

role of women in the Nationalist movement of India				
Organized a lecture on "Gender Equality in the 21st Century"	19/12/2019	19/12/2019	90	20
Conducted a discussion on "Women Safety and Respect"	20/01/2019	20/01/2020	30	12
A seminar on Women Rights and Gender Equality	06/12/2019	06/12/2019	26	2
GENDER EQUALITY IN THE 21ST CENTURY	17/12/2019	17/12/2019	160	40
Conducted a Seminar on 'GENDER EQUITY'	11/12/2019	11/12/2019	100	50
Conducted a Quiz program on the topic 'GENDER EQUALITY'	11/12/2019	11/12/2019	20	25
Debate on Gender Equality and Women empowerment	10/09/2019	10/09/2019	70	10
Conducted a training Programme for students 'Waste to Wealth' recycling the household old items to reusables	10/12/2019	10/12/2019	35	2
A seminar on Gender Equity	01/01/2020	01/01/2020	88	45
Gender equity, equality, equality towards an introduction	18/12/2019	18/12/2019	33	32
Gender -an epitome for growth	19/12/2019	19/12/2019	33	32

Yoga Training For fifth semester Students	20/08/2019	20/08/2019	38	10
"Women in media" panel discussion	17/12/2019	17/12/2019	25	15
Gender Phobia in Cinema, Debate	18/12/2019	18/12/2019	30	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power requirement 30 Power requirement met by the renewable energy sources 10kw Total Power Requirement 40kw Renewable energy sources Solar Power Grid Renewable energy generated and used 10kw Biogas Plant to produce cooking gas used in hostel 75 Rain water harvesting to recharge the open well in campus 50

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	50
Ramp/Rails	Yes	45
Braille Software/facilities	Yes	3
Rest Rooms	Yes	30
Scribes for examination	Yes	25
Special skill development for differently abled students	Yes	30
Any other similar facility	Yes	30

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	16/12/2019	1	Tribal Walk	The tribal walk was conducted to Ooru namely chidakk, which paved the way to get	26



						close with tribal situations. The students and teachers got a chance to chat with those peoples and understood tribal patterns of hamlet constructions ,food habits,cultural	
2019	1	Nil	20/08/2019	1	Collection of antiquities	The second programme was a continuous programme which was inaugurated on the mentioned day and selected fifteen interested student as a team.The this team made awareness campaigns in college the student who had old household items donated such antiqu	21
2019	Nil	1	23/09/2020	1	Water quality	Quality of water	36

					checking	has been checked in the flood affected areas located in Kunthi puzha river side	
2019	Nill	1	23/09/2019	1	Mass chlorination programme.	Chlorination of well water was conducted in the flood affected areas located in Kunthi puzha river side	36
2019	Nill	1	19/07/2019	1	Conducted a training programme on mushroom cultivation	Employability and skill development among the students	44
2019	Nill	1	19/08/2019	1	Water Quality analysis for Public	Water quality tested for the public. More than 100 samples of water from Mann arkkad, Palakkad district were done	104
2019	1	Nill	12/11/2019	1	Aqua culture Familiarization	Conducted a field visit to familiarize the techniques of aquacu	53

						lture	
2019	1	Nill	12/11/2019	1	Farming Techniques	Organic farming Practices at Thiruvizhamkundu	52
2020	Nill	1	28/01/2020	1	Conducted activity based Spoken English program for Upper Primary students	Spoken English classes based on activity conducted for school students	28
2019	Nill	1	12/12/2019	1	Conducted Basic English Program for Kudumbasree unit	A simple and useful class for members in Kudumbasree for their daily life	26

