



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	M E S KALLADI COLLEGE
Name of the head of the Institution	Dr. JALEEL T.K
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04924-222377
Mobile no.	9745671949
Registered Email	info@meskalladicollege.org
Alternate Email	iqacmeskc@gmail.com
Address	MES KALLADI COLLEGE, MANNARKKAD COLLEGE P.O, PALAKKAD (DISTRICT) KERALA PIN 678583
City/Town	Mannarkkad
State/UT	Kerala
Pincode	678583

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Haseena V.A			
Phone no/Alternate Phone no.		09400172854			
Mobile no.		9745671949			
Registered Email		economicsasmabi@gmail.com			
Alternate Email		rjassajnh@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://meskc.ac.in/iqac/agar/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://meskc.ac.in/academic-calendar/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A+	3.32	2019	18-Oct-2019	17-Oct-2024
6. Date of Establishment of IQAC			06-Jul-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Coaching for NET.	14-Aug-2018 1		35		

IQAC encourage publication of research article by post graduate students.	07-Aug-2020 1	74
Teachers are given constant encouragement to avail Major/Minor Research Projects from various funding agencies like UGC, KSHCE, KSCSTE, DST etc	27-Jul-2018 1	52
IQAC was involved in discussions with Research Promotion Council met thrice in a year and discussed the progress of ongoing research projects.	24-Jul-2018 1	29
Remedial Coaching for weak students.	17-Jul-2018 1	85
Initiatives to support tribal culture.	12-Jul-2018 1	68
Training for the teachers to undertake minor and major research projects.	09-Jul-2018 1	58
Measures to increase the achievements of students in sports and cultural activities in University level.	28-Jun-2018 1	74
IQAC has initiated programmes for enhancing the academic progression of Post Graduate students.	26-Jun-2018 1	85
Guidance for competitive examinations, career counselling, soft skill development etc.	19-Jun-2018 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Students Research Projects	KSCSTE	2018 2	18000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Upgradation of research facilities
Integration of ICT into learning and teaching
Merging of academics to social flexibility and smooth conduct
More emphasis has been given to Startup, Innovation and Incubation Activities
Established industry institute interface on academics

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Update library documentation with more effective resources	Introduced and converted library in to the usage of RFID and package of good software.
Strengthening of placement cell and Career Guidance Cell	More effective programmes were introduced to strengthen the placement and career guidance cell
Review of SSR by the Criterion Coordinators	Review of SSR (second draft) prepared by Criteria subcommittees.
Implement modern teaching methods-participatory learning.	IQAC made integration of the modern teaching methods - Participatory learning, modern ways of effective

	teaching etc for the students.
Preparation of ICT enabled teaching learning	Strengthened ICT enabled class room teaching in all the departments for both UG and PG.
special sessions we were introduced for skill development, coordination of club activities	? Support Programme (SSP) and Walk With the Scholar (WWS) scheme of Higher Education Department, Government of Kerala. ? Consistent monitoring by IQAC has done for the functioning of Scholar Support Programme (SSP) and Walk With Scholar (WWS) Programme.
elaborative sessions for the strengthening of research culture	Sessions were arranged for the improvement of research and extensions to both PG and UG students
More developmental measures to strengthen the quality of work culture	? IQAC conducted Many orientation sessions, workshops, seminars, and talks for teaching and nonteaching staff. It also held periodic meetings with department faculty representatives to mount up and categories the data related to the various activities of the college. ? Smooth ways provide for the arrangement for feedback response from students, parents and other stakeholders on qualityrelated institutional processes
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Council</td> <td style="text-align: center;">10-Mar-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Council	10-Mar-2019
Name of Statutory Body	Meeting Date				
Council	10-Mar-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	13-Sep-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	03-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

MANAGEMENT INFORMATION SYSTEM

Management Information system through circulars, Social media, electronic announcement etc. All the Departments and Administrative Office are connected through LAN which enables the centralised storage. The college has a whole campus WiFi facility. In front of the Principals office there is a LED Panel to provide information regarding day to day activities, Programmes and other relevant matters. Staff salary and related service works are operated through SPARK online system. Library is fully functioning on the basis of RFID system. In this gate log (entry and exit and users statistics), book circulation, issues and returns of books, theft detection, book searching facilities are included and automatically recorded. Apart from this there is a hand held RFID Reader which is used to search the misplacement of books and inventory purposes. All the staffs and students Identity cards are RFID enabled. The institution provides Academic assessments, College Calendar, Hourly timetable, hour base attendance, examination, feedback system etc. Hourbase attendance is taken by using POSTOC software and the information regarding the absentees are sent to parents by digitised SMS system. All the activities and achievements are updated in the college website. Submission of AQAR in online format. The whole College is connected through software in which separate login ids are provided to the teachers, Heads of the Departments and the Principal. • The Principal has access to all the departments regarding attendance, feedback etc. • Software for attendance has provided for the teachers. • Staff salary and related service matters are operated through the SPARK online system. • Issue and return of books in the library are recorded using barcode scanners and the period of retention is specified. The issues and returns of books are recorded using scanners. RFID is used in the library. The entry to the library is recorded using a biometric scanner. Visitors can renew books and check the availability of books. • All the activities and

achievements are updated on the College website. • Submission of AQAR online format, DCF format for the All India Survey on Higher Education etc. are also done through the online mode. LMS is used extensively by all faculties. Through the LMS every faculty uploads their digital content including PowerPoint, PDF and other econtent. The content is structured program and course wise. Students can access the econtent for their program and course through the online links as well through the mobile app. Once the content is accessed the accession record of the econtent is also created automatically by the software. The faculties have an option to create online course in the LMS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricular Planning and Implementation M E S Kalladi College being an affiliated college follows the syllabus prescribed by university of Calicut. . The college have adopted different methods and techniques to implement and communicate the curriculum and syllabus effectively to various stakeholders. As an affiliated we have aligned the curriculum design and transaction of curriculum with the College vision, mission and objectives. On the basis of University calendar, the Staff council prepares its own calendar which schedules PTA meetings, internal examinations, annual/semester-wise programmes of the departments and field visits or study tours. Copies of the syllabus and timetables are made available to all students at the start of each semester. Portions are allotted to the teachers according to their area of expertise before the commencement of every semester after a detailed discussion of the syllabus in departmental meetings. Each teacher is directed to envisage teaching schedule and teaching plan of each course for the effective curriculum delivery. Along with the traditional methods of lecturing, teachers effectively make use of innovative and participatory methods of teaching including group discussions, P.P.T. Presentations, assignments, seminars, workshops, field visits, projects and laboratory experiments. Invited lectures by distinguished scholars and retired members of the faculty are held regularly so that the students are able to benefit from their experience and exposure. Students are offered several platforms at the institution level to perform and transform themselves into socially reliable and responsible citizens, working towards the integrity of the community and wellbeing of the society and thereby fostering inter-connectedness, kinship and eco-justice among the people. The NSS unit of the college contributes immensely, reaching out to the varied sections of society and those in need, with a plethora of activities. The NCC unit of the college, through their vibrant activities, aim at creating a human resource of organised, trained and motivated youth to provide leadership in all walks of life and for the service of the nation. The involvement of industry, research bodies and the university is key to improve curriculum to make it demand

oriented, and for the development of skill based education. To fulfil such a demand our college takes effort to keep up the latest trends in different fields of study and emerging opportunities that should be inculcated among other learners. Most of the departments of the college offered Value added certification programmes. Extension activities is introduced by giving students topics that are beyond the class room textbook study to provoke their individual and creative thinking - Students are encouraged to participate in all academia related intercollegiate competitions and co-scholastic competitions be it poster designing, collage, model making, quiz, technology related competitions, , debates, interdisciplinary sessions, marketing competitions or other allied competitions. To help the Slow learners, in addition to the Government funded SSP (Scholar Support Programme) Remedial coaching is provided. For advanced learners, conducted career orientation programmes, visit to industries and reputed institutions are provided under the Government funded WWS (Walk with Scholar) programme.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
CERTIFICATE COURSE IN PUBLIC RELATIONS AND CORPORATE COMMUNICATION	NA	14/10/2018	30	CAREER ADVANCEMENT AND ENHANCEMENT OF EMPLOYABILITY	MODERN PRACTICE IN THE PUBLIC RELATION INDUSTRY-INDIA AND ABROAD
FILM APPRECIATION CONTENT WRITING	NA	01/10/2018	90	CAREER IN FILM FIELD , CONTENT WRITER	DEVELOP SKILL IN MASS MEDIA AND WRITING
TECHNIQUES OF ARCHAEOLOGY	NA	08/09/2018	90	TEACHING, RESEARCH AND WORKING IN MUSEUMS. RESEARCH JOBS ARE AVAILABLE IN ORGANIZATIONS LIKE ARCHAEOLOGICAL SURVEY OF INDIA	EXCAVATION TECHNIQUE ARRANGEMENT OF ARTEFACTS IN MUSEUMS
CERTIFICATE COURSE IN SPSS FOR STATISTICAL ANALYSIS	NA	01/10/2018	180	EXPERT IN STATISTICAL ANALYSIS USING SPSS	LEARN TO INTERPRET DATA FOR STATISTICAL ANALYSIS
HORTICULTURE	NA	01/10/2018	180	HORTICULTURE	DEVELOP SKILL IN HORTICULTURE ACTIVITIES
NUMERICAL AND REASONING	NA	01/10/2018	180	NUMERICAL APTITUDE, NUMERICAL	ARITHMETIC APTITUDE, NUMERICAL

SKILLS FOR
COMPETITIVE
EXAMINATIONS

ABILITY AND REASONING,
REASONING QUANTITATIVE
ARE REASONING,
IMPORTANT ABILITY TO
TOPICS IN REASON WITH
ALL THE NUMBERS
COMPETITIVE
EXAMINATIONS
SUCH AS
KPSC, UPSC,
SSC, BANK
TEST ETC.,

CERTIFICATE
IN
ACCOUNTING
TECHNICIANS

NA

17/11/2018

180

EMPLOYABLE DEVELOP
IN ENTRY SKILLS TO
LEVEL APPLY
ACCOUNTING THEORETICAL
FUNCTION IN KNOWLEDGE OF
VARIOUS SECT ACCOUNTING
ORS-RETAIL TO PRACTICAL
SECTOR, SITUATIONS,
SMALL AND FAMILIARISE
MEDIUM WITH ONLINE
ENTERPRISES, STATUTORY
FILING OF COMPLIANCE
INCOME REGIME,
TAX/SERVICE DEVELOP
TAX RETURNS DISCIPLINED
HELP TO ATTITUDE
BUILD REQUIRED TO
PROFESSIONAL BECOME AN
CAREER IN ACCOUNTANT.
COST AND
MANAGEMENT
ACCOUNTING

HACCP LEVEL
3 FOR FOOD M
ANUFACTURING

NA

10/12/2018

30

FOOD SAFETY CONTROLLING
TRAINING IS MAJOR FOOD
HUGELY RISKS, SUCH
IMPORTANT AS MICROBIOL
FOR A WIDE OGICAL,
RANGE OF CHEMICAL AND
ROLES IN A PHYSICAL
NUMBER OF CONTAMINANTS
INDUSTRIES. PROVIDES THE
FROM THOSE FRAMEWORK TO
WORKING PRODUCE
DIRECTLY IN FOODS SAFELY
THE AND TO PROVE
PRODUCTION THEY WERE
OF FOOD, TO PRODUCED
THOSE WHO SAFELY.
SELL IT AT FOCUSES ON
RETAIL, IT'S PREVENTION
ESSENTIAL AND CONTROL
THAT WORKERS OF POTENTIAL
UNDERSTAND FOOD SAFETY
HOW TO HAZARDS
SAFELY WORK RATHER

WEB DESIGNING	NA	03/09/2018	180	WITH FOOD I FREELANCING PROJECTS, WORK FROM HOME, WEBSITE DEVELOPMENT.	ENHANCES CREATIVITY, ENHANCES PROBLEM SOLVING CAPABILITY, WEB DEVELOPMENT ETC.. ,
AIR POLLUTION MANAGEMENT AND CONTROL	NA	01/09/2018	180	AIR QUALITY CONTROLLER, AIR QUALITY MANAGER.	AIR QUALITY MANAGEMENT PLANNING, PROVIDE SKILLS AND INFORMATION ON HOW TO MONITOR AIR POLLUTION ,TO SELECT CONTROL STRATEGIES THAT ARE MOST EFFECTIVE.
COMPUTERIZED ACCOUNTING - TALLY ERP 9	NA	01/07/2018	150	EXPERTISE IN COMPUTERIZED ACCOUNTING TO BE EXPERTISE IN CLOUD ACCOUNTING EXPANDS THE CAREER POSSI BILITIES IN THE FIELDS OF BUSINESS, FINANCE, TAXATION, AUDITING, CORPORATE FINANCE AND ACCOUNTING SYSTEMS .	ENHANCE THE PRACTICAL ACCOUNTING EXPERIENCE AUTOMATION OF MANY ADMI NISTRATIVE TASKS AND SKILL IN DECISION MAKING. FOCUSED ON ADAPTABILITY IMPROVE TIME MANAGEMENT AND ORGANIZA TIONAL SKILL.
COMMUNICATIV E ARABIC	NA	02/07/2018	180	EXPERTISE IN ARABIC LANGUAGE	FOREIGN LANGUAGE SKILL
FITNESS TRAINING	NA	01/10/2018	90	NUTRITION AND WEIGHT MANAGEMENT, PRINCIPLES OF EXERCISE, FITNESS CLASS DESIGN, TEACHING	FITNESS TRAINING, PERSONAL TRAINING, YOGA TRAINING, GROUP TRAINING

LED TECHNOLOGY - THEORY AND APPLICATIONS	NA	01/08/2018	30	METHODS, FIRST AID AND INJURY PREVENTION, YOGA, ETC.,	LED BASED LIGHTS MANUFACTURING, COMMERCIAL PRODUCTION OF VARIOUS KINDS LIGHTS, ETC	IDENTIFICATION OF ELECTRONIC COMPONENTS ASSEMBLING OF ELECTRONIC COMPONENTS TESTING OF ELECTRONIC COMPONENTS , ETC
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	JOU1B01 FUNDAMENTALS OF MASS COMMUNICATION	01/06/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARABIC AND ISLAMIC HISTORY	01/06/2018
MA	ARABIC AND ISLAMIC HISTORY	01/06/2018
BSc	BOTANY	01/06/2018
BA	ECONOMICS	01/06/2018
MA	ECONOMICS	01/06/2018
BA	ENGLISH	01/06/2018
BCom	FINANCE	01/06/2018
BCom	COOPERATION	01/06/2018
MCom	FINANCE	01/06/2018
BBA	FINANCE	01/06/2018
BSc	COMPUTER SCIENCE	01/06/2018
BSc	CHEMISTRY	01/06/2018
MSc	CHEMISTRY	01/06/2018
BCom	COMPUTER APPLICATION	01/06/2018
BA	MASS COMMUNICATION	01/06/2018
BSc	FOOD TECHNOLOGY	01/06/2018
BA	HISTORY	01/06/2018

MA	HISTORY	01/06/2018
MSc	ZOOLOGY	01/06/2018
BSc	PHYSICS	01/06/2018
MSc	PHYSICS	01/06/2018
BSc	MATHEMATICS	01/06/2018
MSc	MATHEMATICS	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	750	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Professional Ethics	05/06/2018	69
Introduction to Food Chemistry and Adultration	02/08/2018	120
Entrepreneurial Culture	11/09/2018	280
Sustainable Tourism	25/08/2018	280
Intellectual Property Rights	14/10/2018	80
Bakery Science and Technology	10/02/2019	99
Introduction to Python Programming	27/08/2018	140
Radio Production	06/08/2018	23
News Reading	27/07/2018	37
Translation Skill in Arabic	01/08/2018	50
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENGLISH	35
BA	MASS COMMUNICATION	17
BSc	PHYSICS	40
BSc	MATHEMATICS	50
BSc	COMPUTER SCIENCE	18
BSc	COMPUTER APPLICATION	16
BA	HISTORY	50
BA	ARABIC AND ISLAMIC HISTORY	42
BSc	BOTANY	12

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The Internal Quality Assurance Cell (IQAC) of the M E S Kalladi College Mannarkkad has collected feedback on syllabus and the overall performance of the college from students, teachers, alumni and parents for the academic year 2018-19. A well-designed and standardized questionnaire covering various aspects of college education like infrastructure and facilities provided by the college, career-orientation/ functional nature of the syllabus, overall personality development facilitated by the campus environment. Feedback on curriculum is collected for all courses during the mid and end of each semester. Periodical staff meetings and staff council serve as the forum for obtaining the feedback from the staffs. Feedback on curriculum by students is analyzed by the tutors and they submitted to HOD and collective feedback is taken from faculty members of all departments. The feedback of alumni is formally taken during alumni meetings and through online. Their suggestions are also taken into consideration for the overall development of the institution. General and class wise PTA meetings held regularly to facilitate interaction with parents and provide the forum for collect the parent feedback on the curriculum. In these meetings suggestions were given about the need for inculcation of certain skill and they are enthusiastically implemented. Suggestion and comment given by the parents are also taken into account for future development. The proposals regarding the analysis given by different committees and departments are discussed in council meet of the college and necessary actions are taken. The opinions provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the consolidated feedback, the IQAC initiated steps to address the issues raised from the various stakeholders and to sustain those practices found beneficial. The feedbacks of students are positively responded by the principal with immediate action. The student feedback regards syllabus is reported to the members of board of studies to incorporate and implement it in the syllabus. The different areas of improvements that required are discussed in respective committees. The new initiatives include:

- Improve the quality of curriculum offered ,Make the Syllabus suitable to the course and need based.
- Expanding the scope of research in the college
- Provide soft skill and communication training to students.
- Introduced new certificate courses.
- Encouraging students to use e-learning resources.
- Motivating the students to apply more student scholarships and research projects.
- Motivating students to join extension clubs with social relevance.
- Encouraging students to join government-sponsored initiatives like Walk With A Scholar, Scholar Support Programme.
- encouraging students to participate in scholastic and co-scholastic competition within and outside the college.
- Arranging more internal mentoring as well remedial sessions for the students who need extra support

Other suggestions put forward by the various stakeholders which the college plans to

implement in the future include: • Organizing more number of placement drives involving reputable employers. • Encouraging participatory learning in students through assigning field projects, industrial visits and student seminars. • Arranged more infrastructural facilities inside the campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	CHEMISTRY	34	1901	44
BSc	BOTANY	32	1995	37
BSc	MATHEMATICS	48	1214	49
BSc	PHYSICS	29	1512	46
BCom	FINANCE	60	4089	66
BBA	FINANCE	50	2784	56
BA	ARABIC AND ISLAMIC HISTORY	60	1214	54
BA	HISTORY	60	2851	68
BA	ECONOMICS	60	3105	65
BA	ENGLISH LANGUAGE AND LITERATURE	40	3215	44

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2260	262	44	0	84

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
128	128	382	68	20	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee System: Mentoring system is an unequalled method of guiding the students to better learning skills and leadership qualities. Our college has a great vision in advocating mentor-mentee system. In order to

develop the skills and talents of students, to boost their weakening areas both in academics and non-academics, the college effectively practices the system of mentoring. Students in a class are divided to groups of six or seven students and these groups will assign under teachers. The mentoring teacher has the whole responsibility of the students under her/him. The students will get every possible help and aid from the teacher to whom she/ he assigned with. The whole system is running in a systematic way. In the first year itself the students will start to get the advances of mentoring program. The faculties in the first phase, will try to identify the strength and weaknesses of the students under them and that will help them in guiding their wards in proper direction. The next step in the mentoring program is to get to know the student very well. This helps the mentor to observe and analyse the problems faced by each student along with student's positive talented areas. Continuous mentoring classes makes the student to open up herself/himself before the mentor and they can move further in their positive interaction. Students who are intelligent enough to study well may face uncertain feelings due to lack of confidence. To solve the problem they face, the mentor will give impart correct guidance which will improve their condition. The college follows many methods to improve the academic and non-academic career of a student like tutorial system, personal counselling etc. The mentoring system closely observes in a continuous manner students' wholistic approach towards the academic and nonacademic sphere and it will result in a prosperous career of the students in future. The mentor, during the session, gets chance to interact and communicate with the students and he/she can contribute the real support the student needs most. In our college the mentors meet their respective mentee regularly in order to build a positive rapport between them. This effort will make the snow melt between them and they succeed in building a healthy mentor-mentee relationship. The mentor can slowly identify and rectify the problems faced by the student mentee through effective interactive sessions. These sessions are recorded in documents and the mentors evaluate the progress of the mentee by giving them certain tasks to test their mettle. These tasks will help them interact with the mentor better and they themselves identify their positives and negatives. These steps of positive interaction and communication will help the students get better platform for their improvement. The college has been very much succeeded in the system of mentor-mentee. The students get improved due to the practice of the system. The mentors too are able to mingle with their students in a positive way through the system and they are able to guide the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2522	128	1:19.7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
128	116	12	12	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ranjith M	Assistant Professor	International Literary Literature Honor Ceremony 2019
2019	Nabilah Haniph	Assistant Professor	Best paper award at the young scholars Congress, Government of Kerala

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ENG	6	28/03/2019	09/06/2019
BA	ENG	5	26/11/2018	18/06/2019
BA	ENG	4	28/06/2018	12/02/2019
BA	ENG	3	11/12/2018	16/08/2019
BA	ENG	2	26/09/2018	08/05/2019
BA	ENG	1	15/02/2019	09/10/2019
BA	ECO	6	28/03/2019	09/06/2019
BA	ECO	5	26/11/2018	18/06/2019
BA	ECO	4	28/06/2018	12/02/2019
BA	ECO	3	15/02/2019	09/10/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The university in to which our institution is affiliated has drawn a clear structural pattern for Continuous Internal Evaluation (CIE) for both UG and PG students. By adhering to the strict pattern of university, the institution follows two internal examinations, seminar, assignment and attendance as the criteria for evaluating the performance of students at UG level. Even though the continuous monitoring has been done by university, the institution follows various measures to enhance the teaching learning process far more effective. One of the main reforms done by the institution is tutorial system implemented for students. In tutorial system, students of a batch come under a tutor who is responsible for the continuous monitoring of their wards. It aims to augment the teaching learning process an efficacious one. By ensuing the method of Continuous Evaluation system of University, the college conducts two internal examinations with the aim of evaluating the learning process. After the valuation of answer scripts of those internal examinations, the students are categorised according to their performance in the examination. This categorisation helps the teacher to decide on further remedial measures to be taken in order to improve the performance of the students who faced setbacks in the learning process. Assignments, projects and seminars have been given to the students which magnify qualities like academic leadership, blended and flipped leaning, effective classroom learning etc. The students are provided with internal marks based on these criteria in the end of each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The university publishes an academic calendar every year for the smooth conduct of academic activities in college. Our institution strictly follows the academic schedule of university for its working. The university gives a schedule for internal examination and tentative date for the conduct of university examinations. Relating to the schedule provided by university in the academic calendar, college prepares an academic calendar for the implementation of various academic matters. In each semester, college conducts two internal examinations for continuous assessment of student .The answer scripts were valued and provided with grade to assess the performance of the students. The academic schedule is prepared for the completion of portion in every program and assignments and related assessment activities were given to the students

along with the classroom teaching. The students should submit those works within the stipulated time. Classroom activities like group discussion, debate and seminar were conducted by the students within the scheduled time allocated to them. The attendance system in the college continuously monitors the students' classroom presence and based on the attendance secured by the students Attendance and Progress Certificate (APC) has submitted to the university. Student must secure 75 of attendance in order to appear for university examination. The attendance is considered for the calculation of internal marks for each course in the program. The internal marks of the students were uploaded in the university portal for internal marks and the results were published within the certain time period.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://meskc.ac.in/po-co-pso/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ENG	BA	ENGLISH LANGUAGE AND LITERATURE	27	24	88.8
ECO	BA	ECONOMICS	40	26	65
HST	BA	HISTORY	40	36	90
AIH	BA	ARABIC AND ISLAMIC HISTORY	30	11	36.67
BBA	BBA	FINANCE	48	44	91.6
BCM	BCom	FINANCE	46	46	100
PHY	BSc	PHYSICS	38	25	65.7
MAT	BSc	MATHEMATICS	47	30	63.8
BOT	BSc	BOTANY	33	25	75.75
CHE	BSc	CHEMISTRY	42	31	73.8

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://meskc.ac.in/sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students	730	KSCSTE	18000	18000

Research Projects (Other than compulsory by the University)			
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
System Official Statistics in India	Mathematics	05/07/2018
Seminar on "Research orientation"	Mathematics	19/02/2018
Current issues in IPR	Botany	26/10/2018
Roll of IPR in Research promotion	Botany	16/01/2019
An awareness programme on Patents Target group	Physics	05/03/2019
A group discussion on challenges in scientific publishing	Physics	10/01/2019
IPR : Issues and challenges in India	Commerce	17/09/2018
IPR as a Marketing tool	Commerce	22/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best paper award on the topic - Analyzing alternate platforms in Higher Education: Time for Change in Kerala	Nabilah Haneef	Govt of Kerala	17/03/2019	Best Co-ordinator
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Innovation and Entrepreneurship Development Centre (IEDC) activities	IEDC cell	College Management PTA	IEDC	IEDC cell	05/10/2018

LED Bulb making unit initiated by Dept of Physics	MESCO	College Management PTA	MES LED Bulbs	Making of LED Bulbs	06/05/2018
Cloth bag making from old clothes to eradicate plastic from the campus	Cloth bag Making and Sewing Centre	College Management PTA	MES cloth bag making Units	Cloth bag making from old clothes to eradicate plastic from the campus	06/05/2018
High quality Honey preparation led by Department of Botany	Youth Employ ability Cell	College Management PTA	Honey Preparation Unit	Youth Employ ability Cell	03/08/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
22000	17000	10000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	2	0
National	Economics	1	0.25
International	Hindi	1	5.22
International	Botany	1	6.94
International	Arabic	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
Hindi	1
Economics	1
Arabic	7

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	85	6	2
Presented papers	8	13	17	1
Resource persons	2	3	2	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning Drive in Thenkara Panchayath	NCC Army wing	1	60
Cleaning after flood in alapuzha	NCC Army wing	3	80
Yoga demonstration with kalladi HSS	NCC Naval wing	2	85
Herbage plantation at college premises	NCC Naval wing	1	60
Flood relief activities(5)	NCC Naval wing	5	80
Swach Bharath cleaning programme at kunthipuzha river side	NCC Naval wing	2	65
Blood donation camp	NCC Naval wing, Govt. Blood Bank Palakkad and HDFC Bank	3	65