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	12/06/2019	The code of conduct handbook is uploaded on the college website. An Ethics Committee with the Principal as the convenor monitors the implementation of the code of conduct stipulated in the handbook. Faculty advisors regularly remind the students about the rules and regulations in tutorial and PTA meetings.
Code of Conduct Handbook for Teachers	12/06/2019	A detailed code of conduct for the teachers is provided in the handbook as well as in the college website. Recent updates through court, UGC or government are discussed in the

staff meeting, where all the teaching faculties. (Including permanent teachers, guest lecturers and self financing faculties) The final approval would be after discussing the matter in the staff council. The implementation of the matter is ensured through department heads and Principal. Students' feedback is also taken during every semester to have an evaluation to ensure mitigation measures if necessary. Staff club and grievance cells are functioning in the college to have facilities for the teachers to express their opinions apart from the department meetings and staff meetings. Concerns of the departments are expressed to the management secretary through the principal, either through the secretary of the staff club or through any other proper channel like, the grievance mechanism.

Code of Conduct Handbook for Non Teaching Staff

12/06/2019

Detailed code of conduct for non-teaching staff is also provided in the manual. Any amendments are communicated through the non-teaching staff meeting headed by the Principal and the Superintendent. Directions from the management, especially the managing secretary are also critical in the efficient functioning of the non-teaching staff. They also take part in many staff meetings. The code of conduct is ensured through the Principal, Superintendent, Management secretary,

Staff council and PTA. The non-teaching staff can express their concerns in any of these bodies like the grievance cell or the staff council. Non teaching employees unions are also functioning in the college.

Code of Conduct handbook for Management

12/06/2019

The code of conduct for the management committee was developed binding to the bylaw of the Muslim Educational Society, various court and government orders and legislation. They are provided in the hand book. Management committee is functioning under the state and district committees. Their directions are circulated as orders from time to time. Besides the state and district committees, the code of conduct is also ensured through the local management committee secretary, president and treasurer. The management secretary and president function as direct link between the matters related to the college, which is implemented through the principal, and are restricted to non academic matters. Grievances can be expressed at various levels including the corporate management through the proper channel.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Flood Relief	21/08/2019	21/08/2019	25
Swatchatha Pakkoda	25/09/2019	25/09/2019	30
Onam Celebration	31/08/2019	31/08/2019	100
Beat Air Pollution-Poster	24/06/2019	24/06/2019	30

Exhibition			
International Anti drug Day Drug Day	26/06/2019	26/06/2019	30
Ship Attachment Camp	10/06/2019	20/06/2019	30
International Yoga Day	21/06/2019	21/06/2019	100
Advance Leadership Camp	28/05/2019	08/06/2019	1
International Yogaday	21/06/2019	02/07/2019	100
Antiragging Awareness	07/05/2019	07/05/2019	60
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Campus: MES Kalladi College, Mannarkkad is declared as Green Campus and the Green Protocol is strictly followed by the students and faculties.
Monitoring of all the activities/programmes of the college under Green Campus Campaign by Green campus Nodal Officer (Faculty) and the students of the club to ensure Green Protocol.
Distribution and promotion of eco-friendly products such as cloth bag, seed pen, LED lights (assembled by the students of Department of Physics) to the students and staffs of the college.
Various programmes are conducted under different Clubs and Departments for the awareness of the students and faculties of the college as flash mob, skit, street play, tree plantation programme, department garden, etc.
Observation of Public Transport Day on the first Thursday of each month.
Field Trip and visits were conducted to environmentally significant places, national parks, wildlife sanctuaries etc., by different departments and clubs to promote environmental awareness among the students.
'Green Thought'- On every Monday a message for environmental awareness was given through public addressing system.
Cycle Club-A very active cycle club is functioning in the college and organised various programme in connection with days of environmental significance.
Different Laboratories in the college are strictly following the eco-friendly strategies to minimize the pollution as the results of experiments.
Green Campus Clean Campus: Cleaning the campus was observed by the students and faculties of the college.
5R's are following through different strategies in the campus by the students and faculties.
Students and faculties of the college were actively participating/coordination in the programmes promoting eco-friendly practices like debates, discussion, quiz, different competitions, hand written magazine preparation, etc.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practices I Title: 'Together to the Fitness KC' series of physical fitness