Faith India at Viyyakurissi	NSS	2	75
Training for NSS volunteers on Palliative care- Yuvasandhvanam	NSS	2	65
Flood relief Programme	NSS	2	78
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Computer Literacy	Recognition	Kumaramputhoor Gramapanchayath	32
Computer Literacy	Recognition	Kottopadam Gramapanchayath	40
Anganavadi students computer games	Recognition	ICDS Mannarkkad	17
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
College Funded	Mathematics	Coaching for PRMO and RMO	2	20
IRTC Mundoor	Botany	Mushroom cultivation	1	30
College Funded	Botany	Apiculture	2	36
College Funded	Physics	LED based light system	3	10
College Funded	Arabic and Islamic history	Arabic Grammar	1	20
College Funded	Arabic and Islamic history	Carrier Guidance	2	20
College Funded	Arabic and Islamic history	Caligraphy training	1	20
College Funded	English	Basic English literacy programme -First Chapter for members of Kudumbasree unit at pallikunnu	3	10
Swachh Baharath	English	Women's arts club for	3	10

		teenage girls at Chethallur.		
College Funded	Commerce Management	School students empowerment programme	2	30
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Academic Project	35 students	Students	182
Sila Srushti Samskaram	35 students Intercollegiate	Archaeological dept. and Management	2
Malabar and National Movement	50 students	chettur sankaran nair trust	2
Student Project	Anjali .K.R	KSCSTE	365
Spytis Project	"Abhishek Das K P Adeela Jariya P Amrutha G Anjana V K Aswathy M"	KSCSTE	365
Scientific paper reviewer for Elsevier published international journal Materials Letters	Dr. Sreenivasan	Self Support	30
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
STUDENT PROJECT	Tuning the P hysico-Chemical Properties of Lanthanide Modified MCM-41-TiO2 Nano Materials	KSCSTE KERALA	01/11/2018	30/11/2019	1
Academic	Project Work	Ignite Solutions, IT Hub Perinthalmanna	01/08/2018	15/02/2019	15

Academic	Project Work	RiSS Technologies Software Development And IT Consultancy, Kozhikkode	01/08/2018	15/02/2019	5
Academic	Project Work	SINET Education Software Division Per inthalmanna, Malapuram	01/08/2018	15/02/2019	15
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MES English Medium Higher Secondary School, Olavakkod	02/09/2018	Allows a flexible and creative response to the organizational, missions ,and fiscal needs of both institutions, Collaboration in planning, implementation, and continuous Improvement of College, School programs	36
MES English Medium High School, Mundur	03/09/2018	Allows a flexible and creative response to the organizational, missions ,and fiscal needs of both institutions, Collaboration in planning, implementation, and continuous Improvement of College, School programs	35
Ashiyana Pipes, Malappuram	01/10/2018	Provide vocational training programmes in manufacturing HDPE and LDPE pipes and Ashiyana Pipes avails quality control checking	31

Women studies centre (WSC), CUSAT	17/09/2018	For the development of academic cooperation and extension activities in the field of gender studies and empowerment of women	34
Inter university centre for disability studies (IUCDS), MG University	10/01/2018	For the development of academic cooperation and extension activities in the field of disability rehabilitation and research	37
KSEB	27/02/2019	Energy conservation programmes and other green initiatives with the public or consumers of the Board	68
Micro printers, Mannarkkad	01/05/2018	provide vocational training programmes in Offset printing, book binding, DTP and designing	32
Lement College of Advanced Studies, Pattambi	03/11/2018	The purpose is to stimulate and facilitate the development of collaborative and mutually beneficial programs which serve to enhance the intellectual life and cultural development on both campuses	35
Kalladi Higher Secondary School Kumaramputhur	02/11/2018	Establish a career and technical education especially targeted towards low-income students, this understanding is designed to strengthen a student skills by integrating education closely related with practical work experiences	37

MES MEDICAL COLLEGE, MALAPARAMBA, PERINTHALMANNA	07/11/2018	it desire to conduct medical consultation services for the students and teachers at the college campus and also proving awariness programmes on blood donation, contagenious deseases.	35
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10783198	10783198

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	18.11	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38259	51430577	121	50576	38380	51481153

Reference Books	1035	618327	0	0	1035	618327
e-Books	273	0	0	0	273	0
Journals	33	287898	0	0	33	287898
e-Journals	4050	5750	0	0	4050	5750
CD & Video	178	0	0	0	178	0
Library Automation	0	0	2	588424	2	588424
Weeding (hard & soft)	810	0	0	0	810	0
Others(specify)	12	14260	0	0	12	14260
Others(specify)	10	10750	0	0	10	10750
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nazeema M K	Microbial ecology: Rhizosphere, phyllosphere	Institutional LMS	11/08/2019
Ummu Habeeba.K	Bioinformatics, Introduction to Bioinformatics	Institutional LMS	11/08/2019
Muhammed Musthak.P	Introduction to Java Programming	PowerPoint	05/06/2019
Sajna A	Marginalization : Gender, Ethnicity and the Subaltern	Institutional LMS	16/08/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	187	5	20	1	2	2	13	50	4
Added	0	0	0	0	0	0	0	0	0
Total	187	5	20	1	2	2	13	50	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Learning Management System (LMS)	http://meskc.ac.in/infrastructure/it-facilities/
Language Lab	http://meskc.ac.in/students/club-forum-cell/english-club-language-lab/
Media Room	http://meskc.ac.in/infrastructure/it-facilities/
Library E-Resources	http://meskc.ac.in/library-e-resources/
National Library and Information services Infrastructure for Scholarly Content	http://meskc.ac.in/library-e-resources/
KOHA Online Catalog	http://meskc.ac.in/library-2/koha-online-catalog/
Digital Books E Resources	http://meskc.ac.in/library-e-resources/
ICT Usage by Faculty	http://meskc.ac.in/ict-usage-by-faculty/
COMPUTER	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
Sound Mixer	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
LCD PROJECTOR	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
LED MONITOR	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
LECTERN	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
HEAD PHONES	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
CONFERENCE MIC	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
PORTABLE CAMERA PROJECTOR	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
SLR CAMERA	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
UPS	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
MONITOR	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
HOME THEATERS	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
LED PANEL LIGHTS	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
CALLER MIC	https://drive.google.com/drive/folders/1D-smJV_kblkDn7X1Ao5bcvfMsIS_GnWm
Digital Voice Recorder	https://drive.google.com/drive/folders/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1300000	1333565	2600000	2676047

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A system of procedures has evolved over the years for the maintenance and optimal utilization of Infrastructure. Management has constituted a subcommittee for infrastructure maintenance and regularly holds consultation with the office of the Principal, IQAC Coordinator, Office Superintendent and senior faculty members. Rules and regulations of the labs and library are displayed and given in the College website and calendar. Campus supervisor assisted by support staff is in charge of campus maintenance. Class rooms and campus cleanliness, campus maintenance is ensured by the support staff. Security staff provides safety to the students. The NSS is regularly doing cleanliness activities in the premises of the Campus. The lab assistants maintain the labs and periodically check the lab equipments and facilities. A Stock and maintenance register kept in all the labs are verified by the Heads of the departments and the Principal. Annual maintenance contract ensures the upkeep of important equipments. UPS is provided to power sensitive equipment and computers. Air-conditioner is provided for sensitive installations. The optimum utilisation of the lab is ensured by providing additional lab hours for student projects, water analysis tests and research activities. IT resources are supported by UPS/automatic switch over generators. A network resource centre is available for the students to facilitate internet access. Network administrator is in charge of website, and computer maintenance and camera surveillance. Computers are monitored by the technical assistants and sensitive computers are provided anti-virus software. Design of brochures, banners and Newsletters are made by the faculty in charge and students. The use of flex is completely banned in the campus in connection with the green protocol. The students are taking pictures using the SLR camera which helps the documentation of the programme of the college .IT resources are used for film screening and literary review. There is a Walk-in and Log in registers is kept. Stock verification is carried out every year by the faculty. Sports amenities are maintained by the support staff. Time is allotted for the students to use the Health club. Hostel facility is provided to the students in sports quota in association with Kerala Sports council. College Play ground is available for championships and for the public and neighboring schools on request. Auditorium, Seminar and Conference Hall are extensively used for the conduct of academic and cultural programmes. Committees is set up to improve the efficiency of the Canteen, college premises and Hostel. Water purification plant, sanitary pad vending machines and incinerators are routinely serviced.

<http://meskc.ac.in/pandp/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	PTA, Management Scholarships	657	2355980
Financial Support from Other Sources			
a) National	9 types of Scholarships	1380	5502908
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	01/08/2018	144	M.E.S Kalladi College
Bridge course	02/07/2018	132	M.E.S Kalladi College
Career Guidance Why study abroad"	08/11/2018	300	Edroots international, Perinthalmanna.
Accounting Aptitude Test	06/08/2018	62	ICPA, Mannarkad
Career counselling	12/07/2018	121	CIGI, Calicut
Career Guidance Seminar	12/03/2019	60	ACCA, Perinthalmanna
Career Guidance Seminar	25/11/2018	65	ACCA, Perinthalmanna
Fundamentals of Computer Application	11/08/2018	25	M.E.S Kalladi College
Lumiere 2019 Management meet	13/02/2019	100	M.E.S Kalladi College
Management Meet	08/08/2018	20	Global institute of Management, Cochin
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Personality Development workshop	45	45	0	0
2019	Career Guidance	47	47	0	0

2019	NET/SET Coaching	35	0	25	0
2019	JAM Coaching	4	0	4	4
2019	P G Entrance Coaching	7	0	6	6
2019	CMA	22	0	5	0
2019	CAT	5	0	0	0
2019	INSPO 2019	0	100	0	0
2019	CAREER GUIDANCE CLASS	0	120	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
55	55	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	23 organizations	60	28
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.SC Chemistry	Department of Chemistry	Pondicheri Central University	MSc Chemistry
2019	4	B.SC Chemistry	Department of Chemistry	MES Kalladi College, Mannarkkad	MSc Chemistry
2019	5	B.Com Finance	Department of Commerce and Management studies	ICAI	CAT
2019	3	B.SC Botany	Department of Botany	UNITY Women's College, Manjeri	M.Sc Botany
2019	9	BA Economics	Department of Economics	MES KALLADI COLLEGE	M.A ECONOMICS

				MANNARKKAD	
2019	1	BA Mass communication	Department of Mass communication	Calicut University	M.Sc Food Technology
2019	11	B.Sc	Department of Food Technology	Calicut University	M.Sc Food Technology
2019	10	B.SC Physics	Department of Physics	MES Kalladi	M.Sc Physics
2019	1	BA Arabic & Islamic History	Department of Arabic & Islamic History	PTM Govt. College	MA Arabic & Islamic History
2019	1	BA English	Department of English	NSS Ottapalam	MA English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	20
CAT	5
SET	5
GMAT	2
Any Other	23
Any Other	3
Any Other	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ATHLETICS	INTRAMURAL	300
UNIVERSITY OF CALICUT INTER ZONE WRESTLING	INTER COLLEGIATE LEVEL	300
Fustal 18 Football Tournament	COLLEGE	150
Forza 19 Annual Sports meet	COLLEGE	100
Paatu koottam	COLLEGE	150
College Arts Day	COLLEGE	1500
Gandhi Jayanthi Essay Competitions	COLLEGE	40
X mas New year Celebrations	COLLEGE	1850
College Day Celebrations	COLLEGE	2010
Kerala Piravi -Esperanza College Union	COLLEGE	2000

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Kick Boxing	National	1	0	NA	Fiyas P
2018	GOLD MEDAL KICK BOXING	International	1	0	NA	SANJEED LISAN
2018	GOLD MEDAL KICK BOXING	National	3	0	NA	SANJEED LISAN, MUHAMMED SHAFI MT, MOHAMMED FIYAS KT
2018	SILVER MEDALKICK BOXING	National	1	0	NA	MOHAMMED SHAMIL
2018	BRONZE WRESTLING	National	4	0	NA	ARJUN B GUPTA, ANIL KUMAR.P, AYYOOB.PK, JASIR.K

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are the vital stakeholders in our institution and the college management strongly believes in building an ecosystem where the student community is given representation to share their views in the development of the institution. The development of an institution is solely based on the progress of student community. The representation of students on academic and administrative bodies is strictly followed by our institution. In addition to this there is student dean and student union advisor to help them with their decisions. Dynamic Student Council An elected Student Union is the main student body which represents the student community. The College follows the parliamentary mode of election in compliance with the University statutes and regulations in this regard. The Student Council consists of 1) Chairperson 2) Vice-Chairperson 3) General Secretary 4) Joint Secretary 5) Fine Arts Secretary 6) General Captain 7) Student Editor. In addition to this there will be two University Union Councilors who represents the institution in the University to which this institution is affiliated. The student union plays an active role in all curricular and co curricular activities of the college. The activities of student council are :-

- All departments conduct their association day joining hands with the elected association leader of the department.
- Each year it is the elected Student Union who is responsible for conducting college day, arts day and sports day. It is the student union who leads the students in zone level and interzone level competitions. The institution could make the presence felt with numerous achievements in cultural and sports activities with two

international achievements in kick boxing and cricket. • Student union celebrates major festivals and observes national and international days of importance. • During the Kerala flood 2018 our students played an active role in relief activities and they were part of 'Clean Kuttanad' programme. • Student Council raises funds to support their friends who need financial backing. Representation of students in Academic and administrative bodies Student representatives are given a position in all committees to make sure that their complaints and suggestions are marked .In all clubs and committees, there are student coordinators. Student representatives are also present in IQAC, Grievance management cell and Anti Ragging Cell, SC/ST Cell, Women Cell and the like. The student wing of IOAC is a very active and joints hands in the overall development of the institution. They are keen in collecting feedback from students to evaluate the overall response of students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni of MES Kalladi College assure the fostering of friendly cooperation between present and past generation of our students thereby enhancing the betterment of the institution. Annual alumni meet conducted on 2017 December 15 approved the bye-law regarding the registration of Alumni associations. The general alumni (MES KALLADI COLLEGE ALUMNI ASSOCIATION) is registered under the Societies Act of 1860 with No. PKD CA/101/2019, and is committed to renewing the registration as per rules. Every year each department conducts an alumni meet, and to make sure that everyone is notified we make use of social media platforms along with publishing news in leading newspapers. These get together makes sure that there is vibrant involvement of alumni in college activities. General alumni meets are conducted and office bearers of respective academic years are elected. This convening's offers contributions on infrastructure, academic activities and overall development of the college. Every department keeps a separate register of their alumni members where their permanent address, phone number, and professional details are entered and the departments ensure to update the details every year. Alumni committee of each department is constituted under the charge of department head where present faculties, retired faculties and the alumni member of nearby locale are members. The college is committed towards the valuable feedback of alumni members which are effectively channelized for the better functioning and development of the college. In addition to this the Program 'Judaishyam' a family get together of retired staff, present teaching and non teaching staff and all other well wishers of the institution is being held in the eve of closing day of every academic year. Eminent alumnus of the family is invited to enrich and motivate our students with their scholarly talks and advice. Various charity programs are organized by the alumni in which financial and placement supports are given to the needy students of the college. Alumni also insist on offering a cash prize for the UG and PG toppers of the institution. They also provides books, uniform, tuition fee, scholarships, placement training and various student support programs to promote the economically backward candidates. College alumni are having its overseas chapters in the United Arab Emirates, Qatar, and the Kingdom of Saudi Arabia. 'Kalladianz' is a foreign chapter who marked their presence with abundant support during the times of flood in Kerala.

5.4.2 – No. of enrolled Alumni:

627

5.4.3 – Alumni contribution during the year (in Rupees) :

500000

5.4.4 – Meetings/activities organized by Alumni Association :

General alumni meets are conducted and office bearers of respective academic years are elected. This convening's offers contributions on infrastructure, academic activities and overall development of the college. Every department keeps a separate register of their alumni members where their permanent address, phone number, and professional details are entered and the departments ensure to update the details every year. Alumni committee of each department is constituted under the charge of department head where present faculties, retired faculties and the alumni member of nearby locale are members. 15 meetings were conducted during the year 2018-19

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has an effective strategy for delegating authority and providing operational autonomy to all academic departments, clubs and associations to work towards decentralized governance. Governing body headed by the Principal, Staff Council and IQAC formulate working procedures and delegates the academic and operational decisions. HODs along with faculty are empowered and given freedom to take decisions for the constructive growth of the Department. All co-curricular and extension activities are planned and executed by the coordinators of different clubs and forums. HODs take independent decisions on finalization of academic calendar, finalising the schedule of internal assessment, field visit, organizing departmental workshops and seminars etc. The different committee members in charge of organizing various events take independent decisions on the schedule of the event. Financial empowerment is provided to the HODs and Library committee to take decision on purchase upto a certain amount. IQAC is empowered to take decisions on quality improvement of the institution and making purchase decisions on ICT and related services as necessary. The planning committee independently collects information from various departments regarding the academic and infrastructure requirements of the coming academic year and makes independent decisions in consultations with the Principal and the finance committee. The institution promotes participative management by forming different committees involving the staffs and students. All the faculties are made part of different committees. Committee coordinators are nominated on a rotational basis. Students Union under the guidance of the Staff Advisor coordinates the literary and cultural activities of the College. Committees are constituted annually and duties are assigned to faculty. After the introduction of new programs in the college, a tremendous increase happened in student and faculty strength. This growth led the Management to plan for a restructuring of the organizational structure with emphasis on decentralization and participative management as that would ease the administrative pressure on the principal, aid quicker decision making and instill a sense of belonging among the faculty. This led to the creation of the post of a student dean in 2013, the second in the hierarchy of the organizational structure. Student dean assists the Principal in smooth functioning of the institution by helping in all matters related to the students. All the decisions of the Principal related to the student's matters are implemented by the student dean. The dean is responsible for the student related matters on the campus. The dean interacts with the student community and other stakeholders as and when needed. In consultation with the Principal, the student dean draws up the schedule for the admission process. The student dean interacts with the mentors of classes regularly, counsels them and allots responsibilities as per the direction of the Principal. The various intercollegiate activities and college events are planned by the student dean.