programmes. Objectives: To make students able to recognize the physical and mental benefits of increased activity To expose a variety of physical activities with highly scientific and advanced training Provide them with the opportunity to empower themselves by setting realistic individual goals Mold athletes to take part in a motivating and nurturing environment, resulting in a greater sense of well-being and self-esteem To Develop Teamwork, Sportsmanship, and Cooperation. To improve strength, flexibility and the sense of well-being Enable students to have good health and practice mental hygiene To integrate moral values and attain a higher level of consciousness Context: For past several years, Sports and Games is an Integral part of the MES Kalladi College.

The Physical Education Department at MES Kalladi College is committed to providing students with a worthwhile and enjoyable learning environment while providing the knowledge and tools to adhere to a lifetime of activity and better health. 'Together to the Fitness KC' is a series of training and awareness program under the supervision of Physical Education Department. Indoor Stadium: For students taking part in the Sports and other activities, the infrastructural facility will be significant. Thus the institution has established a very spacious and modern multi-disciplinary indoor stadium for the student community. Up-to-date cardio equipment in the workout facility will provide ample opportunity to train and mentor other students during fitness units. The Indoor Stadium facilities encourage greater participation of students, leading to a healthier, happier and more cohesive student athletic community. The overall area of the stadium is 35x25 meter length and width. Yoga Education: "A Healthy mind lives in a Healthy Body", complying with the saying, it creates a professionally managed environment for the students in Campus. Both Physical and Mental Health play an important role for the well-being of an Individual. In tune with the aim of all round development of the students, the campus is facilitating Yoga education and practice for the students under the supervision of Physical Education Department. The initiative of Yoga helps clear the mind, which gives students a break from the constant social atmosphere of college. Practicing getting to a quiet mind space that can make it easier to concentrate when reading, studying and sitting through lectures. So Yoga practice is one of the best and living practice on campus now. By this new initiative we work to foster a better understanding of yoga's benefits, therapeutic applications, life transforming effects and wisdom traditions among students. We bring yoga classes for general wellness for students who want to learn yoga, and yoga therapy to heal those with chronic ailments. COFE Program: University of Calicut has introduced a College Fitness Education (COFE) program for UG student from 2016 to 2017 academic year onwards. As part of this COFE program Physical Education department also has given physical fitness awareness for all students both in theory and practical in their first four semesters. Health and Fitness Centre: In tune with the aim of all round development of the students, Faculties and others, the campus is equipped with an in-house Health and Fitness Centre. It Provides the Gym Facility for all Students and Teachers and Relative people. More than 250 students and around 25 Faculties uses the benefit of Health and Fitness Centre. It contains world class equipment like treadmills and strength machines and all other equipment for exercise and work out. In short, the Health and Fitness Centre creates an ideal atmosphere for the entire campus community, the best facilities to improve and keep better health care. Zumba dance practice for faculties and students is also provided here. Practice: Every day in the evening as many student athletes are being trained by Faculties in multiple sports activities. The physical education department conducts activities like Badminton, Chess, Handball, Table Tennis, Football, Basketball, Boxing, Cricket, wrestling, Volleyball etc. for students. Also, sports students are getting trained professionally to perform in national and university competitions. Athletes are availing systematic coaching for various games in the evening throughout the year. Several tournaments for Inter-Class, Inter-