The institution has also formed Student Quality Circle (SQC), which is an interface between the students and the IQAC. The SQC collects information from students on various academic and administrative matters and provides constructive suggestions for improvements to the IQAC as detailed action plan.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As our college is affiliated to the university, we follow the curriculum prescribed by the University. Our college has introduced extra classes to ensure that the students have a better understanding of the subjects. Guest lecturers are conducted wherein the eminent professors from esteemed institutions deliver lectures to our students. We encourage our students to learn through group discussions and case studies. Students are also encouraged to take up certificate courses.
Teaching and Learning	The college is keen on recruiting specialized faculty with an impressive past experience. Also, Influencers from various industries are also invited to deliver guest lectures and to conduct workshops. The college is also in the process of attaining CO PO.
Examination and Evaluation	The college has to follow the examination process of the university. Also there are continuous internal assessments conducted like class tests and quizzes to evaluate the performance of the students. The college has also introduced online Multiple Choice Questions to assess the learning levels of the students so that the lecturers can focus more on such students.
Research and Development	The college is encouraging lectures to take up research projects and to involve the interested students. Management is also supporting the lectures to conduct research by providing them with incentives.
Library, ICT and Physical Infrastructure / Instrumentation	The college has implemented various ICT tools like Learning Management Solution, ILMS for effective learning of the students. MIS and OPAQ is also being used by the college for streamlining the processes. New books, journals, e-journals and other online

	content are added to the library regularly to enrich the knowledge base.
Human Resource Management	Qualified faculty are being recruited by the college for the improved learning and performance of the students. Various workshops are being conducted to improve the well-being of the teaching and non-teaching staff in the college.
Industry Interaction / Collaboration	Collaborations are being made with various companies in the industry to improve the placement opportunities that are being provide to the students. Also, the students are encouraged to take part in internship programmes conducted by the industry. The industry leaders were invited for guest lectures.
Admission of Students	The admission process for the students is followed as per the protocol of the University. The students are given admission on the basis of merit. The college is trying to bring in gender equality by filling the gap between number of male and female intake. Also, the students from other states are encouraged to take admission here.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	e-governence is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015
Administration	e-governence is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015

Finance and Accounts	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015
Student Admission and Support	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. MeshiLogic Software Consultant, Mr. Abdul Gafoor - 2013
Examination	e-governance is implemented in the areas of Planning, development, administration, finance and account, student admission and support, examination etc. Kahan Technologies empowers the e resource preparation of teachers, and TCS empowers the Office automation processes related to Admission and student support schemes. Kahan Technologies, Mfar Greenheart, Level 7 Manyata Tech Park, Hebbal Outer Ring Road, Bangalore 560045, India, 918067819805 - 2015

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nasreen A	Two Day National Seminar in Colloquim in Advanced Mathematics	Directorate of collegiate Education Kerala	500
2018	Suja Elizabeth Methew	Two Day National Seminar in Colloquim in Advanced	Directorate of collegiate Education Kerala	500

		Mathematics		
2018	Dr. Gireesh K. P.	National Workshop on Computational Mathematics and statistics	Directorate of collegiate Education Kerala	500
2018	Saidalavi p.	Army attachment camp	NCC, Kerala and Lakshadweep Directorate, Trivandrum	500
2018	Sumalatha K	National Seminar on Linear algebra and its applications	Directorate of collegiate Education Kerala	500
2018	Priya T V	Training programme on Mosquito Taxonomy	ICMR Madurai, Ministry of Health and welfare , Govt of India	500
2018	Dr Sereena K	Workshop on Molecular Techniques	Directorate of collegiate Education Kerala	500
2019	Mohammed fazil CM	National seminar on theoretical Physics and Material science	Directorate of collegiate Education Kerala	500
2019	Saritha U K	National seminar on theoretical Physics and Material science	Directorate of collegiate Education Kerala	500
2019	Linshad m	National seminar on theoretical Physics and Material science	Directorate of collegiate Education Kerala	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty De	NA	09/08/2018	10/08/2018	100	0

	velopment Programme-Motivation class by Prof. T Paulose(Rajagiri College, Kalamassery)					
2018	NA	Motivation class by Prof. T Paulose (Rajagiri College, Kalamassery)	10/08/2018	10/08/2018	0	30
2018	training workshop on Innovative teaching Methodology	NA	20/11/2018	21/11/2018	105	0
2019	Special awareness classes for the faculties to approach for research Grants	NA	24/01/2019	24/01/2019	100	0
2019	Workshop on Enhance your Research Skills	NA	20/03/2019	20/03/2019	100	0
2019	Workshop on Plagiarism Accademic integrity	NA	21/03/2019	21/03/2019	100	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	09/01/2019	30/01/2019	21
FDP Course	1	29/11/2018	05/12/2018	21

Refresher Course	1	14/11/2018	04/12/2018	21
Summer School	1	08/11/2018	28/11/2018	20
Refresher Course	1	07/06/2018	27/06/2018	21
Refresher Course	1	17/05/2018	06/06/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	12	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>For permanent teaching staff, there are various welfare schemes under the Government of Kerala. Group Accident Insurance Scheme for Adhoc faculty members started with full funding from management GPF, SLI, Staff Association fun, Salary advance facility in case of any inadvertent delay in salary payment, Staff welfare Cooperative society, Staff welfare fund etc.</p>	<p>Yes. For permanent non-teaching staff there are various welfare schemes under the Government of Kerala. GPF, Facility to avail loan, Group insurance and admissible leave.</p>	<p>Government aid for minorities (OBC and others), SC/ST scholarships, various other scholarships, stipends, Alumni gold medals, Alumni scholarship, PTA scholarships, Scholarship for differently-abled students, Career guidance cell, tutorial classes, remedial coaching etc. Emergency financial support in case of accidents or illness occurring from the college is met by PTA. Free food to poor students, meet hospital bills of students in case of emergencies, issuing free books to poor students, Scholarships and Awards, Union fund, Magazine, PTA, Poor boys fund, fee reduction for special category students in Hostel. Reduction in semester fees in self-financing.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well planned financial management system in which Government and Management are the main sources of funds. The institution has mechanisms of external and internal audit for both Government and Management accounts separately. Management is responsible for the

preparation financial statement that give a true and fair view of the financial position. The responsibility includes design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error

Financial Audit of Grant : Grants and funds sanctioned by Government/UGC : There are their levels of audit for the funds sanctioned by the Government. They are as follows:

1. Chartered Accountant- After a stipulated period of time, the accounts for all the grants and funds sanctioned by the Government/UGC are initially submitted to an external Chartered Accountant. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities.
2. Directorate of Collegiate Education- At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.
3. Accountant General, Kerala- The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds.

Grants and funds sanctioned by Management

1. The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally. On behalf of the Management, all daily transactions are verified by the financial advisor of the college.
2. The internal audit of Management accounts is done by the Treasurer, MES Central Committee, Calicut periodically. They verify all financial transactions and submit a detailed report of observations based on the observations given by internal auditor. The financial advisor of the college modifies the statements of accounts.
3. The Management has appointed M. A. Moideen and Associates as the external auditor of the Management accounts. At the end of every financial year they prepare annual financial statements and audit reports. The auditing is conducted in 2019 March . The auditor's responsibility is to express an opinion on this financial statement based on audit. MA Moideen Associates conducted the audit in accordance with the Standards on Auditing issued by te Institute of Chartered Accountants of India. This audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	22786352	Development
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6.4.3 – Total corpus fund generated

20000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Teamwatch Consultants	Yes	IQAC
Administrative	Yes	Deputy Director, Collegiate	Yes	IQAC

Education,
Accountant.
General (AE)
Kerala. MES
Central
Colleges
Committee.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1 Cash distributed as loan salary to Teaching and non teaching staff and guest faculties
2 Gents toilet complex construction
3 Hospital Expenses for students
4 Scholarships for outstanding students in NCC, NSS, Sports ,Arts and University exams
5 Financial support to the housing project of NSS
6 Financial support for conducting seminars in various departments

6.5.3 – Development programmes for support staff (at least three)

Workshops were conducted on human resources development among others to empower our supporting staff. Incentives were provided to our supporting staff whenever necessary.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College started initiatives for skill development programmes All departments of the college conducted a common platform for eco-resources and intellectual property rights Introduction of more ICT enabled programmes for students, increase in the number of PhD holders among teaching staff Awareness programmes and computer literacy programmes for tribal students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Guidance for competitive examinations , career counselling, soft skill development etc.	19/06/2018	19/06/2018	19/06/2018	50
2018	IQAC has initiated programmes for enhancing the academic progression of post Graduate students.	26/06/2018	26/06/2018	26/06/2018	85

2018	Measures to increase the achievements of students in sports and cultural activities in University level.	28/06/2018	28/06/2018	28/06/2018	74
2018	Training for the teachers to undertake minor and major research projects.	09/07/2018	09/07/2018	09/07/2018	58
2018	Initiatives to support tribal culture.	12/07/2018	12/07/2018	12/07/2018	68
2018	Remedial Coaching for weak students.	17/07/2018	17/07/2018	17/07/2018	85
2018	IQAC was involved in discussions with Research Promotion Council met thrice in a year and discussed the progress of on going research projects.	24/07/2018	24/07/2018	24/07/2018	29
2018	Teachers are given constant encouragement to avail Major/Minor Research Projects from various funding agencies like UGC, KSHEC, KSCSTE, DST etc	27/07/2018	27/07/2018	27/07/2018	52
2018	IQAC	07/08/2018	07/08/2018	07/08/2018	74

	encourage publication of research article by post graduate students.				
2018	Coaching for NET.	14/08/2018	14/08/2018	14/08/2018	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A seminar addressing the issues and problems faced by transgenders, women and children: The incredible truth	14/11/2018	14/11/2018	95	40
Transgender Issues and Challenges	28/11/2018	28/11/2018	150	100
Kerala Woman: Yesterday, Today, Tomorrow, State level poster making workshop	04/02/2019	04/02/2019	50	20
Awareness on Law related to gender issues and abuse of children for college students	04/02/2019	04/02/2019	95	25
Woman and Child Development of Kerala: An overview	19/02/2019	19/02/2019	80	20
Freedom of Woman in Society	20/02/2019	20/02/2019	150	30
International Women's Day Celebration:	08/03/2019	08/03/2019	100	35

Seminar on Women Empowerment				
Flash Mob and a Procession by MES Kalladi College, students and ICDS, Mannarkkad at Mannarkkad Bus Stand	08/03/2019	08/03/2019	12	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power requirement met by the renewable energy sources 10 kWh Total Power Requirement : 40 kWh Renewable energy sources : Solar Energy Renewable energy generated and used : 10 kWh Percentage of power requirement met by the renewable energy sources: 25 percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Provision for lift	Yes	50
Ramp/Rails	Yes	15
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	11
Special skill development for differently abled students	Yes	16
Any other similar facility	Yes	14

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	19/01/2019	1	Literacy programme : Making Kudumbasree literate	Helping the illiterate to read, write, and working with the digital t	49

						technology	
2018	1	0	19/09/2018	149	Kodakkadprady cultivation	Practical knowledge of cultivation	73
2018	1	0	10/10/2018	2	Public Awareness Programme : Awareness on traffic rules, hygiene and Drugs	helps students to keep away from drugs, awareness on violation of traffic rules	121
2018	1	0	20/06/2018	1	Iftar Meet	Harmonizing the community	190
2018	0	1	14/11/2018	1	Sky Watch Programme for nearby school students	to give outlook about astrophysics	99
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook for Students	19/02/2019	The code of conduct handbook is uploaded on the college website. An Ethics Committee with the Principal as the convenor monitors the implementation of the code of conduct stipulated in the handbook. Faculty advisors regularly remind the students about the rules and regulations in tutorial and PTA meetings.
Code of Conduct Handbook for Teachers	19/02/2019	A detailed code of conduct for the teachers is provided in the handbook as well as in the college website. Recent updates through court, UGC or government are discussed in the staff meeting, where all the teaching faculties. (Including permanent

		<p>teachers, guest lecturers and self financing faculties) The final approval would be after discussing the matter in the staff council. The implementation of the matter is ensured through department heads and Principal. Students' feedback is also taken during every semester to have an evaluation to ensure mitigation measures if necessary. Staff club and grievance cells are functioning in the college to have facilities for the teachers to express their opinions apart from the department meetings and staff meetings. Concerns of the departments are expressed to the management secretary through the principal, either through the secretary of the staff club or through any other proper channel like, the grievance mechanism.</p>
<p>Code of Conduct Handbook for Non Teaching Staff</p>	<p>19/02/2019</p>	<p>Detailed code of conduct for non-teaching staff is also provided in the manual. Any amendments are communicated through the non-teaching staff meeting headed by the Principal and the Superintendent. Directions from the management, especially the managing secretary are also critical in the efficient functioning of the non-teaching staff. They also take part in many staff meetings. The code of conduct is ensured through the Principal, Superintendent, Management secretary, Staff council and PTA. The non-teaching staff can express their concerns in any of these</p>

bodies like the grievance cell or the staff council. Non teaching employees unions are also functioning in the college.

Code of Conduct handbook for Management

19/02/2019

The code of conduct for the management committee was developed binding to the bylaw of the Muslim Educational Society, various court and government orders and legislation. They are provided in the handbook. Management committee is functioning under the state and district committees. Their directions are circulated as orders from time to time. Besides the state and district committees, the code of conduct is also ensured through the local management committee secretary, president and treasurer. The management secretary and president function as direct link between the matters related to the college, which is implemented through the principal, and are restricted to non academic matters. Grievances can be expressed at various levels including the corporate management through the proper channel.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2018	15/08/2018	100
Onam Celebration	21/08/2018	21/08/2018	1500
Teachers Day celebration	05/09/2018	05/09/2018	100
Gandhi Jayanthi Celebration	02/10/2018	02/10/2018	250
Blood donation camp under NCC unit	29/11/2018	29/11/2018	50

WORLD AIDS DAY- An awareness programme was conducted	01/12/2018	01/12/2018	60
ABHAYAMold age Home Visit by NCC Cadets	08/12/2018	08/12/2018	30
Republic Day	26/01/2019	26/01/2019	50
WETLAND DAY CELEBRATION	02/02/2019	02/02/2019	100
INTERNATIONAL WOMENS DAY CELEBRATION	08/03/2019	08/03/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Green Campus: Campaign for plastic free campus 2.Monitoring Water Quality for Public 3.Seed Pen distribution and promotion to students and staffs of the college 4.Tree Plantation programme: EnteMaram, Social Forestry Programme 5. Observation of Public Transport Day 6. Field Trip to Kunthipuzha and a talk on Effects of Environmental Pollution on Rivers. 8. 'Green Thought'- On every Monday a message for environmental awareness was given through public addressing system. 9. Cycle Club - A very active cycle club is functioning in the college and organised various programme in connection with days of environmental significance. 10. Installing Solar Power Plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 (Green, Greener, Greenest) Objectives

- To promote sustainable and eco-friendly practices in the campus.
- To develop alternative measures to solve environmental challenges.
- To incorporate green protocol among students and faculties.
- To motivate staff, students and teachers through environmental literacy.
- To establish an efficient way of waste management and recycling systems.
- To promote campus into plastic free manner.
- To prevent wasteful and unhealthy use of resources.
- To ensure waste, water and energy management.
- To decrease energy consumption to enhance energy utilization efficiency.
- To change the campus into pollution free and environmental friendly manner.

The Context Environmental pollution is one of the key challenges that facing around globe. The campus faces challenges in managing water resources, waste management, conservation of natural resources, eco-friendly buildings, reducing green house gas emission, recycling of waste and preventing plastic pollution, etc. Calicut University introduced green campus campaign in 2017 in the affiliated colleges to impart environmental awareness among students and faculties by conducting different environment protection activities. In this context MES Kalladi College, Mannarkkad also joined in the initiative to implement green campus campaign. The college introduced green campus campaign. The main aim of green campus campaign is to promote sustainable and eco friendly practices in the campus and to make the earth inhabitable for the living beings. The green campus campaign is essential for the fruitfulness of future generation. The practices The educational institutions play an eminent role in solving environmental challenges. The students, staff and teachers actively participated in the green campus campaign. The college executed various programmes and activities. The activities organized under this project are:

- Plastic free campus: It is a programme organized in the campus that aims to reduce plastic pollution on college campus with special focus on the reduction and elimination of plastic bottles, plastic straws and utensils and plastic food packaging. The college organized various programmes such as

plastic free campus campaign, recycling plastic campaign and awareness classes on world environment day, world wild life week, world ozone day. Instead of buying bottled water student took initiative to buy refillable to carry around campus and also promoted students to use paper pens. By the initiative of Bhoomithra club cloth bags were introduced. • Waste diversion: The College has implemented composting and recycling programmes. Bio gas plants in college canteen and boys hostel were constructed to recycle the solid wastes generated on the same. Separate dust bins were provided to collect degradable and non degradable wastes. • Ente Maram Project: It is a green initiative aims at planting sapling trees in college campus under the guidance of botany department. Under this project each student planted one tree in campus. • Vidyavanam Project: Under this project the college took initiative of afforestation programme in collaboration with the Organization for Industrial, Spiritual and Cultural Advancement (OISCA). • Water usage: Rain water harvesting facilities were established for the effective management of water. A water filtration unit implanted in the campus. • Energy management: Energy management is essential for every institution. The college implemented various methods to save energy. They are • The cycle club in the campus promoted the use of bicycle by students and security guards. The management committee provided 30 bicycles. • Solar panels were installed in college and hostels to reduce the consumption of electricity. • Instead of CFL lamps LED bulbs were used in hostels and campus. • Honey Bee farm: Planted honey bee farm in our campus. • Green campus: Regular garden maintenance was done by green campus volunteers. As a part of this a team of volunteers visiting the garden on a set time nurtured the plants. • Green auditing: With the initiative of green auditing cell, the awareness programme was conducted on environmental issues. The cell also examined the effect of green initiative campaign in campus and a review was conducted at end every academic year. Evidence of success The students and the college has become a part of the green campus campaign. This paved a way in decreasing environmental issues in campus to an extent. Plastic free campaign encouraged students to give up bottled waters and motivated to use paper pens, stainless steel bottles and glasses instead of plastic bottles. The campus initiative of recycling plastic changed the campus into plastic free campus. Use of cloth banners instead of flexes in public function reduced pollution in great extent. The concept of green campus campaign and environmental friendly practices in the campus resulted in developing a clean and green campus. Use of LED bulbs instead of CFL bulbs and tubes reduced the consumption of electricity. Rain water harvesting and waste diversion were beneficial for drinking water and agricultural purpose. The workshop and seminars on environmental issues created awareness among the students. Use of bicycle by the students reduced the air pollution and helpful to physical fitness. Ente Maram project created awareness about nature among students. Disposal of non-degradable and degradable wastes into separate dust bins helped the waste management more easily. Green power generation by using solar panel reduced the use of conventional electricity consumption. The review of green auditing provided feedback on green campus campaign and suggested remedial measures for solving the problems encountered in the campaign activities. Problems encountered There were number of barriers in executing green campus campaign. It was a tedious task in banning plastic completely in the campus. The attitude of faculty and students towards changing the campus into plastic free environment were not fully positive. Recycling of non-degradable waste material is very expensive and time consuming. Climatic conditions adversely affected the survival of tree saplings planted by green campus volunteers. Maintenance of solar panel and using cloth posters are very expensive. As the college situates in hill station, replacing motor vehicles with bicycle was not convenient. Yield of honey bee harvesting decreased drastically due to heavy rainfall. BEST PRACTICE 2 ARTISTIC SQUARE 'Making as Thinking' Objectives: To promote students in art oriented learning To produce creative works that

demonstrate artistic innovations in concepts, and materials Encourage students to describe, analyze and interpret created artworks To create more positive and smooth ambiance for the students. To develop student's creativity and imagination through different of art activities. To develop increasing confidence in the use of visual and tactile elements and materials among student artisans. To foster an enjoyment and appreciation of the visual arts and a knowledge of artists, crafts people and designers among students. Context and Practice MES Kallladi College always manage an exhibit platform for students which runs parallel to the academic progress. ARTISTIC square is a vibrant and innovative platform for students to manifest their artistic skills. The initiative is thus invested in using the potential of a global art forms to energize art and craft skills and production among college students. With a focus on art history, intermediate, technology, critical theory, public art, architecture and art curation, ARTISTIC SQUARE emerge from the expertise team of student artisans who are constantly doing research and examines in arts to develop their skills. It engage the students in process-intensive, practice-based learning. As part of this initiative, students have many art manifestation throughout the campus walls, Library, and Museum. The initiative will respond to local contexts and forms of knowledge that is accumulated into the fabric of different art forms, acknowledge and attempt to engage with the larger arena of artistic manifestations that exists around art world, and tackle challenges like limited resources, institutional norms and geography that greatly determine the functioning of these spaces. This exhibit platform is spread over several spaces along the class rooms Road and trees and is growing to become a firm fixture on the schedule of many of the knowing campus visitors. It is the important platform for students to exhibit thus, attracting the art cognoscenti from all departments. students responding brilliantly to the curatorial discussions of 'Making as Thinking', saw many take a leap of faith with the productive experiments and the mentoring, pushing concept and form on the one hand and bringing their stories evocatively to the colors of art. Hisbate is platform started by Department of History to encourage dialogues on academic and intellectual topics. And Artistic square is used to be the venue for it, Knowledge is power – is an often repeated quote – but knowledge created or pondered over only empowers when it is enabling it has to move from conferences and what's happening on the outside to make it into the curriculum. As we know, to put into practice, or more mundanely into a practical program, is something that needs to be done at our colleges and Artistic square and Hisbate is doing that in campus excellently. This art platform, after all, is a unique initiative where the curators have been artists from the inception this can be the pedagogical cross over too. Evidence of Success The response from students to the ARTISTIC SQUARE initiative was highly positive and large numbers of students were taken part

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://meskc.ac.in/campus/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

MES Kalladi College has a set of high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community, especially the Tribals. We are passionate about making a positive impact on them. Externally, we are driven to deliver our mission and convinced of the transformative power of education and research to them for their betterment. Our institution has distinct characteristics which have

guided multi-disciplinary and cross-disciplinary academic programmes as well as in social-cultural disciplines. The University is committed to quality and excellence in all its activities-teaching, research, training and extension. We aim to deliver an exceptional education and to make significant contributions to society-locally, nationally and internationally. Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, ethical and human value development.

Focus of the institution was always on the following vision, mission and working methodology to assure the standard of the communities performance through value added education and interdisciplinary research. Our college aspire at bringing together nations who wish to do their little in empowering the Scheduled Tribes of the country. MES collectively seeks solutions to address the issues relating to a comprehensive and all-encompassing strategy for the development of tribal. This emphasis is to create an enabling ecosystem of equal opportunities for education, health and livelihood and to ensure sustainable development of the tribal community while preserving the unique identities and culture of these communities. With the belief of academic and technical excellence, Institution stimulates and support students to participate in various rural developmental activities. The rural area where a higher education institution of this magnitude can contribute greatly towards local development and promotion of the rural public. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all faculty members and students of our College are fortified to participate in social activities. Moreover, the college plays an active role in the communal range and offers all possible kinds of help to the bordering community.

Attappadi is positioned in the mid-eastern part of Kerala it is one of the neighbouring places of our college. Our mission guides and empowers the tribal population to ascending their potency. We initiated a program called Ghamanam specifically focused on thadikkund premises located in Attappadi. As part of the programme we have almost whitewashed 38 houses which once suffered from poor infrastructure and maintenance due to flood. Inflate the quality of life, developed environment, justifiable living, human values and quality of education, which are all included under our project. Mainly, to improve the quality of life, different expansion activities including health, literacy, moral and ethical progress were introduced unedre one umbrella. As Attapadi faces a number of serious health issues including the death of infants due to malnutrition, sickle cell anaemia etc.

Provide the weblink of the institution

<http://meskc.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. More number of skill development programmes can be introduced with the purpose of connecting the students with more number of skill attributed programmes. 2. More employability programmes to make the students to adjust with the present era of getting good employment records. Only the classroom teachings are not enough to continue their education for future development. We strengthened placement cell of our institution by conducting placement Drive. We attracted more Number of companies in to our campus, parallel to this we conducted training programmes 3. More number of personality Development programmes for students to promote their confidence, enthusiasm, communication skills, leadership development, goal orientation, focus and all round development. 4. Diversion of academic flexibility in to more goal orientation such as ICT teaching and learning from the bottom level. 5. Academic calendar and proper actions to be implemented in such a level to create more output to the current structure of academic flexibility. 6. More consultancy and collaboration related works from the faculty. Based on the area of work of faculty more number

of collaborative works from the faculty has introduced. 7. To improve the arts and talents among the students we proposed some students in their concerned area of talent. Arts forum, arts corner etc has to be formed to involve maximum students to exhibit their capacity and capability. 8. More number of sports activities has to be introduced in the coming years. We have excellence in sports activities. The number of programmes in practical nature is very less. More initiatives to increase the practical oriented programmes and also to create more interest in Sports among students.. 9. Research culture has to be raised in the institution. Publication among faculty, especially standard publications in standard journals has to be increased. To improve these situation activities of Research Promotion council has to be improved. 10. More number of minor and major projects has to be introduced. Teachers will be given special orientation programmes for getting more research funds on this nature. Many teachers proved their efficiency and excellence in their field of action. 11. In some areas of Attappady, adjacent to our institution, students' needs a good level of computer literacy awareness programmes. More computer related awareness to tribal students can be implemented. 12. Teachers are encouraged to follow e-learning facilities and to make the students familiar with online teaching and learning. Students are motivated to use mobile apps, LMS Porgrammes etc. 13. More number of student support programmes and initiatives can be introduced. For quality based progarmmes the E-content development among the faculty has introduced. 14. More environment based and favorable activities can be conducted in the campus for all round development of the students on environmental awareness and attitude.