Collegiate, Private matches are being conducted every year in our Stadium. It houses multi-court facilities such as: Basket Ball, Volley Ball, Badminton, Sepak Takraw, Judo, Wrestling, Yoga Training, etc. This has twisted out the face of sports training to a new and outstanding level of excellence. Every year, we deliver about 20 yoga sessions for students every year, including special classes for stress management and therapy. Around 250 student athletes practice yoga every year. Also, 55 students get trained by yoga class as an open course in each academic year. Classes mainly focus on yoga for back, neck, shoulder and knee pain, diabetes, gastrointestinal disorders, obesity and metabolic disorders, vision disorders for students and teens, prenatal and postnatal issues and mental health. In the past years, Yoga practice initiative has shown special attention to the youth in creating opportunities for them to channel their energy and develop their leadership skills with concentration and mental hygiene. Through the COFE program, apart from sports students, all others become beneficiaries. In every semester, 10 theory and practical classes are providing for students, and they will also get 5 marks in each semester for successfully completing the program. Also Health and fitness center is now a common platform for students, faculties and their relative people to come together and improve their physical fitness. This has brought a very positive atmosphere on the campus. Evidence of Success 'Together to the fitness KC' was a turning point in the history of Physical Education in MES Kalladi College.

The participants from students in sports and fitness activities have been drastically increased after the establishment of the indoor stadium and other series of programs. Both students and faculties showed their changed positive approach toward the awareness and training programs on campus. Apart from this College grabbed 5th position in men sports section and 12th position of womans section and boosted up its rank in order to the 12th position in overall championship. Also bagged 3rd position in zonal basketball championship, 3rd position in sepak tekraw in inter-zone competition, over all championships in wrestling result from this excellent initiative. Larger participants of female students also shows the reach of the program in making them aware of the importance of health fitness. Problems Encountered Even though the female participation has increased from last year, compared to the overall strength of girl students, the participation is less. Also, college situate in an area close to Western Ghat where the monsoon affects severely. So, at the time rainy season outside training and practices have to shift completely to indoor which makes some challenges and limitations. Best Practices II Share, Learn Create

-COLLEGE LIBRARY Objectives ? To provide a wide range of academic, research based, scholarly materials ? To work as the centre of knowledge which transfuse cultural, economic, social and ethnical resources ? To establish an academic oriented atmosphere in the college. ? To nourish the skills and talents of students and faculties by providing proper educational tools ? To inculcate knowledge in all domain and to promote research aptitude among the students and faculties ? To act as a store house of treasure of knowledge which is invaluable and to be perpetuated forever ? To instil reading habit and diffuse love for knowledge ? To incorporate technology and knowledge system at one platform to make it easy for the scholar to access the resources at anytime, anywhere Context To transfuse and to preserve the knowledge and keep the academic activity lively and dynamic is the core intention of an academic institution. In that context, a college library which is attached to the institution provides with many purposes. It serves as a knowledge centre that boosts the activity of studies. It also serves as a centre of resources for research studies. The library, a storehouse of multitudes of books in various knowledge streams, has to be well equipped and sophisticated with a modern facility. In the era of technological development, knowledge can be accessed through a different medium of technology. A knowledge centre which supports the scholars with all kinds of academic and competitive sources has to be well furnished in its technological in cooperation. In this context of demand, our



college library stands apart from other knowledge resource centres in academic institutions with its facilities provided to augment the academic and research activities in the institution. The major purpose of a knowledge centre is hence satisfied by providing a fit ambience and technological support which will enhance into a fecund outburst of knowledge. Practices Infrastructure Facilities The college library facilitated with various infrastructure and technological renovations which made the knowledge centre a place for knowledge dissemination and transfusion. Centralised Air-Conditioned Facility The college library renovated and uplifted to the status of a centralised air-conditioned facility which provides with a soothing academic atmosphere. It is furnished with modern infrastructure facility with various specific areas dedicated to specific purposes. Career Corner:

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://meskc.ac.in/campus/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Over the past several years, MES Kalladi College has been working to enhance and provide the best model of education with its inclusive and sustainable approach. The vision of MES Kalladi College is to aspire for the educational advancement, Economic development and welfare of society through excellence in its activities. Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, Ethical and human value development. Institution is always committed to offer the maximum potential opportunities in education to the under-privileged and marginalized people like tribal community, Muslim backward community and others. The institute follows the vision and work for the community to uplift its standard of quality by value added education and interdisciplinary research. Our college aims to work for the nation in its all attempts to empower the scheduled tribes and other backward communities. To tackle the challenges relating to comprehensive and all-encompassing strategy for the development of tribal and other backward communities, MES has already introduced DREAMES project in Attappady, which is the nearest tribal area to the college and started several excellent initiatives under the same. DREAMES (MES Drive for the Socii-Cultural Empowerment of Tribes) is a project established by MES Kalladi College in Attappady. The DREAMS tribal empowerment project was beneficial to both students and tribal community. The programs received wide acceptance among the tribes and largely from the district administration. As the continuation of DREAMES project, in 2019-2020 academic year MES has brought a new startup of Special Education School for differently abled children from the tribal community and simultaneously from other backward communities. For this startup, 1.5 Acre land in Pattambi has bought and registered by MES management. As per the statistics, 40 of the 12 million children, are living with physical disabilities and suffering from various mental disabilities in India. Dyslexia, autism and cognitive disabilities are some of the learning problems that children with special needs face. Hence, the importance of schools for children with special needs is strongly required in our society. For the marginalized people, handling and looking after the differently abled children is very challenging and difficult as their status of standard of living is low. Thus Muslim Educational Society's commitment towards excellence in the establishment of educational institutions motivated to take up the challenge of setting up a special school in Pattambi, Palakkad district. MES special school mainly focus to provide quality education for differently abled students from childhood up to higher secondary and also mold them to be

able with employability skills. Thus the classes and syllabus will be designed with trainings and practices to recognize and enhance their capacities for job also. This emphasis is to create an enabling atmosphere of equal opportunities for education to all categories of people and ensure sustainability of wellness and progress among the tribal community as well as other backward communities. In addition to their school system for differently abled students, we design special education classes for these children with maximum creativity and

Provide the weblink of the institution

<http://meskc.ac.in/institutionaldistinctiveness/>

### **8.Future Plans of Actions for Next Academic Year**

1. More number of skill development programmes can be introduced with the purpose of connecting the students with more number of skill attributed programmes. 2. More employability programmes to make the students to adjust with the present era of getting good employment records. Only the classroom teachings are not enough to continue their education for future development. We strengthened placement cell of our institution by conducting placement Drive. We attracted more Number of companies in to our campus, parallel to this we conducted training programmes 3. More number of personality Development programmes for students to promote their confidence, enthusiasm, communication skills, leadership development, goal orientation, focus and all round development. 4. Diversion of academic flexibility in to more goal orientation such as ICT teaching and learning from the bottom level. 5. Academic calendar and proper actions to be implemented in such a level to create more output to the current structure of academic flexibility. 6. More consultancy and collaboration related works from the faculty. Based on the area of work of faculty more number of collaborative works from the faculty has introduced. 7. To improve the arts and talents among the students we proposed some students in their concerned area of talent. Arts forum, arts corner etc has to be formed to involve maximum students to exhibit their capacity and capability. 8. More number of sports activities has to be introduced in the coming years. We have excellence in sports activities. The number of programmes in practical nature is very less. More initiatives to increase the practical oriented programmes and also to create more interest in Sports among students.. 9. Research culture has to be raised in the institution. Publication among faculty, especially standard publications in standard journals has to be increased. To improve these situation activities of Research Promotion council has to be improved. 10. More number of minor and major projects has to be introduced. Teachers will be given special orientation programmes for getting more research funds on this nature. Many teachers proved their efficiency and excellence in their field of action. 11. In some areas of Attappady, adjacent to our institution, students' needs a good level of computer literacy awareness programmes. More computer related awareness to tribal students can be implemented. 12. Teachers are encouraged to follow e-learning facilities and to make the students familiar with online teaching and learning. Students are motivated to use mobile apps, LMS Programmes etc. 13. More number of student support programmes and initiatives can be introduced. For quality based programmes the E-content development among the faculty has introduced. 14. More environment based and favorable activities can be conducted in the campus for all round development of the students on environmental awareness and attitude.